

Regional Memorandum Order

No. 005
Series of 2019

**Guidelines on the Selection of
DANGAL NG MGA TAONG MAY KAPANSANAN AWARD:
Selection of CITY/ MUNICIPALITY with
DISABILITY INCLUSIVE GOVERNANCE OF THE YEAR**

I. RATIONALE:

The Department of Social Welfare and Development (DSWD) in the performance of its mandate to achieve two of its organizational goal which are to promote and protect the Rights of poor and vulnerable sectors and improvement of delivery of social welfare and development (SWD) programs by local government units (LGUs) through local social welfare and development offices (LSWDOs), continuously develop policies and programs and implement capacity building and technical assistance as learning intervention to Local Government Unit (LGU).

The Regional Committee on Disability Affairs – National Capital Region (RCDA-NCR) is an inter-agency committee composed of NGAs, NGOs, LGUs and POs mainly serves as a mechanism for convergence and resource sharing in the implementation of programs, projects and services for Persons With Disabilities. This committee is being chaired by DSWD which also serves as a forum for formulation of recommendations, policies and resolution for the adoption of member agencies to strengthen the implementation of programs and services for the sector.

In an effort to enjoin local government units (LGUs) to implement programs and services that will address the needs of persons with disabilities geared toward disability inclusive society/environment. RCDA – NCR conceptualized the awarding of LGU with disability inclusive governance to acknowledge and recognize their contributions and motivate them to continue or expand more their programs and services in promoting and protecting persons with disabilities. Likewise to reaffirm their commitment to serve the persons with disability with respect, dignity and care and to serve as inspiration and model to other LGUs.

This recognition is also part of the preparation of the region to document and showcased outstanding local government unit (LGU) for the national search and other awards giving body.

II. LEGAL BASES:

A) International Instruments

1. United Nations Convention on the Rights of Persons with Disabilities, adopted in 2006,

Aims to promote, protect and ensure the full and equal enjoyment of all human rights and fundamental freedoms by all persons with disabilities, and to promote respect for their inherent dignity, Article 26 - Habilitation and rehabilitation, States parties shall take effective and appropriate measures, including through peer support, to enable persons with disabilities to attain and maintain maximum independence, full physical, mental, social and vocational ability, and full inclusion and participation in all aspects of life

2. Incheon Strategy to "Make the Rights Real" for Persons with Disabilities in Asia and the Pacific.

It builds on the Convention on the Rights of Person with Disabilities and the Biwako Millennium Framework for Action and Biwako Plus Five towards an Inclusive, Barrier Free and Rights-based Society for Persons with Disabilities,

3. ILO Convention 159 of April 1990

Concerning vocational rehabilitation and employment of Disabled Persons under the convention, the Philippine government bind itself to the ILO agreement to express commitment to help the disabled lead meaningful and productive lives.

B) National Instruments

- 1. Republic Act No, 101211 or An Act Strengthening the Philippine Disaster Risk Reduction and Management System**, providing for the National Disaster Risk Reduction and Management Framework and Institutionalizing the National Disaster Risk Reduction and Management Plan, appropriating funds therefore and for other purposes. Section 2, letter N states that it should be the policy of the state to develop and strengthen the capacities of vulnerable and marginalized groups to mitigate, prepare for, respond to, and recover from the effects of disasters B.9.
- 2.. Republic Act No. 10524, An Act expanding the positions reserved for Persons with Disability, amending for the purpose Republic Act No.7277, as amended, otherwise known as the Magna Carta for Persons With Disability.**
- 3. Republic Act No. 10070 or an Act establishing an institutional mechanism to ensure the implementation of programs and services for persons with disabilities in every province, city and municipality**

Section 40 states that a) local government units shall promote the establishment of organizations of persons with disabilities (PWDs) in their respective territorial jurisdictions. National Agencies and local government units may enter into a joint ventures with organizations or associations of PWDs to explore livelihood opportunities and other undertakings that shall enhance the health, physical fitness and economic and social well- being of PWDs b) local government units shall organize and establish Persons with Disability Affairs Office (PDAO) and a PWD Focal Person.

- 4. Republic Act 9442,**

An Act providing additional incentives and Prohibitions from Public Ridicule and Vilification against Persons with Disabilities and providing Penalty for violation thereof.

