



Republic of the Philippines
Department of Social Welfare and Development

FIELD OFFICE NCR
389 San Rafael Street corner Legarda Street, Manila
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INVITATION TO BID

1. The Department of Social Welfare and Development – National Capital Region through the Bids & Awards Committee (BAC) invites PHILGEPS registered suppliers/contractors to apply for eligibility and to bid under the following projects with the corresponding Approved Budget for the Contract (ABC) and non-refundable fee for the purchase of Bidding Documents.

Bid Reference No.	Item/Description	Approved Budget for the Contract	Amount of Bidding Documents (non-refundable)
16-11-29	Procurement of Janitorial Services of the Department of Social Welfare and Development – National Capital Region (DSWD-NCR) for the period of January 1, 2017 to December 31, 2017	Php6,517,002.24	Php10,000.00
16-11-30	Supply and Delivery of Labor and Materials for the Proposed Installation of Containerized Extension Office and Storage Room of the Department of Social Welfare and Development – National Capital Regional (DSWD-NCR)	Php2,783,902.35	Php5,000.00
16-11-31	Supply and Delivery of General Merchandise of Residential Care Facilities (RCFs) of the Department of Social Welfare and Development – National Capital Region (DSWD-NCR)	Php4,093,546.00	Php5,000.00
16-11-32	Procurement of Security Services for the Field Office and Centers / Residential Care Facilities (CRCFs) of the Department of Social Welfare and Development – National Capital Region (DSWD-NCR) for the period of January 1, 2017 to December 31, 2017	Php24,253,800.96	Php25,000.00

Bids received in excess of the ABC shall be automatically rejected at bid opening. Late bids shall not be accepted.

2. A prospective bidder should have been in a business with dealings similar to this project for a period of at least five (5) years prior to the date of bid opening and should have completed within the last three (3) years from the date of submission and receipt of bids at least one (1) contract of similar nature amounting to at least fifty percent (50%) of the ABC.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act".
4. The bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. The Invitation to Bid (ITB) may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and DSWD-NCR website at www.ncr.dswd.gov.ph.

The complete set of Bidding Documents may be acquired by interested Bidders starting 07 November 2016; 9:00 a.m. to 5:00 p.m.

6. The schedule of Bidding Activities and Deadline for Submission shall be as follows:

Bid Reference No.	Item/Description	PRE-BID CONFERENCE DATE AND TIME	BID OPENING DATE & TIME
16-11-29	Procurement of Janitorial Services of the Department of Social Welfare and	November 14, 2016 9:00AM	November 28, 2016 9:00AM

	Development – National Capital Region (DSWD-NCR) for the period of January 1, 2017 to December 31, 2017	RD's Conference Room DSWD-NCR 389 San Rafael st. cor. Legarda St. Sampaloc, Manila	Mini OSEC Conference Room DSWD-NCR 389 San Rafael st. cor. Legarda St. Sampaloc, Manila
16-11-30	Supply and Delivery of Labor and Materials for the Proposed Installation of Containerized Extension Office and Storage Room of the Department of Social Welfare and Development – National Capital Regional (DSWD-NCR)	November 14, 2016 11:00AM RD's Conference Room DSWD-NCR 389 San Rafael st. cor. Legarda St. Sampaloc, Manila	November 28, 2016 11:00AM Mini OSEC Conference Room DSWD-NCR 389 San Rafael st. cor. Legarda St. Sampaloc, Manila
16-11-31	Supply and Delivery of General Merchandise of Residential Care Facilities (RCFs) of the Department of Social Welfare and Development – National Capital Region (DSWD-NCR)	November 14, 2016 1:00PM RD's Conference Room DSWD-NCR 389 San Rafael st. cor. Legarda St. Sampaloc, Manila	November 28, 2016 1:00PM Mini OSEC Conference Room DSWD-NCR 389 San Rafael st. cor. Legarda St. Sampaloc, Manila
16-11-32	Procurement of Security Services of the Field Office and Centers / Residential Care Facilities (CRCFs) of the Department of Social Welfare and Development – National Capital Region (DSWD-NCR) for the period of January 1, 2017 to December 31, 2017	November 14, 2016 3:00PM RD's Conference Room DSWD-NCR 389 San Rafael st. cor. Legarda St. Sampaloc, Manila	November 28, 2016 3:00PM Mini OSEC Conference Room DSWD-NCR 389 San Rafael st. cor. Legarda St. Sampaloc, Manila

Bidders are encouraged to send their authorized technical representative or personnel who are familiar with the bid requirements and will prepare the documents for the bidder. Bidders may directly coordinate with the BAC-Secretariat in the address below.

7. Interested Bidders/Contractors may obtain further information from the OIC - BAC Secretariat, c/o Ms. Rowena V. Ibañez at DSWD-NCR 389 San Rafael cor. Legarda Streets, Sampaloc Manila from 9:00 AM to 5:00 PM at tel. no. (02) 310-1434 or email at dswdnrc_bac2011@yahoo.com.ph or dswdnrc.bac@gmail.com.
8. The DSWD-NCR reserves the right to accept or reject any bid/quotation, to annul the bidding/procurement process, and to reject all bids/quotations at any time prior to contract award, without thereby incurring any liability to the affected Bidder/s and/or Contractor/s.

(signed)
HAZEL T. MILITANTE
Chairperson
Bids and Awards Committee