

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office - NATIONAL CAPITAL REGION
389 San Rafael St., corner Legarda, Sampaloc, Manila

2ND QUARTER ACCOMPLISHMENT REPORT
FY 2020

Objective/ Program/ Sub-Program/ Performance Indicator	PHYSICAL TARGETS					ACCOMPLISHMENT				Variance	Reasons for Variance	Assessment of Variance			Steering Measures
	Q1	Q2	Q3	Q4	Total	Q1	Q2	1st Semester	Total			Major (> +/-30%)	Minor (+/-30%)	Full target Achieved	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(13)=(7)+(8)+(10)+(11)	(14)=(13)-(6)	(15)			(19)	
7.8 Percentage of real properties titled	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	0.00%		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
No. of Real Properties with Title	1	1	1	1	1	1	1	1	1	0	Titling is not within Field Office control because titling of properties requires a long and tedious process involving coordination and negotiation with DENR, DPWH and Office of the President including the Land Transportation Authority. Records would show that our Property, Assets and Supply Management Section (PAMS), since 2016 up to present has consistently implemented all grounds work for this undertaking.			0%	Continuos follow up/coordination with concerned agencies.
Total No. of DSWD-owned Real Properties	5	5	5	5	5	5	5	5	5	0					
7.9 Number of vehicles maintained and managed	13	13	13	13	13	13	13	13	13	0		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
NCR	13	13	13	13	13	13	13	13	13	0			0%	Regular checking of status of vehicles and follow through repairs	
7.10 Percentage of records digitized/dispensed												<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Percentage of records digitized	ANA	ANA	ANA	ANA	ANA	100.00%	100.00%	100.00%	100.00%	0.00%	Note: The actual accomplishment of FO-NCR RAMS is 100% because all issuances/memoranda are digitized upon receipt and it will depend on issuances/memoranda received by the Section from FO-NCR D/C/RCF/S/Us for digitization.			0%	FO-NCR Records and Archives Management Section to ensure all issuances and memoranda from D/C/RCF/S/Us are digitized. Ensure the implementation of policy of automatic scanning of documents and validation of job
Number of records digitized						1,113	1,288	2,401	1,113	0					
Number of records identified for digitization						1,113	1,288	2,401	1,113	0					
Percentage of records dispensed	-	-	-	300 Boxes	300 Boxes	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	300 Boxes	For CY 2019: The submitted report of records for disposal for CY 2019 with 500 boxes to the office of the National Archives of the Philippines (NAP) was approved and now ready for scheduling with Commission on Audit (COA), NAP Representative and NAP's official buyer. However, we are now under the enhanced Community Quarantine (ECQ) due to Pandemic Corona Virus Disease 19 (COVID-19) thus RAMS decided to schedule the actual disposal after the ECQ. For CY 2020: RAMS will target 300 boxes of valueless records to request authority to dispose for the 4th quarter of CY 2020.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	FO-NCR RAMS to request Authority to Dispose to the National Archive of the Philippines (NAP) for approval and possible disposal on the 4th Quarter CY 2020.
Number of records disposed						0	0	0	0	0					
Number of records identified for disposal						0	0	0	0	0					
Financial Management															
7.11 Percentage of budget utilized												<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
a. Actual Obligations Over Actual Allotment Incurred															
a.1 Current Appropriations															
a.1.1 Direct Release Fund	25.00%	25.00%	25.00%	25.00%	100.00%	10.34%	12.42%	12.42%	12.42%	-37.58%					
Total Actual Obligation Incurred						PHP 225,285,635.71	PHP 346,783,610.88	PHP 346,783,610.88	PHP 346,783,610.88						
Total Actual Annual Allotment Received						PHP 2,179,582,000.00	PHP 2,791,596,224.00	PHP 2,791,596,224.00	PHP 2,791,596,224.00						
a.1.2 Centrally Managed Fund	25.00%	25.00%	25.00%	25.00%	100.00%	22.40%	92.96%	92.96%	92.96%	42.96%					
Total Actual Obligation Incurred						PHP 198,033,725.26	PHP 12,857,555,697.16	PHP 12,857,555,697.16	PHP 12,857,555,697.16						
Total Actual Annual Allotment Received						PHP 884,275,740.91	PHP 13,831,246,341.40	PHP 13,831,246,341.40	PHP 13,831,246,341.40						
a.2 Continuing Appropriations															
a.2.1 Direct Release Fund	50.00%	50.00%	0.00%	0.00%	100.00%	9.18%	70.80%	70.80%	70.80%	-29.20%					
Total Actual Obligation Incurred						PHP 43,921,407.15	PHP 325,988,173.45	PHP 325,988,173.45	PHP 325,988,173.45						
Total Actual Annual Allotment Received						PHP 478,531,175.51	PHP 460,427,097.51	PHP 460,427,097.51	PHP 460,427,097.51						
											Variance resulted from the following reasons:				
											1. Intervening unfortunate event of pandemic covid19 and Enhanced Community Quarantine.				
											2. Late downloading of Sub-Allotment Advices (SAA) for Centrally Managed Fund.	-14%			
											3. Late approval of request for Authority to use for Continuing Funds (from 2019 Allotment)				
											The FMD Budget Section will:				
											1. Continuously provide technical assistance to centers/offices/sections/units in the application and utilization of budgetary methods and budget system to maximize fund utilization.				
											2. Provide the centers/offices/sections/units with the status of funds report every month.				
											3. Assist the centers/offices/sections/units in the processing various financial transactions relative to fund utilization such as modification, certification of availability of allotment, obligation, and adjustments.				

