



Republic of the Philippines
Department of Social Welfare and Development

FIELD OFFICE NCR
389 San Rafael Street corner Legarda Street, Manila
Telephone Nos. (632)734-8647/734-8649; Telefax (632)734-8641/734-8646/734-8652
e-mail: ncr@dswd.gov.ph
Website: <http://www.dswd.gov.ph/>

INVITATION TO BID # 17-09-25

REQUEST FOR EXPRESSION OF INTEREST FOR THE PROCUREMENT OF SERVICE PROVIDER FOR THE FORMULATION OF AS-BUILT PLANS FOR THE CENTERS AND RESIDENTIAL CARE FACILITIES (C/RCFs) OF THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT—NATIONAL CAPITAL REGION (DSWD-NCR)

1. The *Department of Social Welfare and Development—National Capital Region (DSWD-NCR)* through the *Direct Release Funding of 2017* intends to apply the sum of *ONE MILLION EIGHT HUNDRED FORTY THOUSAND PESOS (Php 1,840,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for **ITB 17-09-25 Procurement of Service Provider for the Formulation of As-Built Plans for the Centers and Residential Care Facilities (C/RCFs) of the Department of Social Welfare and Development – National Capital Region (DSWD-NCR)**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *DSWD-NCR* now calls for the submission of eligibility documents for *Licensed Architects to provide*:
 - a. Applicable experience of the consultant
 - b. Complete the formulation of plans within the 3-month period.

Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before 9 October 2017 [at *at RD's Conference Room, DSWD-NCR 389 San Rafael cor. Legarda Streets, Sampaloc Manila*]. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.

3. Interested bidders may obtain further information from BAC Secretariat, c/o Mr. Mikhail O. Tizon at DSWD-NCR 389 San Rafael cor. Legarda Streets, Sampaloc Manila at tel. no. (02) 310-1434 email at dswdnrcr_bac2011@yahoo.com.ph or dswdnrcr.bac@gmail.com. and inspect the Bidding Documents at the address given below during from 9:00 AM to 5:00 PM, Monday to Friday
4. A complete set of Bidding Documents may be acquired by interested Bidders on 3 October 2017 from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php 5,000) Refundable in accordance to Section 17.5 of the IRR.*
5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of *Three (3)* prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

CRITERIA FOR SCREENING	CORRESPONDING WEIGHT IN RATING
Quality of Personnel to be assigned to the Project	50%
Experience and Capability of the Consultant	30%
Plan of Approach and Methodology in Delivering the Services Required	20%

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184. Bidding is restricted to Filipino citizens/sole

proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation/Selection (QCBE/QCBS)* procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be completed within *Three (3) Months*.
9. The *DSWD-NCR* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

Mikhail O. Tizon, BAC Secretariat

Bids and Awards Committee

DSWD-NCR 389 San Rafael cor. Legarda Streets, Sampaloc Manila

Telefax 310-1434

Email: dswdncr_bac2011@yahoo.com.ph or dswdncr.bac@gmail.com.

29 October 2017

(ORIGINAL SIGNED)

ASUNCION M. FLORES

Chairperson

Bids and Awards Committee