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**NOTICE OF VACANCY**As of **January 28, 2022**

Position : **MEDICAL OFFICER III**  
Item Number : **OSEC-DSWDB-MDOF3-7-2010**  
Salary Grade : **SG 21 / Php 62, 449.00**  
Vice : **PAMA, EDEN O.**  
Status : **PERMANENT**  
Place of Assignment : **HAVEN FOR CHILDREN**

**CSC - PRESCRIBED QUALIFICATION STANDARD**

Education : **Doctor of Medicine**  
Training : **None Required**  
Experience : **None Required**  
Eligibility : **RA 1080 (Physician)**

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Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	20%
Training (T)	15%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	5%
Special/Technical Exam	20%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

**Initial Shortlisting**

Obtained **75%** of the maximum total score on ETE and only those who obtained a **high average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

**Second Shortlisting**

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : **ACCOUNTANT III**  
 Item Number : **OSEC-DSWDB-A3-157-2004**  
 Salary Grade : **SG 19 / Php 49,835.00**  
 Vice : **SINGSON, JOAN E.**  
 Status : **PERMANENT**  
 Place of Assignment : **ACCOUNTING SECTION**

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Bachelor's Degree in Commerce/Business Administration  
Major in Accounting**  
 Training : **8 hours relevant training**  
 Experience : **2 years relevant experience**  
 Eligibility : **RA 1080 (Certified Public Accountant)**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### Initial Shortlisting

Obtained **80%** of the maximum total score on ETE and only those who obtained a **high average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### Second Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : **SOCIAL WELFARE OFFICER V**  
 Item Number : **OSEC-DSWDB-SOCWO5-133-2004**  
 Salary Grade : **SG 24 / Php 88,410.00**  
 Vice : **SACEDOR, EDNA J.**  
 Status : **PERMANENT**  
 Place of Assignment : **NATIONAL VOCATIONAL REHABILITATION CENTER AND REHABILITATION SHELTERED WORKSHOP**

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Bachelor's Degree in Social Work**  
 Training : **40 hours of supervisory/ management learning and development intervention**  
 Experience : **4 years of management/supervisory experience**  
 Eligibility : **RA 1080 (Social Worker)**

Applicants should be guided by the following **Criteria for Evaluation**:

<u>E</u> ducation (E)	25%
<u>T</u> rainning (T)	10%
<u>E</u> xperience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

### Initial Shortlisting

Obtained **80%** of the maximum total score on ETE and only those who obtained a **high average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

### Second Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.



Position : **SENIOR MANPOWER DEVELOPMENT OFFICER**  
 Item Number : **OSEC-DSWDB-SRMDO-337-2004**  
 Salary Grade : **SG 18 / Php 45,203.00**  
 Vice : **OPENA, FREDIE C.**  
 Status : **PERMANENT**  
 Place of Assignment : **REHABILITATION SHELTERED WORKSHOP**

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Bachelor's Degree**  
 Training : **8 hours of relevant training**  
 Experience : **2 years of relevant experience**  
 Eligibility : **Career Service Professional / Second Level Eligibility**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained a **high average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### Second Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.



Position : **PROJECT DEVELOPMENT OFFICER II**  
 Item Number : **OSEC-DSWDB-PDO2-163-2004**  
 Salary Grade : **SG 15 / Php 35,097.00**  
 Vice : **GALVERO, DANILO F.**  
 Status : **PERMANENT**  
 Place of Assignment : **NATIONAL VOCATIONAL REHABILITATION CENTER**

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Bachelor's Degree relevant to the job**  
 Training : **4 hours of relevant training**  
 Experience : **1 year of relevant experience**  
 Eligibility : **Career Service Professional / Second Level Eligibility**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained a **high average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

### Second Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : **SOCIAL WELFARE OFFICER II**  
 Item Number : **OSEC-DSWDB-SOCWO2-330-2004**  
 Salary Grade : **SG 15 / Php 35,097.00**  
 Vice : **ALCANTARA, ANTHONY L.**  
 Status : **PERMANENT**  
 Place of Assignment : **MALASAKIT CENTER**

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Bachelor's Degree in Social Work**  
 Training : **4 hours of relevant training**  
 Experience : **1 year of relevant experience**  
 Eligibility : **RA 1080 (Social Worker)**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained a **high average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

### Second Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : **SOCIAL WELFARE OFFICER I**  
 Item Number : **OSEC-DSWDB-SOCWO1-152-2004**  
 Salary Grade : **SG 11 / Php 25,439.00**  
 Vice : **BASA, HAIRA JEMINA M.**  
 Status : **PERMANENT**  
 Place of Assignment : **ADOPTION RESOURCE AND REFERRAL SECTION**

#### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Bachelor's Degree in Social Work**  
 Training : **None Required**  
 Experience : **None Required**  
 Eligibility : **RA 1080 (Social Worker)**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained an **average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### Second Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.



Position : **ADMINISTRATIVE OFFICER III**  
 Item Number : **OSEC-DSWDB-ADOF3-26-2015**  
 Salary Grade : **SG 14 / Php 32,321.00**  
 Vice : **AFICIAL, ANTONIO S.**  
 Status : **PERMANENT**  
 Place of Assignment : **ADMINISTRATIVE DIVISION**

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Bachelor's Degree relevant to the job**  
 Training : **4 hours of relevant training**  
 Experience : **1 year of relevant experience**  
 Eligibility : **Career Service Professional / Second Level Eligibility**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained an **average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

### Second Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : **LEGAL ASSISTANT II**  
 Item Number : **OSEC-DSWDB-LEA2-25-2021**  
 Salary Grade : **SG 12 / Php 27,608.00**  
 Vice : **NEWLY CREATED CY 2021**  
 Status : **PERMANENT**  
 Place of Assignment : **OFFICE OF THE REGIONAL DIRECTOR**

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **BS Legal Management, AB Paralegal Studies, Law, Political Science or other allied courses**  
 Training : **4 hours of training relevant to legal work, such as legal ethics, legal research and writing, or legal procedure**  
 Experience : **None Required**  
 Eligibility : **CS Professional / Second Level Eligibility**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained an **Average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### Final Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.