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	Q1	Q2	Q3	Q4	Total	Q1	Q2	1st Semester	Total			Major (> +/-30%)	Minor (+/-30%)	Full target Achieved	
	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(13)=(7)+(8)+(10)+(11)			(14)=(13)-(6)	(15)	(19)	
a.2.2 Centrally Managed Fund	50.00%	50.00%	0.00%	0.00%	100.00%	33.71%	30.94%	30.94%	30.94%	-19.06%				4. Continuously provide feedbacks to the Office of the Regional Director thru Viber Group and personal reporting.	
Total Actual Obligation Incurred						PHP 68,362,255.44	PHP 86,186,571.11	PHP 86,186,571.11	PHP 86,186,571.11						
Total Actual Annual Allotment Received						PHP 202,804,878.76	PHP 278,537,808.03	PHP 278,537,808.03	PHP 278,537,808.03						
b. Actual Disbursements over Actual Obligations Incurred (as of June 22, 2020)															
b.1 Current Appropriations	25.00%	25.00%	25.00%	25.00%	100.00%	57.45%	100.46%	99.12%	99.12%	74.12%				Provide a memorandum on facilitation of DVs as soon as the end user have the documents and SOA, also study workload of all processors provide TA if necessary.	
Total Actual Disbursement						PHP 243,404,092.75	PHP 13,266,799,210.68	PHP 13,510,203,303.43	PHP 13,510,203,303.43						
Total Actual Annual Obligation Incurred						PHP 423,712,880.97	PHP 13,206,355,733.23	PHP 13,630,068,614.20	PHP 13,630,068,614.20						
b.2 Continuing Appropriations	25.00%	25.00%	25.00%	25.00%	100.00%	16.21%	2.88%	5.73%	5.73%	-19.27%					
Total Actual Disbursement						PHP 18,197,923.91	PHP 11,864,520.22	PHP 30,062,444.13	PHP 30,062,444.13						
Total Actual Annual Obligation Incurred						PHP 112,283,662.59	PHP 412,174,744.56	PHP 524,458,407.15	PHP 524,458,407.15						
Percentage of cash utilized											<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
c. Actual Disbursements over Actual Payables															
c.1 Current Appropriations					100.00%	100.00%	100.00%	100.00%	100.00%	0.00%					
Total Actual Disbursement						PHP 231,123,612.31	PHP 13,154,225,597.02	PHP 13,385,349,209.33	PHP 13,385,349,209.33						
Total Actual Annual Payables						PHP 231,123,612.31	PHP 13,154,225,597.02	PHP 13,385,349,209.33	PHP 13,385,349,209.33						
c.2 Continuing Appropriations					100.00%	100.00%	100.00%	100.00%	#DIV/0!	0.00%			0%	The cash section sends copy of NTA/NCA to the concerned units/divisions/sections and prepares letters to them weeks before lapse of NTA to remind them of the remaining cash allocation.	
Total Actual Disbursement						PHP 48,531,372.04	PHP 139,325,087.02	PHP 187,856,459.06	PHP 0.00						
Total Actual Annual Payables						PHP 48,531,372.04	PHP 139,325,087.02	PHP 187,856,459.06	PHP 0.00						
c.3 Accounts Payable					100.00%	100.00%	100.00%	100.00%	#DIV/0!	0.00%					
Total Actual Disbursement						PHP 154,640,056.91	PHP 981,374,657.10	PHP 1,136,014,714.01	PHP 0.00						
Total Actual Annual Payables						PHP 154,640,056.91	PHP 981,374,657.10	PHP 1,136,014,714.01	PHP 0.00						
7.12 Percentage of cash advance liquidated											<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
a. Advances to officers and employees															
a.1 Current Year					100.00%	17.09%	75.43%	35.86%	35.86%	-64.14%				Demand letters are prepared on a monthly basis, continue with constant coordination and provide TA on a quarterly basis since it is one of the requirement in the inclusion of PBB.	
Total Amount Liquidated						PHP 16,000.00	PHP 33,500.56	PHP 49,500.56	PHP 49,500.56						
Total Cash Advance Processed						PHP 93,620.00	PHP 44,414.44	PHP 138,034.44	PHP 138,034.44						
a.2 Prior Years					100.00%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!					
Total Amount Liquidated						PHP 0.00	PHP 0.00	PHP 0.00	PHP 0.00						
Total Cash Advance Processed						PHP 0.00	PHP 0.00	PHP 0.00	PHP 0.00						
b. Advances to SDOs											<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
b.1 Current Year					100.00%	5.55%	25.51%	18.87%	18.87%	-81.13%				Request for staff augmentation or an additional staff once bulk of liquidations receive, reiterate memo re liquidations of non moving cash advances.	
Total Amount Liquidated						PHP 3,248,482.60	PHP 29,976,493.39	PHP 33,224,975.99	PHP 33,224,975.99						
Total Cash Advance Processed						PHP 58,558,085.74	PHP 117,528,591.89	PHP 176,086,677.63	PHP 176,086,677.63						
b.2 Prior Years					100.00%	48.13%	#DIV/0!	82.91%	82.91%	-17.09%					
Total Amount Liquidated						PHP 97,192,479.08	PHP 70,230,049.45	PHP 167,422,528.53	PHP 167,422,528.53						
Total Cash Advance Processed						PHP 201,928,258.37	PHP 0.00	PHP 201,928,258.37	PHP 201,928,258.37						
c. Inter-agency transferred funds											<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
c.1 Current Year					100.00%	0.00%	35.44%	35.42%	35.42%	-64.58%					
Total Amount Liquidated						PHP 0.00	PHP 4,833,631,921.08	PHP 4,833,631,921.08	PHP 4,833,631,921.08						
Total Cash Advance Processed						PHP 8,320,371.43	PHP 13,639,622,645.05	PHP 13,647,943,016.48	PHP 13,647,943,016.48						
c.2 Prior Years					100.00%	1.32%	#DIV/0!	1.32%	1.32%	-98.68%				Coordinate with the end user for the revised target of implementation	
Total Amount Liquidated						PHP 1,291,301.42	PHP 0.00	PHP 1,291,301.42	PHP 1,291,301.42						
Total Cash Advance Processed						PHP 97,970,619.64	PHP 0.00	PHP 97,970,619.64	PHP 97,970,619.64						
7.1 Percentage of AOM responded within timeline	100.00%	100.00%	#DIV/0!	#DIV/0!	100.00%	20.00%	64.29%	52.63%	52.63%	-47.37%	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
No. of AOM Responded within Timeline	5	14			19	1	9	10	10	-9				To consult to COA regarding the possible compliance required.	
Total No. of AOM Received	5	14			19	5	14	19	19	0					
7.14 Percentage of NS/ND complied within timeline	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
No. of Notice of Suspension/Notice of Disallowances Responded within Timeline	0	0			0	0	0	0	0	0			0%	No NS/ND received within the 1st Semester CY 2020.	
No. of Notice of Suspension/Notice of Disallowances Received	0	0			0	0	0	0	0	0					

