



Republic of the Philippines
Department of Social Welfare and Development

FIELD OFFICE NCR
389 San Rafael Street corner Legarda Street, Manila
Telephone Nos. (632)734-8647/734-8649; Telefax (632)734-8641/734-8646/734-8652
e-mail: ncr@dswd.gov.ph
Website: <http://www.dswd.gov.ph/>

INVITATION TO BID

1. The Department of Social Welfare and Development – National Capital Region through the Bids & Awards Committee (BAC) invites PHILGEPS registered suppliers/contractors to apply for eligibility and to bid under the following projects with the corresponding Approved Budget for the Contract (ABC) and non-refundable fee for the purchase of Bidding Documents.

Bid Reference No.	Item/Description	Approved Budget for the Contract	Amount of Bidding Documents (non-refundable)
17-06-09	Procurement of Air-conditioning Units for the Field Office of the Department of Social Welfare and Development – National Capital Region (DSWD-NCR)	Php1,200,000.00	Php5,000.00
17-06-10	Supply and Delivery of Prepaid Cards (Cellcards) of the Department of Social Welfare and Development – National Capital Region (DSWD-NCR)	Php2,272,200.00	Php5,000.00

Bids received in excess of the ABC shall be automatically rejected at bid opening. Late bids shall not be accepted.

2. A prospective bidder should have been in a business with dealings similar to this project for a period of at least five (5) years prior to the date of bid opening and should have completed within the last three (3) years from the date of submission and receipt of bids at least one (1) contract of similar nature amounting to at least fifty percent (50%) of the ABC.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act".
4. The bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. The Invitation to Bid (ITB) may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and DSWD-NCR website at www.ncr.dswd.gov.ph.

The complete set of Bidding Documents may be acquired by interested Bidders starting 13 June 2017; 9:00 a.m. to 5:00 p.m.

6. The schedule of Bidding Activities and Deadline for Submission shall be as follows:

Bid Reference No.	Item/Description	PRE-BID CONFERENCE DATE AND TIME	BID OPENING DATE & TIME
17-06-09	Procurement of Air-conditioning Units for the Field Office of the Department of Social Welfare and Development – National Capital Region (DSWD-NCR)	June 20, 2017 9:00AM Mini OSEC Conference Room DSWD-NCR 389 San Rafael st. cor. Legarda St. Sampaloc, Manila	July 3, 2017 9:00AM RD's Conference Room DSWD-NCR 389 San Rafael st. cor. Legarda St. Sampaloc, Manila

17-06-10	Supply and Delivery of Prepaid Cards (Cellcards) of the Department of Social Welfare and Development – National Capital Region (DSWD-NCR)	June 20, 2017 10:00AM Mini OSEC Conference Room DSWD-NCR 389 San Rafael st. cor. Legarda St. Sampaloc, Manila	July 3, 2017 10:00AM RD's Conference Room DSWD-NCR 389 San Rafael st. cor. Legarda St. Sampaloc, Manila
----------	---	---	---

Bidders are encouraged to send their authorized technical representative or personnel who are familiar with the bid requirements and will prepare the documents for the bidder. Bidders may directly coordinate with the BAC-Secretariat in the address below.

7. Interested Bidders/Contractors may obtain further information from the BAC Secretariat, c/o Mr. Mikhail O. Tizon at DSWD-NCR 389 San Rafael Street cor. Legarda Street, Sampaloc Manila from 9:00 AM to 5:00 PM at tel. no. (02) 310-1434 or email at dswdncr_bac2011@yahoo.com.ph or dswdncr.bac@gmail.com.
8. The DSWD-NCR reserves the right to accept or reject any bid/quotation, to annul the bidding/procurement process, and to reject all bids/quotations at any time prior to contract award, without thereby incurring any liability to the affected Bidder/s and/or Contractor/s.

(signed)
TERESITA L. VALENTINO
 Vice Chairperson
 Bids and Awards Committee