



Republic of the Philippines
Department of Social Welfare and Development

FIELD OFFICE NCR
389 San Rafael Street corner Legarda Street, Manila
Telephone Nos. (632)734-8647/734-8649; Telefax (632)734-8641/734-8646/734-8652
e-mail: ncr@dswd.gov.ph
Website: <http://www.dswd.gov.ph/>

NOTICE OF NEGOTIATED PROCUREMENT

Procurement of Vehicle (Ambulance) for GRACES of the Department of Social Welfare and Development – National Capital Region (DSWD – NCR)

Bid Reference No. NP 17-06-11

1. The Department of Social Welfare and Development – National Capital Region (DSWD-NCR), through the Bids & Awards Committee (BAC), is conducting a Negotiated Procurement for the **Procurement of Vehicle (Ambulance) for GRACES of the Department of Social Welfare and Development – National Capital Region (DSWD – NCR)** with Approved Budget for the Contract (ABC) of **ONE MILLION SEVEN HUNDRED THOUSAND PESOS (Php1,700,000.00)**.

2. DSWD-NCR BAC now invites PhilGEPS registered suppliers to submit their sealed proposals on or before July 3, 2017; 1:00PM at RD's Conference Room, DSWD-NCR 389 San Rafael St. cor. Legarda St. Sampaloc, Manila. Opening of proposals will immediately follows at Mini Osec Conference Room, DSWD-NCR, 389 San Rafael St. cor. Legarda St. Sampaloc, Manila.

The DSWD-NCR BAC will hold a pre-negotiation conference on June 27, 2016; 1:00 PM at RD's Conference Room, DSWD-NCR 389 San Rafael St. cor. Legarda St. Sampaloc, Manila which shall be open to all interested bidders. Bidders are encouraged to send their authorized technical representative or personnel who are familiar with the bid requirement and will prepare the documents for the bidder.

3. The process for the negotiated procurement and awarding of contract shall be governed by Republic Act 9184 and its Implementing Rules and Regulations, pursuant to Section 53.1.
4. A prospective bidder should have been in a business with dealings similar to this project for a period of at least five (5) years prior to the date of bid opening.
5. The bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
6. Bidders shall submit two (2) sets of **CERTIFIED TRUE COPIES** signed in blue ink on all pages thereof of the following documents in properly SEALED and MARKED envelope:

A. PhilGEPS Certificate of Registration and Membership, that will upon verification by the BAC contain an updated file of the following documents:

- I. Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade of Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives.
- II. Business/Mayor's Permit for year 207 issued by the city or municipality where the principal place of business of the bidder is located
- III. Certificate of PhiGEPS Registration
- IV. Latest Audited Financial Statement which must include the following statements:
 1. Latest Independent Auditor's Report
 2. Balance Sheet (Statement of Financial Position)
 3. Income Statement
- V. Tax Clearance per EO 398, Series of 2005, **as finally reviewed and approved by the BIR**
- VI. Statement of Completed Single Largest Contract of Similar Nature within the last Three (3) years prior to the dated of submission and receipt of bids, equivalent to at least FIFTY PERCENT (50%) of the ABC of this project

Any of the following supporting documents must be attached:

1. Certificate of Completion **or**
2. End user's Acceptance **or**

3. Certificate of Satisfactory Performance
- VII. The Bid Security shall be limited to the following:

	FORM	AMOUNT
A	Cash, Cashier's/Manager's Check, Bank Draft/Guarantee, Irrevocable Letter of Credit (2% of ABC)	34,000.00
B	Bid Securing Declaration (Annex A)	n/a

- VIII. Duly signed NFCC Computation, which must be at least equal to the ABC of this project
- IX. Duly completed and signed conformity to Technical Specifications (Annex B)
- X. Duly completed and signed compliance to Schedule of Requirements (Annex C)
- XI. Duly signed and notarized Omnibus Sworn Statement (Annex D)
- XII. Duly completed and signed Price Proposal Form (Annex E)

Bidders shall use the prescribed forms as annexed to this notice. Non-conformity shall be ground for disqualification.

Bidders are encouraged to send their authorized technical representative or personnel who are familiar with the bid requirements and will prepare the documents for the bidder. Bidders may directly coordinate with the BAC-Secretariat in the address below

7. Interested Bidders/Contractors may obtain further information from the **BAC Secretariat, c/o Mr. Mikhail O. Tizon at DSWD-NCR 389 San Rafael cor. Legarda Street, Sampaloc Manila from 9:00 AM to 5:00 PM at tel. no. (02) 310-1434 or email at dswdncr_bac2011@yahoo.com.ph.**
8. **DSWD-NCR reserves the right to accept or reject any bid/quotation, to annul the bidding/procurement process, and to reject all bids/quotations at any time prior to contract award, without thereby incurring any liability to the affected Bidder/s and/or Contractor/s.**
9. **DSWD-NCR likewise reserves the right to accept the offer most advantageous to the Government.**

(signed)
TERESITA L. VALENTINO
 Vice Chairperson
 Bids and Awards Committee
 DSWD-NCR