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	Q1	Q2	Q3	Q4	Total	Q1	Q2	1st Semester	Total			Major (> +/-30%)	Minor (+/-30%)	Full target Achieved		
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)			(13)=(7)+(8)+(10)+(11)	(14)=(13)-(6)	(15)		(19)
Procurement Services																
7.15	Percentage of procurement projects completed in accordance with applicable rules and regulations	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	93.58%	98.72%	98.72%	-1.28%		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Total No. of PR Received	ANA	ANA	ANA	ANA	ANA	437	109	546	546		Seven [7] Purchase Requests was cancelled by the end-user due to Central Office - NPMO Advisory		-1%		Maintain zero complaints received from D/C/RCF/S/Us for CY 2020.
	No. of PR Processes Awarded and Contracted on Time						437	102	539	539						
7.16	Percentage compliance with reportorial requirements from oversight agencies	100%	#DIV/0!	100%	100%	100%	100.00%	#DIV/0!	100.00%	100.00%	0.00%		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	No. of Reports Required by Oversight Agencies	4	-	2	3	9	4	-	4	4	5	Note: The following reports of FO-NCR BAC were submitted to GPPB, AO 25, Procurement Service - Central Office: 1. Certificate of Compliance for Early Procurement Activities FY 2020 submitted on January 31, 2020. 2. Justification on Non-Compliance of Posting FY 2019 submitted on January 31, 2020 3. Approved APP FY 2019 submitted on March 10, 2020. 4. APCPI FY 2019 on March 25, 2020 Note: No deadline indicated yet for other reports for CY 2020 required by GPPB/AO 25 for the following reports: 1. FY 2021 APP CSE 2. Indicative FY 2021 APP Non-CSE			0%	Preparation and submission the reportorial requirements required by oversight agencies. BAC to ensure that reportorial requirements are submitted on time. DSWD-NCR BAC to coordinate with Central Office and request for technical assistance to avoid delays. Ensure facilitation of procurement projects on time.
	Total No. of Reports Required by Oversight Agencies	4	-	2	3	9	4	-	4	4	5					
	Percentage of Technical Assistance provided to Central Office OBSUs and Field Offices relating to various procurement projects as requested and/or as initiated through Procurement Facilitation Meetings	ANA	ANA	ANA	ANA	ANA	100.00%	#DIV/0!	100.00%	100.00%	0.00%				0%	To conduct Technical Assistance and Trainings if necessary.
	Number of TAs provided	-	-	-	-	-	5	-	5	5	-					Continous conduct of BAC-TWG meetings.
	Total Number of TA request received	-	-	-	-	-	5	-	5	5	-					
	Number of innovative/good practices for organizational and process excellence	ANA	ANA	ANA	ANA	ANA	2	1	3	3	-				0%	Frequent issuance of reminders through memorandums to end users re: submission of PPMP, PR and follow through actions to payment.
	Percentage of capacity-building trainings/workshops conducted as planned	ANA	ANA	ANA	ANA	ANA	1	-	1	1	-				0%	To conduct Technical Assistance and Trainings if necessary.
7.17	Percentage of Central Office OBSUs and other procurement partners satisfied with the services rendered	NO TARGET	NO TARGET	NO TARGET	NO TARGET	NO TARGET	-	-	-	-	-		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Total No. of CO OBSUs and procurements partners satisfied with the services rendered						-	-	-	-	-					
	Total No. of CO OBSUs and procurements partners subjected for satisfaction survey						-	-	-	-	-					

