

**UPDATED DIRECTORY OF FIELD OFFICE – NATIONAL CAPITAL REGION
2018**

Office/Division/Unit/Section	Head of Office/Division/Unit/Section	Designation	Contact Details (*Trunk line: 7330010 to 18)
OFFICE OF THE REGIONAL DIRECTOR			
Office of the Regional Director	Vincent Andrew T. Leyson, CESO IV	Regional Director	7348639
	Maricris DM Laig	Regional Executive Assistant	*Local 202-203 Fax: 4883110
Social Marketing Unit	Ma. Charlene C. Aban	Regional Information Officer	7336279
Legal Unit	Atty. Magdalena A. Borbe	Attorney IV	488-2732
Policy and Plans Division	Mr. Mark M. Garcia	OIC-Division Chief/Planning Officer IV	7348638
-Policy Development and Planning Section	Ms. Lily C. Demabildo	Planning Officer III	*Local 208
-National Household Targeting Office	Mr. Amado G. Suarez	Project Development Officer IV	488-3699
-Information and Communications Technology Section	Mr. Jervin R. Regio	Regional Information and Technology Officer II	488-3699 *Local 304
-Standards Unit	Ms. Charm Suzette Gregorio	Social Welfare Officer III	734-8640 *Local 204
OFFICE OF THE ASSISTANT REGIONAL DIRECTOR (ARD) FOR OPERATIONS AND PROGRAMS			
Office of the ARD for Operations and Programs	Ms. Edna J. Sacedor	Social Welfare Officer V/OIC-ARDO	310-0725 Local 212
Protective Services Division	Ms. Hazel T. Militante	Social Welfare Officer V/ Chief	*Local 104
-Capacity Building Section	Ms. April P. Alianza	Training Specialist III	310-1433
-Crisis Intervention Section	Mr. Edwin S. Morata	Social Welfare Officer III	735-5413 493-7907
-Lingap sa Masa	Ms. Marlene C. Guzman	Social Welfare Officer III	
-Protective Services Program	Mr. Jeremiah F. Farol	Social Welfare Officer III	*Local 118
-Community-Based	Ms. Krishna Mei Salazar	Social Welfare Officer III	*Local 116

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Section			
➤ Special Project Section	Mr. Arnel L. Bautista	Social Welfare Officer III	734-8623
➤ Social Pension Program Management Office	Ms. Virginia C. Daniles	Social Welfare Officer IV	488-1620 *Local 105
➤ Adoption Resource and Referral Unit	Ms. Maricel M. Barnedo	Social Welfare Officer III	488-2754 734-8622
➤ Foster Care Section	Ms. Liezavel V. Gonzales	Social Welfare Officer III	*Local 103
➤ Minors Travelling Abroad	Ms. Eden N. Llamanzares	Social Welfare Officer III	310-1435 *Local 210
- Office of the Regional Center Coordinator	Ms. Rowela F. Hizon	Social Welfare Officer IV	*Local 205
Promotive Services Division	Ms. Teresita L. Valentino	Social Welfare Officer V	
-Sustainable Livelihood Program Management Office	Ms. Esperanza A. Mangoba	Project Development Officer III/ Regional Program Coordinator	734-8654 *Local 303
-Pantawid Pamilyang Pilipino Program Management Office	Mr. Joel D. Cam	Project Development Officer V/ Regional Program Coordinator	310-1432
Disaster Response Management Division	Mr. Bienvenido V. Barbosa	Social Welfare Officer III/OIC Chief	*Local 117
-Disaster Response and Rehabilitation Section	Mr. Jonathan San Agustin	Social Welfare Officer II	
-Regional Resource Operations Section	Mr. Christopher B. Villafria	Administrative Officer V	735-8635
OFFICE OF THE ASSISTANT REGIONAL DIRECTOR FOR GENERAL ADMINISTRATION AND SUPPORT SERVICES			
Office of the Assistant Regional Director for General Administration and Support Services	Ms. Manuela M. Loza	Social Welfare Officer V/OIC-ARDA	734-8642
Financial Management Division	Ms. Alicia K. Pagaduan	Chief Admin Officer	* Local 110

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-Budget Section	Ms. Gladys Marie C. Maghari	Administrative Officer V	*Local 108
-Accounting Section	Ms. Melani F. Quema	Administrative Officer IV	*Local 110
-Cash Section	Ms. Agnes Mateo	Administrative Officer V	*Local 109
Administrative Division	Mr. Kharl T. Aman	Supervising Admin Officer/OIC-Chief	735-8635
-General Services Section	Mr. Louel A. Soliva	Administrative Officer II	*Local 113
-Property and Supply Section	Mr. Christopher B. Villafria	Administrative Officer V	735-8635
-Procurement Section	Ms. Luz Hojilla	Administrative Officer V	488-3009
-Records Management Section			*Local 115
Human Resource Management and Development Division	Ms. Ada A. Colico	Social Welfare Officer V/Chief	* Local 209
-Personnel Administration Section	Ms. Lucila Q. Nicolas	Administrative Officer IV	*Local 211
-Learning and Development Section	Ms. Trisha Mae R. Flores	Training Specialist II	310-0725 *Local 212
-Human Resource Planning and Performance Management Section	Ms. Ria O. Mercado	Administrative Officer V	310-0725 *Local 212
-Employee Welfare Section	Mr. Iccy Rose S. Amoranto	Training Specialist II	310-0725 *Local 212