- 5. Republic Act No,7277 of 1991 also known as Magna Carta for Disabled Person**

The Magna Carta for Persons with Disabilities declares, in section 2, a)Disabled persons are part of Philippine society, thus the State shall give full support to the improvement of the total wellbeing of disabled persons and their integration into the mainstream of society. Toward this end, the State shall adopt policies ensuring the rehabilitation, self-development and self-reliance of disabled persons. It shall develop their skills and potentials to enable them to compete favourably for available opportunities. (b) Disabled persons have the same rights as other people to take their proper place in society. They should be able to live freely and as independently as possible. This must be the concern of everyone - the family, community and all government and nongovernment organizations. Disabled persons' rights must never be perceived as welfare services by the Government,

- 6. Republic Act 7160 of 1991 or the Local Government Code of the Philippines**

Rule V on Basic Services and facilities Article 24 on Devolution- which states that consistent with local autonomy and decentralization, the provision for the delivery of basic social services shall be devolved from the national government to provinces, cities, municipalities and barangays so that each LGU shall be responsible for a minimum set of services and facilities in accordance with national policies, guidelines and standards,

Article 25 - provision of social welfare services through programs and projects for the welfare services through programs and projects for the welfare of the youth and children, family and community, women, the elderly and the disabled.

7. 1987 Philippine Constitution

Article II Section 9, Declaration of Principles and State Policies which mandates that " The State should promote a just and dynamic, social order that ensure prosperity and independence of the nation and free the people from poverty through policies that provide adequate social services, promote full employment, a raising standard of living and an improved quality of life for all.

8. Batas Pambansa 344 or the Philippine Accessibility Law of ,1982

Section 1 states that in order to promote the realization of the rights of disabled persons to participate fully in the social life and the development of the societies in which they live and the enjoyment of opportunities available to their citizens, no license or permit for the construction, repair or renovation of public and private buildings for public use, educational institutions, airports, sports and recreation centers and complexes, shopping centres or establishments, public parking places, work places, public utilities, shall be granted or issued unless the owner or operator thereof shall install and incorporate in such building, establishment, institution or public utility such architectural facilities or structural features as shall reasonably enhance the mobility of disabled persons such as sidewalks, ramps, railings and the like. If feasible, all such existing buildings, institutions, establishments, or public utilities may be renovated or altered to enable the disabled persons to have access to them.

9. Republic Act No. 4546 of May 20, 1965

It provides the expansion and development of sheltered employment, and specialized training in specific skills to the trained PWDs. Services include on the job training, social and auxiliary, terminal employment and administrative services

10. Republic Act No. 1179, An Act to provide for the promotion of vocational rehabilitation of the blind and other handicapped persons and their return to civil employment.

III. GENERAL OBJECTIVES:

To promote implementation of disability inclusive programs and services and advocate for wider awareness and recognition of persons with disabilities as rights holder and as person with capacity that can be productive member of the society.

SPECIFIC OBJECTIVES:

1. To recognize LGUs that have made outstanding contributions in addressing issues/concerns affecting the full realization of the rights of person with disabilities (PWD)
2. To encourage/inspire LGUs to continuously develop and implement disability inclusive programs, projects and activities.
3. To promote institutionalization of a Persons With Disabilities (PWD) friendly environment and disability inclusive governance
4. To strengthen local partnerships and create an opportunity to provide technical assistance to LGUs

III. GENERAL POLICIES:

1. The Awarding of Dangkal ng May Kapansanan Award: Selection of City and Municipality with Disability Inclusive Governance will be conducted every year in partnership with Regional Committee on Disability Affairs (RCDA) and the Regional Federation of Persons with Disability in National Capital Region.
2. The members of the RCDA-NCR such as DILG, DOH, DSWD, DEPED, TESDA, DPWH, NCRPO, MMDA, DOST, PIA, DOLE, DTI, DOTR, NCDA and Federation of PWDs-NCR, Inc. will serve as the Regional Board of Judges.
3. The Regional Board of Judges shall be responsible for the validation of data/information of LGUs and for the deliberation of winner.
4. All LGUs will be visited and validated as a competitor of the award.
5. Awarding ceremony will be done in the culminating activity of National Disability Prevention and Rehabilitation (NDPR) Week Celebration
6. Disqualification shall be imposed if found and proven for misrepresentation and false declaration.
7. The decision of the Regional Board of Judges shall be final and binding. No appeal will be entertained. The result of the competition be disseminated to the participating LGUs.
8. LGUs need to have a rating of 85% and above to pass the Disability Inclusive Governance Municipalities / City
9. LGUs with highest rating will be considered as a Regional Awardee of the DANGAL NG PWD Award: City/Municipality with Disability Inclusive Governance of the Year.