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Objective/ Program/ Sub-Program/ Performance Indicator	Allotment Class	Budget (GAA)	OBLIGATION							
			Amount			Percent Utilization				
			Q1	Q2	Total	Q1	Q2	Q3	Q4	Total
GENERAL ADMINISTRATION AND SUPPORT										
Grand Total		49,438,693.27	25,240,181.42	10,246,787.36	35,486,968.78	51.05%	20.73%	0.00%	0.00%	71.78%
Human Resource and Development										
TOTAL		3,000,000	520,987	244,202	765,189	17.37%	8.14%	0.00%	0.00%	25.51%
Current Appropriation		3,000,000	520,987	244,202	765,189	17.37%	8.14%	0.00%	0.00%	25.51%
DRF										
	MOOE	3,000,000	520,987	244,202	765,189	17.37%	8.14%	0.00%	0.00%	25.51%
CMF										
Continuing Appropriation		0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
DRF										
CMF										
Administrative Services										
TOTAL		39,313,091	21,902,378	9,312,489	31,214,867	55.71%	23.69%	0.00%	0.00%	79.40%
Current Appropriation		35,368,100	21,612,361	5,734,085	27,346,446	61.11%	16.21%	0.00%	0.00%	77.32%
DRF										
	MOOE	35,368,100	21,612,361	5,734,085	27,346,446	61.11%	16.21%	0.00%	0.00%	77.32%
CMF										
Continuing Appropriation		3,944,991	290,017	3,578,404	3,868,420	7.35%	90.71%	0.00%	0.00%	98.06%
DRF										
	MOOE	3,944,991	290,017	3,578,404	3,868,420	7.35%	90.71%	0.00%	0.00%	98.06%
CMF										

