



**Republic of the Philippines**  
**Department of Social Welfare and Development**

FIELD OFFICE NCR  
389 San Rafael Street corner Legarda Street, Manila  
Telephone Nos. (632)734-8647/734-8649; Telefax (632)734-8641/734-8646/734-8652  
e-mail: [ncr@dswd.gov.ph](mailto:ncr@dswd.gov.ph)  
Website: <http://www.dswd.gov.ph/>

May 25, 2017

**INVITATION TO BID**

The Department of Social Welfare and Development – National Capital Region (DSWD-NCR) is inviting scrap dealers to bid for the purchase of Unserviceable Equipment of the following FO/Centers/Residential Care Facilities such as:

- Field Office (FO)
- Nayon ng Kabataan (NK)
- Sanctuary Center (SC)
- Jose Fabella Center (JFC)
- Golden Reception and Action for the Elderly and other Special Cases (GRACES)
- Reception and Study Center for the Children (RSCC)
- Elsie Gaches Village (EGV)
- Marillac Hills (MH)
- Haven for Women (HW)
- Haven for Children (HC)
- National Vocational Rehabilitation Center (NVRC)
- Rehabilitation Sheltered Workshop (RSW)
- INA Healing Center

Sealed bids will be received until 1:00pm on June 01, 2017 and will be opened by the Chairperson of Property Disposal and Awards Committee (PDAC) in the presence of Resident Auditor or his authorized representative. Interested Junk Dealers may secure bid proposals at the Property Assets and Supply Management Section (PAMS) with telephone number 734-86-35.

The DSWD-NCR reserves the right to reject any or all bids, waive any defect of formality, assumes the responsibility or obligation whatsoever to compensate or indemnify the bidders for any expenses or loss that may incur in the preparation of their bids and to accept the bids most advantageous to the government.

**VINCENT ANDREW T. LEYSON**  
Regional Director



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**Gentlemen/Madam:**

Please quote your highest bid for the sale of unserviceable vehicle and equipment listed below. Bid offered should be by FO and Centers & Institution accompanied by cash deposit equivalent to 10% of the total bid. To secure the validity and genuineness of the contract or award, you are strictly prohibited to give any money/gift to any officials or employee. Violation thereof shall be sufficient ground for the government to revoke and/or cancel the award or contract.

Very truly yours,

**VINCENT ANDREW T. LEYSON**  
Regional Director