



**Republic of the Philippines**  
**Department of Social Welfare and Development**

FIELD OFFICE NCR  
389 San Rafael Street corner Legarda Street, Manila  
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Website: <http://www.dswd.gov.ph/>

**INVITATION TO BID**

1. The Department of Social Welfare and Development – National Capital Region through the Bids & Awards Committee (BAC) invites PHILGEPS registered contractors to apply for eligibility and to bid under the following projects with the corresponding Approved Budget for the Contract (ABC) and non-refundable fee for the purchase of Bidding Documents.

<b>Bid Reference No.</b>	<b>Item/Description</b>	<b>Approved Budget for the Contract</b>	<b>Amount of Bidding Documents (non-refundable)</b>
15-11-68	Supply and Delivery of Milk for Elsie Gaches Village (EGV) of the Department of Social Welfare and Development – National Capital Region (DSWD – NCR)	<b>Php728,000.00</b>	<b>Php1,000.00</b>
15-11-69	Supply and Delivery of Information Technology Equipment of Pantawid Pamilya Pilipino Program under Oplan Balik Bahay Sagip Buhay (OBBSB) Program of the Department of Social Welfare and Development – National Capital Region (DSWD – NCR)	<b>Php4,076,000.00</b>	<b>Php5,000.00</b>
15-11-70	Supply and Delivery of Appliances of Pantawid Pamilya Pilipino Program under Oplan Balik Bahay Sagip Buhay (OBBSB) of the Department of Social Welfare and Development – National Capital Region (DSWD – NCR)	<b>Php2,080,000.00</b>	<b>Php5,000.00</b>
15-11-71	Supply and Delivery of Labor and Materials for the Repair and Rehabilitation of Elsie Gaches Village (EGV) Facilities of the Department of Social Welfare and Development National Capital Region (DSWD – NCR)	<b>Php4,450,000.00</b>	<b>Php5,000.00</b>
15-11-72	Procurement of Janitorial Services of the Department of Social Welfare and Development – National Capital Region (DSWD – NCR) for the Period of January 1, 2016 to December 31, 2016.	<b>Php5,038,537.68</b>	<b>Php10,000.00</b>
15-11-73	Procurement of Security Services for the Field Office and Centers / Residential Care Facilities of the Department Social Welfare and Development – National Capital Region (DSWD – NCR) for the Period of January 1, 2016 to December 31, 2016	<b>Php23,234,457.60</b>	<b>Php25,000.00</b>

Bids received in excess of the ABC shall be automatically rejected at bid opening. Late bids shall not be accepted.

- A prospective bidder should have been in a business with dealings similar to this project for a period of at least five (5) years prior to the date of bid opening and should have completed within the last three (3) years from the date of submission and receipt of bids at least one (1) contract of similar nature amounting to at least fifty percent (50%) of the ABC.
- Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act".
- The bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- The Invitation to Bid (ITB) may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and DSWD-NCR website at [www.ncr.dswd.gov.ph](http://www.ncr.dswd.gov.ph).

The complete set of Bidding Documents may be acquired by interested Bidders starting 27 November 2015; 9:00 a.m. to 5:00 p.m.

6. The schedule of Bidding Activities and Deadline for Submission shall be as follows:

<b>Bid Reference No.</b>	<b>Item/Description</b>	<b>PRE-BID CONFERENCE DATE AND TIME</b>	<b>BID OPENING DATE &amp; TIME</b>
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15-11-68	Supply and Delivery of Milk for Elsie Gaches Village (EGV) of the Department of Social Welfare and Development – National Capital Region (DSWD – NCR)	December 4, 2015 9:00 AM  DSWD-NCR-NVRC J.P Burgos St. Project 4, Quezon City	December 17, 2015 9:00 AM  DSWD – NCR 389 San Rafael St. cor. Legarda St. Sampaloc, Manila
15-11-69	Supply and Delivery of Information Technology Equipment of Pantawid Pamilya Pilipino Program under Oplan Balik Bahay Sagip Buhay (OBBSB) Program of the Department of Social Welfare and Development – National Capital Region (DSWD – NCR)	December 4, 2015 10:00 AM  DSWD-NCR-NVRC J.P Burgos St. Project 4, Quezon City	December 17, 2015 10:00 AM  DSWD – NCR 389 San Rafael St. cor. Legarda St. Sampaloc, Manila
15-11-70	Supply and Delivery of Appliances of Pantawid Pamilya Pilipino Program under Oplan Balik Bahay Sagip Buhay (OBBSB) of the Department of Social Welfare and Development – National Capital Region (DSWD – NCR)	December 4, 2015 11:00 AM  DSWD-NCR-NVRC J.P Burgos St. Project 4, Quezon City	December 17, 2015 11:00 AM  DSWD – NCR 389 San Rafael St. cor. Legarda St. Sampaloc, Manila
15-11-71	Supply and Delivery of Labor and Materials for the Repair and Rehabilitation of Elsie Gaches Village (EGV) Facilities of the Department of Social Welfare and Development National Capital Region (DSWD – NCR)	December 4, 2015 1:00 PM  DSWD-NCR-NVRC J.P Burgos St. Project 4, Quezon City	December 17, 2015 1:00 PM  DSWD – NCR 389 San Rafael St. cor. Legarda St. Sampaloc, Manila
15-11-72	Procurement of Janitorial Services of the Department of Social Welfare and Development – National Capital Region (DSWD – NCR) for the Period of January 1, 2016 to December 31, 2016.	December 4, 2015 2:00 PM  DSWD-NCR-NVRC J.P Burgos St. Project 4, Quezon City	December 17, 2015 2:00 PM  DSWD – NCR 389 San Rafael St. cor. Legarda St. Sampaloc, Manila
15-11-73	Procurement of Security Services for the Field Office and Centers / Residential Care Facilities of the Department Social Welfare and Development – National Capital Region (DSWD – NCR) for the Period of January 1, 2016 to December 31, 2016	December 4, 2015 3:00 PM  DSWD-NCR-NVRC J.P Burgos St. Project 4, Quezon City	December 17, 2015 3:00 PM  DSWD – NCR 389 San Rafael St. cor. Legarda St. Sampaloc, Manila

Bidders are encouraged to send their authorized technical representative or personnel who are familiar with the bid requirement and will prepare the documents for the bidder. Bidders may directly coordinate with the BAC-Secretariat in the address below.

7. Interested Bidders/Contractors may obtain further information from the BAC Secretariat, c/o Ms. Mary Ann D. Yulas at DSWD-NCR 389 San Rafael cor. Legarda Streets, Sampaloc Manila from 9:00 AM to 5:00 PM at tel. no. (02) 310-1434 / 733-0010 to 18 loc 209 or email at dswdnrc\_bac2011@yahoo.com.ph or dswdnrc.bac@gmail.com.
8. The DSWD-NCR reserves the right to accept or reject any bid/quotation, to annul the bidding/procurement process, and to reject all bids/quotations at any time prior to contract award, without thereby incurring any liability to the affected Bidder/s and/or Contractor/s.

**(signed)**  
**HAZEL T. MILITANTE**  
Chairperson  
Bids and Awards Committee