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Financial Management										
TOTAL		7,125,603	2,816,817	690,096	3,506,913	39.53%	9.68%	0.00%	0.00%	49.22%
Current Appropriation		6,500,000	2,444,817	436,494	2,881,311	37.61%	6.72%	0.00%	0.00%	44.33%
DRF										
	MOOE	6,500,000	2,444,817	436,494	2,881,311	37.61%	6.72%	0.00%	0.00%	44.33%
CMF										
Continuing Appropriation		625,603	372,000	253,603	625,603	59.46%	40.54%	0.00%	0.00%	100.00%
DRF										
	MOOE	625,603	372,000	253,603	625,603	59.46%	40.54%	0.00%	0.00%	100.00%
CMF										

Objective/ Program/ Sub-Program/ Performance Indicat	Allotment Class	Obligation	SUMMARY OF DISBURSEMENTS FOR GASS							
			Amount				Percent Utilization			
GENERAL ADMINISTRATION AND SUPPORT										
Grand Total		35,486,968.78	7,842,626.70	9,959,114.38	17,801,741.08	31.07%	97.19%	#DIV/0!	#DIV/0!	50.16%
General Management and Supervision										
TOTAL		35,486,969	7,842,627	9,959,114	17,801,741	31.07%	97.19%	#DIV/0!	#DIV/0!	50.16%
Current Appropriation		30,992,946	7,470,627	8,143,535	15,614,162	30.40%	126.95%	#DIV/0!	#DIV/0!	50.38%
	MOOE	30,992,946	7,470,627	8,143,535	15,614,162	30.40%	126.95%	#DIV/0!	#DIV/0!	50.38%
Continuing Appropriation		4,494,023	372,000	1,815,579	2,187,579	56.19%	47.38%	#DIV/0!	#DIV/0!	48.68%
	MOOE	4,494,023	372,000	1,815,579	2,187,579	56.19%	47.38%	#DIV/0!	#DIV/0!	48.68%

Note: Combined Disbursements for HRD, Admin and Finance.

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General Administration and Support Services					
Strategic Initiative: Advancing and Promoting Health and Overall Well-being of Workforce through Enhanced Mechanism on Providing Occupational Well-being and Employee Reinvigoration					
Plan		Accomplishment		Issues and Gaps in the Implementation	Steering Measures
Activity	Amount Allotted	Activity	Amount Disbursed		
Occupational Safety, Health and Wellness Activities and Advocacies	PHP 212,000.00	Conduct of Peer Counseling, Pampering and Wellness Session	PHP 0.00	Due to the implementation of enhanced community quarantine, procurement of goods and services for the implementation of this activity was affected and was subject to re-cavass given that there were no supplier and service providers.	<p>Early preparation and immediate submission of project proposals, purchase requests despite far schedules and revision of Work and Financial Plan for 2020 befitting the actual expenses vis-à-vis the particulars indicated in the project proposal contributed to the expeditious procurement of needed supplies and services for the activities.</p> <p>All of these activities are for implementation.</p>
Sports Festival and Health Week Celebration	PHP 300,000.00	Purchase of Sports Supplies and Materials	PHP 0.00	The implementation of the enhanced community quarantine due to COVID 19 has a direct effect on the schedule of activities per play-off. Likewise, the delivery of procured supplies and conduct of gatherings like meetings and conference is suspended.	
		Prizes for Play-offs	PHP 0.00		
Drug-Free Workplace Initiatives & Other Medical Expenses	PHP 150,000.00	Purchase of Medical Equipments	PHP 0.00	None	
		Conduct of Random Drug Testing	PHP 0.00	None	