

Department of Social Welfare and Development
National Capital Region

TO : ALL DIVISION CHIEFS
ALL CENTER/ RESIDENTIAL CARE FACILITY HEADS
ALL SOCIAL WELFARE SPECIALISTS
ALL REGIONAL/PROGRAM/FIELD COORDINATORS
ALL UNIT/ SECTION HEADS
The Management Audit Analyst

FROM : THE REGIONAL DIRECTOR

SUBJECT : Regional Memorandum Order 001 series of 2019

DATE : March 15, 2019

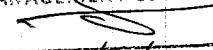
This is to share with copy Regional Memorandum Order No. 01 series of 2019 entitled "**Regional Translation of C 2019 DSWD Thrust and Priorities**" which was approved on March 15, 2019.

Let this be one of your guides in identifying priority activities. Likewise, it is expected that the said thrust and priorities shall be shared to your staff during your division/ centers/ residential care facilities/units/ sections general staff meeting.

For your information and guidance


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MML/MMG/GR

DSWD-NCR
RECORDS MANAGEMENT SECTION
Received by: 
Date/Time: 03/19/19
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Department of Social Welfare and Development
NATIONAL CAPITAL REGION
389 San Rafael Street, Corner, Legarda, Manila

Regional Memorandum Order
No. 001
Series of 2019

SUBJECT: CY 2019 DSWD-NCR THRUSTS AND PRIORITIES

I. RATIONALE AND CONTEXT

The Department of Social Welfare and Development – National Capital Region continues to take on the challenge of lifting the marginalized sectors towards well-being and resiliency over the many facets of poverty through its core programs and services while ensuring the effective and efficient use of public fund and resources.

Consistent with the mandate of the Philippines Development Plan (PDP) CY 2017-2022, Department's Vision, Mission and Core Values and Secretary's' directive, the DSWD-NCR has come up with this Regional Translation of CY 2019 DSWD Thrusts and Priorities.

"DSWD envisions all Filipinos free from hunger and poverty, have equal access to opportunities, enabled by a fair, just, and peaceful society." To achieve the vision, "DSWD's mission is to lead in the formulation, implementation, and coordination of social welfare and development policies and programs for and with the poor, vulnerable and disadvantaged."

Along with the Department's Core Values of "Maagap at Mapagkalingang Serbisyo; Serbisyonong Walang Puwang sa Katiwalian; at Patas na Pagtrato sa Komunidad" are the five (5) Organizational Outcomes that will be the measures of the DSWD's contributions to the accomplishments of the poverty reduction plans and initiatives of the government.

II. OBJECTIVES

The 2019 DSWD-NCR thrusts and priorities aim to promote unity of purpose within the organization, allow coordination and collaboration across organizational units, strengthen the Field Office's organizational capacities and deliver gender responsive services of our social welfare and development programs.

It shall guide and direct all Divisions, Center and Residential Care Facilities, Units, Sections and all Regional Program Management Offices (RPMOs) in their role in implementation which includes formulation and adoption of gender responsive and rights-based policies, plans and budgets as well as performance contracts.

III. THRUSTS AND PRIORITIES

The following thrusts and priorities shall contribute to the achievement of DSWD-NCR Key Results Areas per Organizational Outcomes from the Department's 2019 thrusts and priorities:

Organizational Outcome 1: Well-being of poor families improved

1. For cash base programs/projects with no existing data base should ensure establishment of regional database and for programs/projects with available database should ensure clean-up of regional database.
2. Sustain the implementation of Community Organizing and Community Driven Development approach in the Promotive Programs. Strengthening internal convergence through collaboration of Pantawid Pamilya (operationalization of CSOs projects) and Standards Unit (monitoring of compliance to standards).
3. Strengthening of Case Management of Pantawid Pamilya beneficiaries.
4. Facilitation of re-evaluation of SLP to make sure it remains relevant to the needs of the communities.
5. Ensure conduct of Social Welfare and Development Indicators (SWDI) Re-Assessment for the Pantawid Pamilya beneficiaries.
6. Social Technology Unit in coordination with Pantawid Pamilya to propose new model of interventions for the transitioning/exiting Pantawid Pamilya household.

Organizational Outcome 2: Rights of the poor and vulnerable sector promoted and protected

1. Regular conduct of monitoring of Field Office NCR managed center and residential care facilities to ensure safety of the occupants.
2. Sustain partnership with private sector support for the vulnerable sectors through external resource generation.
3. Sustain the implementation of all protective services program i.e. Recovery and Reintegration for Trafficked Person (RRPTP) including victims of Online Sexual Exploitation(OSEC), AICS, Supplementary Feeding Program (SFP), Social Pension, Alternative Parental Care and other community-based services.
4. Sustain the implementation of Unconditional Cash Transfer (UCT) based on TRAIN Law based on RA 10963 otherwise known as Tax Reform for Acceleration and Inclusion Act or Train Law to alleviate the effects caused by the increase in prices of commodities caused by the said law which directly affect poor individuals and families.
5. Sustain the implementation of the Centenarians Act of 2016 honoring all Filipinos who reached the age of 100 years.
6. Sustain the implementation of Comprehensive Intervention against Gender-based Violence (CIAGV) and capacitate on Counselling Service for the Rehabilitation of Perpetrator of Domestic Violence (CSRPDV) in the local level, piloting the LGUs with high incidence of gender-based violence.