IV. CRITERIA

This award will be given to a local government unit (LGU) which has rendered exceptional services to persons with disabilities within its jurisdiction in the last two years.

The LGU may either be

Municipality,
City

To be considered for the Award, a LGU must meet the following criteria:

1. Passage of significant number of ordinances that protect & uphold the Rights of Persons with Disabilities
2. Inclusion of Programs, Projects, Activities (PPAs) for PWDs in the Approved Annual Budget
3. Establishment of friendly and accessible physical structures of Local Government buildings (All standards and dimensions of the criteria are based on Rule II of the IRR (implementing rules and regulations) of BP 344 (Batas Pambansa Blng. 344) or otherwise known as the accessibility law for PWDs (Persons with Disability). For other dimensions not indicated in the criteria, refer to the IRR of BP 344.)
4. Active implementation of programs supporting PWD livelihood, employment, training, etc.
5. Participation of PWDs in Political Process and Decision Making Bodies
6. Expansion of Social Protection and Implementation of Program / Services that Create PWD Awareness
7. Availability of Updated and Validated Database of Persons with Disability

8. Implementation of Gender Equality and Women Empowerment including Women With Disabilities and their children
9. Implementation of Inclusive Disaster Risk Reduction and Management
10. Capacity building of Service Providers on Disability Laws, Mandate , Etiquette and Disability Inclusive Development

V. ASSESSMENT TOOL

Criteria will be assessed based on the indicators reflected in the assessment tool during the validation. Score will be identified by the Regional judges upon presentation of documents as means of verification.

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD)
NATIONAL CAPITAL REGION**

**REGIONAL SEARCH FOR
“DANGAL NG MGA TAONG MAY KAPANSANAN AWARD “
CITY/ MUNICIPALITY WITH
DISABILITY INCLUSIVE GOVERNANCE OF THE YEAR**

CRITERIA INDICATORS	SCORE
1. PASSAGE OF SIGNIFICANT NUMBER OF ORDINANCES, RESOLUTIONS AND EXECUTIVE ORDERS THAT PROTECTS & UPHOLD THE RIGHTS OF PWDS <i>(for 1.1-1.2, maximum score is 12 points)</i>	12
<i>Score: 1 point = with 1-2 approved Ordinances, Resolutions, EOs and documentation of Implementation</i> <i>2 points = with 3-4 approved Ordinance, Resolutions, EOs and documentation of implementation</i> <i>3 points = with 5-6 approved Ordinances, Resolutions, EOs and documentation of Implementation</i> <i>4 points = with 7-8 approved Ordinances, Resolutions, EOs and documentation of Implementation</i> <i>6 points = with 9 & above approved Ordinance, Resolutions, EOs and documentation of Implementation</i>	6
1.2 Establishment of Persons with Disability Affairs Office (PDAO) and Creation of Position PDAO Head/Focal Person <i>Score: 2 points = With Established PDAO thru ordinance</i> <i>1 point = With No Established PDAO but with Focal Persons per RA 10070</i> <i>2 points = PDAO with available AIP and with approved budget</i> <i>1 point = PDAO with Appointed/Assigned/Designated PDAO Head</i> <i>2 points = PDAO with Created Position for PDAO Head (In compliance to IRR of RA 10070)</i>	6
2. INCLUSION OF PROGRAMS, PROJECTS, ACTIVITIES (PPA'S) FOR PWD'S IN THE APPROVED MUNICIPAL/CITY ANNUAL BUDGET <i>(for 2.1-2.2 maximum score is 12 points)</i>	12
2.1 Appropriation of PWD PPAs in the Municipal/City Annual Budget <i>Score: 1 point = Less than 0.5% of total Annual Budget</i> <i>4 points = At least 0.5% of total Annual Budget</i> <i>6 points = More than 0.5% of the Total Annual Budget</i>	6
2.2 Utilization of Approved PWD Municipal Annual Budget based on Plan <i>Score: 1 point = 11-40% funds utilized</i> <i>2 points = 41-69% funds utilized</i> <i>4 points = 70-99% funds utilized</i> <i>6 points = 100% funds utilized</i>	6
3. ESTABLISHMENT OF PWD-FRIENDLY AND ACCESSIBLE PHYSICAL ENVIRONMENT, STRUCTURES AND PUBLIC TRANSPORT IN THE BARANGAY & MUNICIPALITY/CITY <i>(for 3.1-3.5 maximum score is 15 points)</i>	15
3.1 Ramp: 1:12 gradient, Ramp: 2 handrails w/h= .7 & .9 both sides, Ramp: max. w=1.2 max; L=6 max w/land, Toilet: 1.7 x 1.8m (minimum), Toilet: door w=.80m (min.) w/1.5 x 1.5 t.r., Toilet: 1 movable & fixed grab bar	2
3.2 Parking slot: w=3.7m (min.) near entrance, Signage: at toilet, ramp & parking slot, Non-skid Flooring: at toilet & ramp (grooves), Entrance door: .8m (min.) w1.5 vestibule, Corridors: w=1.2m (min.) clear space, Handrails: 30-50mm dia. w/50mm clear	2

