



Republic of the Philippines
Department of Social Welfare and Development

FIELD OFFICE NCR
389 San Rafael Street corner Legarda Street, Manila
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INVITATION TO BID

1. The Department of Social Welfare and Development – National Capital Region through the Bids & Awards Committee (BAC) invites PHILGEPS registered contractors to apply for eligibility and to bid under the following projects with the corresponding Approved Budget for the Contract (ABC) and non-refundable fee for the purchase of Bidding Documents.

Bid Reference No.	Item/Description	Approved Budget for the Contract	Amount of Bidding Documents (non-refundable)
15-08-31	Supply and Delivery of Different Information Technology Equipment of the Department of Social Welfare and Development – National Capital Region	2,026,000.00	5,000.00
15-08-32	Supply & Delivery of Catering Services of the Department of Social Welfare and Development-National Capital Region (DSWD-NCR)	1,472,875.00	5,000.00

Bids received in excess of the ABC shall be automatically rejected at bid opening. Late bids shall not be accepted.

2. A prospective bidder should have been in a business with dealings similar to this project for a period of at least five (5) years prior to the date of bid opening and should have completed within the last three (3) years from the date of submission and receipt of bids at least one (1) contract of similar nature amounting to at least fifty percent (50%) of the ABC.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act".
4. The bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. The Invitation to Bid (ITB) may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and DSWD-NCR website at www.ncr.dswd.gov.ph.

The complete set of Bidding Documents may be acquired by interested Bidders starting 07 August 2015; 9:00 a.m. to 5:00 p.m.

6. The schedule of Bidding Activities and Deadline for Submission shall be as follows:

Bid Reference No.	Item/Description	PRE-BID CONFERENCE DATE AND TIME	BID OPENING DATE & TIME
15-08-31	Supply and Delivery of Different Information Technology Equipment of the Department of Social Welfare and Development – National Capital Region	August 14, 2015 1:00 PM Reception and Study Center for Children – Misamis Street, Bago Bantay Quezon City	August 27, 2015 1:00 PM Reception and Study Center for Children – Misamis Street, Bago Bantay Quezon City
15-08-32	Supply & Delivery of Catering Services of the Department of Social Welfare and Development-National Capital Region (DSWD-NCR)	August 14, 2015 3:00 PM Reception and Study Center for	August 27, 2015 3:00 PM Reception and Study Center for

		Children – Misamis Street, Bago Bantay Quezon City	Children – Misamis Street, Bago Bantay Quezon City
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Bidders are encouraged to send their authorized technical representative or personnel who are familiar with the bid requirements and will prepare the documents for the bidder. Bidders may directly coordinate with the BAC-Secretariat in the address below.

7. Interested Bidders/Contractors may obtain further information from the BAC Secretariat, c/o Ms. Mary Ann D. Yulas at DSWD-NCR 389 San Rafael cor. Legarda Streets, Sampaloc Manila from 9:00 AM to 5:00 PM at tel. no. (02) 310-1434 / 733-0010 to 18 loc 209 or email at dswdnrc_bac2011@yahoo.com.ph or dswdnrc.bac@gmail.com.
8. The DSWD-NCR reserves the right to accept or reject any bid/quotation, to annul the bidding/procurement process, and to reject all bids/quotations at any time prior to contract award, without thereby incurring any liability to the affected Bidder/s and/or Contractor/s.

(signed)
MANUELA M. LOZA
Chairperson
Bids and Awards Committee