7. Facilitate information dissemination on drug prevention and provide capacity building to LGU Social Workers in handling cases of drug dependents for reintegration to family.
8. Establishment of "Silungan sa Barangay" as a facility for street children and homeless families to address their plight in partnership with NGAs, LGUs and others.
9. Ensure all social protection programs of the Region are Disability inclusive and that Guidelines in the implementation of Auxiliary Services and Comprehensive Programs for PWDs are being implemented.
10. Facilitate adoption and replication of Competed Social Technology Project that are appropriate and that will address emerging needs of the different sector.

Organizational Outcome 3: Immediate relief and early recovery of disaster victims/survivors ensured.

1. Sustain the provision of technical assistance to LGUs along disaster management.
2. Maximize the Multi-Stakeholder Volunteers for Disaster Operations in anticipation to any eventuality that may necessitate the deployment of such magnitude.
3. Establish functional Comprehensive Emergency Program for Children (CEPC) Core Group Secretariat that will monitor the implementation of the CEPC Strategic Plan CY 2019-2022.
4. Formulate a Disaster Risk and Management Plan responsive to PWDs in times of calamities
5. Ensure implementation of Disability Inclusive Disaster Risk and Reduction Management Program
6. Facilitate forging of MOA between the Armed Forces of the Philippines (AFP) and/or other stakeholders and FO-NCR to use vacant buildings or warehouses to store relief packs and supplies.(transferred from OO2)
7. Conduct of benchmarking with other disaster-prone region/s that has established disaster prevention/control mechanisms.

Organizational Outcome 4: Continuing compliance of Social Welfare and Development Agencies (SWDAs) to standards in the delivery of social welfare services ensured.

1. Full implementation of the approved policy Memorandum Circular No 16 Series of 2018, Guidelines in Handling Complaints against SWDAs.
2. Sustain the Level 1,2, or 3 accreditation of Centers and Facilities in accordance with the set standards, and adopt a more holistic developmental approach in dealing with

issues of Children-in-Need of Special Protection (CNSP), the homeless families, the Indigenous Peoples (IPs), Persons with Disabilities (PWDs) and Senior Citizens.

3. Conduct monitoring on compliance to accreditation by Center/Residential Care Facilities.
4. Initiate the review of existing guidelines.

Organizational Outcome 5: Delivery of social welfare and development (SWD) programs by LGUs, through LSWDOs, improved.

1. Development and implementation of LSWDO three-year plan on Technical Assistance and Resource Augmentation (TARA) Program for LSWDOs.
2. Conduct of Learning and Development Interventions (LDIs) for LSWDOs.
3. Implementation of a course binder-type lecture series on skills, approaches, methodologies, research, and applicable program for learning and development of LSWDOs.
4. Provide continuing educational opportunities for development for the licensed social workers of LGUs through on line education and seminars.
5. Creating an Organizational Learning for LSWDOs through Alliance Building (Collab 2)- Development of Competency based Development Program.

To ensure that the abovementioned priorities will be effectively and efficiently carries out, the following support to operations services will be pursued:

A. SUPPORT TO OPERATIONS (STO)

Planning, Policy Development, Research and Results-Based Monitoring and Evaluation

1. Intensify Advocacy for the priority proposed legislative bills of the Department.
2. Sustain the implementation and monitoring of DSWD sector commitments through the Comprehensive Sector and Gender and Development (GAD) Plans and Budget in a responsible, transparent and accountable manner.
3. Implementation of DSWD Research, Policy and Evaluation Agenda for CY 2019-2022.
4. Conduct of the Listahanan 3 Round Assessment.
5. Propose for areas of evaluation and assessment of the existing Planning, Policy, Development, Research and Result-based Monitoring and Evaluation Programs which must be flexible, adoptable, updated, forward-looking, culturally sensitive, gender responsible and relevant to the poor and need of the community.

Social Marketing

1. Propose the modification and enhancement of the present social marketing strategies.
2. Implementation of a communication plan to promote bottom-up support in pursuit of the implementation of DSWD Strategic Plan covering the years 2017-2022.
3. Undertake critical activities to ensure that LGUs and other stakeholders will understand and support the Departments programs and services along each organizational outcome and strategic initiative.
4. Shall intensify existing complain/grievance mechanism such as Mamamayan, Complaint/Suggestion Box, Website/page that will serve as link with all beneficiaries for them to be informed and receive any development in the programs of the Department that concern them, report any anomalies and complaints. It will also protect them from any fraudulent acts of unscrupulous individuals posing as social workers or employees of the Department.