3.3 Tactile flooring (for the blind), Blinking lights (warning for the deaf), Stairs (slip-resistant w/ slanted nosing), Elevator (w/0.80m. minimum entrance), Installment of PWD office/kiosk @ 1 st floor	2
3.4 With established Access Audit Team with inclusion of persons with disabilities	2
3.5 Conducted access audit to all barangay halls , schools and private establishments 1 point - 1- 10% of the total Barangay halls, schools and private establishment audited 2 points – 11- 20% of the total Barangay halls, schools and private establishment audited 3 points – 21 - 40% of the total Barangay halls, schools and private establishment audited 4 points – 41 – 60% of the total Barangay halls, schools and private establishment audited 5 points – 61 - 80% of the total Barangay halls, schools and private establishment audited 6 points – 81 - 99% of the total Baranagay halls, schools and private establishment audited 7 points – 100%	7
4. IMPLEMENTATION OF PROGRAMS SUPPORTING PWD'S EMPLOYMENT, TRAINING AND LIVELIHOOD UTILIZING CITY/MUNICIPAL BUDGET (for 4.1-4.5 maximum score is 15 points)	15
4.1 PWD employment of at least 1% in all positions in the City Government Unit Score: <i>1 point + with regular employed PWDs</i> <i>2 points = with at least 1% regular employed PWDs</i> <i>3 points = with more than 1% regular employed PWDs</i>	3
4.2 Number of Trainings and Livelihood conducted for PWDs, funded by City LGU For the previous year Score: <i>1 point = 1 – 2 Trainings conducted/Livelihood provided</i> <i>2 points = 3 - 4 Trainings conducted/Livelihood provided</i> <i>3 points = 5 or more Trainings conducted/Livelihood provided</i>	3
Score: 1 point = 50 PWDs; 2 points = 100 PWDs; 3 points = 150 & above PWDs	
4.3 Number of PWDs provided with Trainings and Livelihood Project under Municipal Fund	3
4.4 Number of PWDs supported/recommended/endorsed to attend Trainings for PWDs conducted by partner agencies.	3
4.5 Number of PWDs supported/recommended/endorsed to avail Livelihood for PWDs to partner agencies.	3
5. PARTICIPATION IN POLITICAL PROCESS AND DECISION-MAKING BODIES (for 5.1 – 5.3 maximum score is 5 points)	5
5.1 Functionality of City/Municipal Organization of Person with Disabilities Score: <i>1 point = organized at the Barangay</i> <i>2 points = Federated/organized at the Local Level & Functional holds regular meeting with CBL and Accredited by SB,SP or SEC</i> <i>3 points= Organized & functional, with CBL, accredited by SB, SP and SEC and organization are member of the development council at the local level</i> <i>5 points= organization are member of the development council at the regional level and member of Regional Federation of PWD</i>	5

