

**Department of Social Welfare and Development
National Capital Region**

389 San Rafael corner Legarda Street, Sampaloc, Manila

MEMORANDUM

File/ Ref. No.

Date:

October 18, 2019

TO

**ALL RMANCOM MEMBERS
ALL CENTER/RESIDENTIAL CARE FACILITY HEADS
ALL SOCIAL WELFARE SPECIALISTS
ALL UNIT/SECTION HEADS
RPMOs**

FROM

THE REGIONAL DIRECTOR

SUBJECT

Sharing of RMO No. 007 Series of 2019: Guidelines on the Preventive Maintenance and Repair of Equipment, Furniture and Fixture of FO-NCR

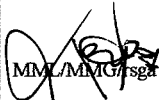
This is to share with you the copy of the Regional Memorandum Order No. 007 series of 2019 known as Guidelines on the Preventive Maintenance and Repair of Equipment, Furniture and Fixture of FO-NCR approved and issued dated November 13, 2019.

Ensure implementation of this policy guideline to monitor the compliance in your respective D/U/S/C/RCFs.


For your information, ready reference and guidance.



VICENTE GREGORIO B. TOMAS



DSWD-NCR
RECORDS MANAGEMENT SECTION

Received by: 

Date/Time: 11/19/19
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