

**Republic of the Philippines**  
**Department of Social Welfare and Development**

FIELD OFFICE NCR  
389 San Rafael Street corner Legarda Street, Manila  
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Website: <http://www.dswd.gov.ph/>

**INVITATION TO BID**

1. The Department of Social Welfare and Development – National Capital Region through the Bids & Awards Committee (BAC) invites PHILGEPS registered contractors for the second time, to apply for eligibility and to bid under the following projects with the corresponding Approved Budget for the Contract (ABC) and non-refundable fee for the purchase of Bidding Documents.

<b>Bid Reference No.</b>	<b>Item/Description</b>	<b>Approved Budget for the Contract</b>	<b>Amount of Bidding Documents (non-refundable)</b>
15-06-21	Supply and Delivery of Various Medicines for Elsie Gaches Village of the Department of Social Welfare and Development – National Capital Region	2,113,545.55	5,000.00
15-06-22	Supply & Delivery of Toners for the Department of Social Welfare and Development-National Capital Region (DSWD-NCR)	1,171,800.00	5,000.00
15-06-23	Supply & Delivery of Milk for Reception and Study Center for Children of the Department of Social Welfare and Development – National Capital Region (DSWD-NCR)	980,000.00	1,000.00

Bids received in excess of the ABC shall be automatically rejected at bid opening. Late bids shall not be accepted.

2. A prospective bidder should have been in a business with dealings similar to this project for a period of at least five (5) years prior to the date of bid opening and should have completed within the last three (3) years from the date of submission and receipt of bids at least one (1) contract of similar nature amounting to at least fifty percent (50%) of the ABC.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act".
4. The bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. The Invitation to Bid (ITB) and the Terms of Reference may be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and DSWD-NCR website at [www.ncr.dswd.gov.ph](http://www.ncr.dswd.gov.ph).

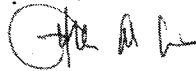
The complete set of Bidding Documents may be acquired by interested Bidders starting July 01, 2015; 9:00 a.m. to 5:00 p.m.

6. The schedule of Bidding Activities and Deadline for Submission shall be as follows:

<b>Bid Reference No.</b>	<b>Item/Description</b>	<b>PRE-BID CONFERENCE DATE AND TIME</b>	<b>BID OPENING DATE &amp; TIME</b>
15-06-21	Supply and Delivery of Various Medicines for Elsie Gaches Village of the Department of Social Welfare and Development – National Capital Region	July 07, 2015 1:00 PM Karunungan Conference Room Room 101	July 20, 2015 1:00 PM Karunungan Conference Room Room 101

15-06-22	Supply & Delivery of Toners for the Department of Social Welfare and Development-National Capital Region (DSWD-NCR)	July 07, 2015 2:00 PM Karunungan Conference Room Room 101	July 20, 2015 2:00 PM Karunungan Conference Room Room 101
15-06-23	Supply & Delivery of Milk for Reception and Study Center for Children of the Department of Social Welfare and Development – National Capital Region (DSWD-NCR)	July 07, 2015 3:00 PM Karunungan Conference Room Room 101	July 20, 2015 3:00 PM Karunungan Conference Room Room 101

7. Interested Bidders/Contractors may obtain further information from the BAC Secretariat, c/o Ms. Mary Ann D. Yulas at DSWD-NCR 389 San Rafael cor. Legarda Streets, Sampaloc Manila from 9:00 AM to 5:00 PM at tel. no. (02) 310-1434 / 733-0010 to 18 loc 209 or email at dswdnrc\_bac2011@yahoo.com.ph or dswdnrc.bac@gmail.com.
8. The DSWD-NCR reserves the right to accept or reject any bid/quotation, to annul the bidding/procurement process, and to reject all bids/quotations at any time prior to contract award, without thereby incurring any liability to the affected Bidder/s and/or Contractor/s.



**MANUELA M. LOZA**  
Chairperson  
Bids and Awards Committee