6. EXPANSION OF SOCIAL PROTECTION AND IMPLEMENTATION OF PROGRAMS/SERVICES THAT CREATE PWD AWARENESS <i>(for 6.1 – 6.6 maximum score is 18 points)</i>		18
<i>Score: 0-20% increased rate = 1 point; 21- 40% increased rate = 2 points; 41 ABOVE % increased rate = 3 points</i>		
6.1 Increased rate of PWDs provided with health and social services by the City/Municipal Government from FY (2017-2018).		3
6.2 Increased rate of PWDs provided with early intervention and prevention of disabilities from FY (2017-2018).		3
6.3 Increased rates of enrolment of school age PWDS in schools/DCCs/ALS from SY (2017-2018).		3
<i>Score: None= 0 point; 2-4 = 1 point, 4 –6 = 2 points; 7 & above = 3 points</i>		
6.4 Number of Orientations/Conventions/Meetings conducted		3
6.5 Number of Capacity Buildings initiated by LGU participated /attended by PWDs		3
<i>Score: none – 0; 1 pt- less than 50 PWDs ; 2 pts 51-150 PWDs; 3 – 151 and above</i>		
6.6 Number of PWDs provided with Appropriate Assistive Devices funded by the Municipal/LGU		3
7. AVAILABILITY OF UPDATED DATABASE OF PERSONS WITH DISABILITY. <i>(for 7.1 – 7.3 maximum score is 7 points)</i>		7
7.1 Availability of City/Municipal person with disability situationer / masterlist/Number of of PWDs with PWD ID per barangay, by disability category, with age group , by sex, by educational attainment, by employment		5
7.2 Availability of number of PWDs enrolled in SPED and mainstreamed in schools/DCCs		1
7.3 Data of PWDs registered in the PWD Registry		1
8. IMPLEMENTATION OF GENDER EQUALITY AND WOMEN EMPOWERMENT INCLUDING WOMEN WITH DISABILITIES AND THEIR CHILDREN <i>(for 8.1 – 8.4 maximum score is 9 points)</i> <i>Score: 1 – 50% = 1 point ; 50 – 100% = 2 points</i>		8
8.1 Percentage of women with disabilities provided with employment, capacity building, trainings, livelihood programs funded by the municipal LGU.		2
8.2 Percentage of women with disabilities provided with family planning, pre-natal, postnatal services		2
8.3 Percentage of girl with disabilities provided with early intervention and education		2
8.4 GAD Funds allocation for Women with disabilities and children Programs and Service		2

9. IMPLEMENTATION OF INCLUSIVE DISASTER RISK REDUCTION MANAGEMENT <i>(from 9.1 – 9.2 maximum score is 5 points)</i>	5
9.1 With Inclusive DRRM Plan	2
9.2 PWDs are consulted and participating in the whole process of DRRM activities	3
10. CONDUCT OF DISABILITY SENSITIVITY TRAINING AND CAPACITY BUILDING OF LGU STAFF ON DISABILITY INCLUSIVE PROGRAMS AND SERVICES <i>(maximum score is 3 points)</i>	3
<i>Score: 10– 39% = 1 point ; 40 – 70% = 2 points ; 71 - 100% = 3 points</i>	
10.1 Percentage of LGU staff, Brgy Officers and other LGU staff trained/oriented	3
TOTAL	100