Quality Management

1. Full implementation of Harmonize Planning Monitoring and Evaluation System (HPMES)
2. Propose standards and policies, operation and maintenance guidelines for information system and formulation of a manual to enable users to navigate the information system with ease.

Knowledge Management

1. Support Knowledge Management (KM) Policies and leadership which should encourage a free flowing exchange of wholesome, quality, practical, relevant, focused and meaningful ideas, theories, policies, experiences, research methodology and technology which should boost and strengthen our collaboration, development and progress as an organization both internally and externally.
 - Enhance the KM policies/guidelines to update KM system coordination, accessibility, functionality and assessment based on the result of reassessment.
2. Generate New Knowledge for More Effective SWD Intervention.
 - Maximize the collaboration mechanism (CGS, SWDL-Net, SWD-Forum.
 - Document existing practices of the region to develop practice theories.
3. Knowledge Sharing and Collaboration to Improve Performance
 - Strengthen KM Teams thru LDIs to upgrade KM Team competencies and functionality.
 - Continuous provision of technical assistance on KM to D/C/RCF/U/Ss and LGUs and NGOs.
 - Develop and implement responsive, culturally sensitive, gender responsible and aligned knowledge products (KP) and services.
 - Maintain the FO Learning Center.

B. GENERAL ADMINISTRATION AND SUPPORT SERVICES (GASS)

Human Resource Management, Performance Management and Organizational Development

1. Support the implementation of the reorganization of its programs and services in keeping with the times.
2. Recommend for the regularization of qualified and civil service eligible COS/MOA/JO workers within the restrictions allowed by the GAA. Ensure early identification of qualified and civil service eligible COS/MOA/JO workers for regularization prior to the end of contract.
3. Propose for the creation of guidelines and policies to safeguard the health and overall well-being of workforce in keeping with accepted standards in the Bureaucracy.
4. Maintain and update the database based on monthly reporting of all COS/MOA/JO employees as per their records
5. A heightened, sustainable and strategic Human Resource Development Program.
6. Provide competency-based learning and development intervention per requirement of Results Matrix and Civil Service.
7. Achieve the Level II Accreditation under PRIME-HRM.

Administrative and other Support Services

1. Full conversion from deployment of Special Disbursing Officers (SDOs) to cash cards or other similar modes for the implementation of programs and services involving disbursement of funds directly lodged with the department.
2. Implementation of Financial Management Service with eNGAs, eBUdget, and eCash forecasting.
3. Support the implementation of a fully Functional Management Information System (FMIS) to improve transparency and accountability in the management of public funds such as Pantawid Pamilya, AICs, UCT, Social Pension, SLP and other funds provided to beneficiaries.
4. Assess the implementation of Internal Financial Management Reforms vis a vis compliance with oversight regulatory and safety measures to ensure the effectiveness to support operations.
5. Intensify the conduct strategic audits as part of Internal Audit Plan to ensure transparency, accountability and good governance.
6. Continuous facilitation of retitling of all Field Office real property.

7. Regular conduct of inventory and disposal of Field Office records based on the prescribe retention period as approved by the National Archives of the Philippines.
 8. Judicious monitoring of the use of Human Resource Management Information System to guarantee timely release of salaries for the cost of service personnel with infallible safeguards or checks and balances in place.
 9. Implementation and monitoring of an electronic Procurement Tracking and Monitoring System (ePTMS) to improve procurement transparency, efficiency, and timely delivery of goods and services.
 10. Conduct an audit inventory of all Field Office Building in accordance with the accepted industry standards and practices, submit the audit result and make necessary reports to all concerned employees and official of Field Office.
 11. Continuous review, assessment implementation of a structural repairs and construction plans of Field Office, Centers and Residential Care Facilities.
 12. Strengthen transparency and implement expeditious and judicious procurement of goods and services by all offices involve in accordance with IRR of RA 9184.
 13. Enhance provision of technical assistance/consultative advice to all offices along administrative matters.
 14. Implement judicious monitoring and evaluation of all infrastructure projects implemented by contractors to ensure compliance to required standards, specifications and other terms and conditions stipulated in contracts of agreement.
 15. Conduct monitoring and ensure transparency in the SSS, GSIS, Philhealth and Pag-ibig contribution of staff.
- C. GENDER MAINSTREAMING-** The Field Office will continue to mainstream GAD in its organizational policies, programs and people, thereby enabling mechanisms geared towards protecting human rights, promoting women's rights, advocating gender equality, peace and development, and eliminating all forms of discrimination.
1. Implementation of CY 2019 GAD Plan and Budget
 2. Ensure conduct of gender responsive assessment of programs and projects using Harmonized GAD Guidelines tool.

Issued in Manila, this 15 day of MAR 2019.


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Regional Director