VI. MEANS OF VERIFICATION

1. Passage of significant number of ordinances that protect & uphold the Rights of Persons with Disabilities
 - Certified true copy of all policies enacted at the LGU level that protect & uphold the Rights of Persons with Disabilities
 - Accomplishment Reports and other documents in the implementation of the policies
 - Copy of the approved Resolution/Ordinance of the Establishment of the PDAO and Creation of Position of PDAO Head/Focal Person certified by the SB Secretary.
 - Minutes of Meeting of General Assembly in Nominating the PDAO Head
 - Approved Appointment of PDAO Head or Focal Person
 - Approved Annual Investment Plan of PDAO and Accomplishment of PDAO
2. Inclusion of Programs, Projects, Activities (PPAs) for PWDs in the Approved Annual Budget
 - Approved LGU Annual investment Plan
 - Fund Utilization Report 2018
 - Accomplishment Reports 2018
3. Establishment of friendly and accessible physical structures of Local Government buildings (All standards and dimensions of the criteria are based on Rule II of the IRR (implementing rules and regulations) of BP 344 (Batas Pambansa Blng. 344) or otherwise known as the accessibility law for PWDs (Persons with Disability). For other dimensions not indicated in the criteria, refer to the IRR of BP 344.)
 - Validation/actual inspection of LGU Facility
 - Special Order or Authority to the Access Audit Team
 - Monitoring Form for the Results of Access Audit conducted
4. Implementation of programs supporting PWD livelihood, employment, training, etc.
 - Accomplishment Report of PPAs
 - List of Beneficiaries of the Programs
 - Attendances Sheets
 - Photos
 - List of plantilla position in the municipality/city, certified by the HR and list and appointment of the employed PWDs 2018.
5. Participation of PWDs in Political Process and Decision Making Bodies
 - PWD Group Sec Registration
 - Profile of the PWD Organization
 - Annual Plan 2018
 - Accomplishment Reports 2018
 - Minutes of the Meetingsn 2018
 - Accreditations and minutes of LDC meetings with attendances
6. Expansion of Social Protection and Implementation of Program / Services that Create PWD Awareness
 - Accomplishment reports 2017
 - List of beneficiaries 2018
 - List of PWD beneficiaries of assistive devices, copy of the approved appropriation for the assistive devices, requisition and issuances. 2017-2018

7. Availability of Updated and Validated Database of Persons with Disability
 - PWD data/Situationer
 - Master list of PWDs
8. Implementation of Gender Equality and Women Empowerment including Women With Disabilities and their children
 - Total Number of WWD and GWD
 - Total number of WWD and GWD provided with PAPs (capacity building, livelihood, training, family planning, pre-natal, postnatal services early intervention and education)
 - Approved GAD Work and Financial Plan 2018
9. Implementation of Inclusive Disaster Risk Reduction and Management
 - Copy of approved DRRM plan and minutes of meeting of local DRRM Committee with attendances
10. Capacity building of LGU Service Providers on Disability Laws, Mandate , Etiquette and Disability Inclusive Development
 - Photos/Documentation of conducted activities
 - Attendances

VII. INSTITUTIONAL ARRANGEMENT

The following are the roles and responsibilities of concerned staff/unit in the implementations of this guidelines:

1. Regional Board of Judges
 - Conduct LGU validation and screening
 - Review documents and assign scores
 - Deliberate the City/Municipality to be confirmed with Disability Inclusive Governance and the City/Municipality to be declared as the Regional Awardee
 - Act/response to grievance in relation to these project
2. Social Welfare Specialist
 - Information Dissemination of the Guidelines to LGUs, partners, stakeholders and to all concerned units/section and staff
 - Initiate activities in relation to the implementation of the Guidelines
 - Provide technical assistance to the Regional Board of Judges in the conduct of validation and screening of documents
3. RCDA Secretariat (Policy Development and Planning Section and Social Technology Unit)
 - Served as secretariat during the conduct of validation and screening of LGUs
 - Document the conduct of validation as well as issues/concerns raised and encountered

4. DSWD LGU Coordinator

- Coordination with LGU on the schedule of validation and screening
- Coordination with LGUs on the needed logistics and documents during the conduct of validation and screening
- Attend the schedule validation and screening

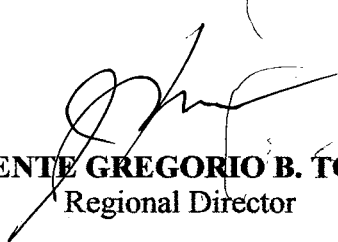
5. Core Group of Specialist for PWDs

- Assist the Social Welfare Specialist in provision of technical assistance to the Regional Board of Judges
- Assist the Regional Board of Judges in the conduct of validation and screening of documents

VIII. EFFECTIVITY

This guidelines shall take effect immediately and shall continue to be effective unless rescinded. Previous issuances, office orders inconsistent herewith are hereby revoked and /or amended accordingly

Issued this 11 day of Sept 2019 in the City of Manila, Philippines.


VICENTE GREGORIO B. TOMAS
Regional Director


Liza_D_Dangal ng May Kapansanan

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