Position : (2) MANPOWER DEVELOPMENT OFFICER I  
Item Number : OSEC-DSWDB-MDO1-122-2004 /  
OSEC-DSWDB-MDO1-125-2004  
Salary Grade : SG 11 / Php 25,439.00  
Vice : DE GUZMAN, MICHAEL M. / BADONG, EMELINDA O.  
Status : PERMANENT  
Place of Assignment : ELSIE GACHES VILLAGE / SANCTUARY CENTER

**CSC - PRESCRIBED QUALIFICATION STANDARD**

Education : Bachelor's Degree  
Training : None Required  
Experience : None Required  
Eligibility : CS Professional / Second Level Eligibility

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

**Initial Shortlisting**

Obtained **75%** of the maximum total score on ETE and only those who obtained an **Average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

**Final Shortlisting**

Top 5 ranking candidates but overall rating should not be less than 80%.



Position : **ADMINISTRATIVE AIDE IV (CLERK II)**  
 Item Number : **OSEC-DSWDB-ADA4-640-2004**  
 Salary Grade : **SG 4 / Php 14,993.00**  
 Vice : **DIZON, ALVIN CHRISTIAN D.**  
 Status : **PERMANENT**  
 Place of Assignment : **CASH SECTION**

#### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Completion of two years studies in college**  
 Training : **None Required**  
 Experience : **None Required**  
 Eligibility : **CS Subprofessional / First Level Eligibility**

Applicants should be guided by the following **Criteria for Evaluation**:

<u>E</u> ducation (E)	25%
<u>T</u> raining (T)	10%
<u>E</u> xperience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	10%
Panel Interview	15%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained an **Average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### Final Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : **HOUSEPARENT III**  
 Item Number : **OSEC-DSWDB-HP3-113-2004**  
 Salary Grade : **SG 9 / Php 20,402.00**  
 Vice : **NIÑON, MARIA FATIMA R.**  
 Status : **PERMANENT**  
 Place of Assignment : **HAVEN FOR CHILDREN**

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **High School Graduate**  
 Training : **4 hours of relevant training**  
 Experience : **1 year of relevant experience**  
 Eligibility : **None Required**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	10%
Panel Interview	15%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained an **Average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

### Final Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : (2) HOUSEPARENT II  
 Item Number : OSEC-DSWDB-HP2-233-2004 / OSEC-DSWDB-HP2-266-2004  
 Salary Grade : SG 6 / Php 16,877.00  
 Vice : MANALANG, MICHELLE L. / CRUZ, MYRA E.  
 Status : PERMANENT  
 Place of Assignment : RECEPTION AND STUDY CENTER FOR CHILDREN / MARILLAC HILLS

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : High School Graduate  
 Training : None Required  
 Experience : None Required  
 Eligibility : None Required

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	10%
Panel Interview	15%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained an **Average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### Final Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.



Position : (4) HOUSEPARENT I  
 Item Number : OSEC-DSWDB-HP1-490-2004 / OSEC-DSWDB-HP1-491-2004  
 OSEC-DSWDB-HP1-508-2004 / OSEC-DSWDB-HP1-511-2004  
 Salary Grade : SG 4 / Php 14,993.00  
 Vice : VILLEGAS, JUDITH P. / DE LOS SANTOS, MARISSA O.  
 BELISON, BILLY D. / MAGNO, ROSELLE B.  
 Status : PERMANENT  
 Place of Assignment : RECEPTION AND STUDY CENTER FOR CHILDREN /  
 MARILLAC HILLS / JOSE FABELLA CENTER / NAYON NG  
 KABATAAN

## CSC - PRESCRIBED QUALIFICATION STANDARD

Education : High School Graduate  
 Training : None Required  
 Experience : None Required  
 Eligibility : None Required

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	10%
Panel Interview	15%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained an **Average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

### Final Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : **SOCIAL WELFARE OFFICER II**  
 Item Number : **FONCR-CONTRACTUAL-SOCWO2-000199**  
 Salary Grade : **SG 15 / Php 35,097.00**  
 Vice : **DE VERA, RAMIL S.**  
 Status : **CONTRACTUAL**  
 Place of Assignment : **INA HEALING CENTER**

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Bachelor's Degree in Social Work**  
 Training : **4 hours of relevant training**  
 Experience : **1 year of relevant experience**  
 Eligibility : **RA 1080 (Social Worker)**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained a **high average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### Second Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : **(3) PROJECT DEVELOPMENT OFFICER II**  
 Item Number : **FONCR-CONTRACTUAL-PDO3-000042 / 49 / 50**  
 Salary Grade : **SG 15 / Php 35,097.00**  
 Vice : **SALCEDO, CHRISTIAN / GASPAR, ROMEO / GONZALES, RITA S.**  
 Status : **CONTRACTUAL**  
 Place of Assignment : **SUSTAINABLE LIVELIHOOD PROGRAM**

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Bachelor's Degree relevant to the job**  
 Training : **4 hours relevant training**  
 Experience : **1 year relevant experience**  
 Eligibility : **None Required**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained a **high average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### Final Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.



Position : (1) NURSE I  
 Item Number : FONCR-CONTRACTUAL-NUR1-000204  
 Salary Grade : SG 15 / Php 35,097.00  
 Vice : SORIANO, RHODORA S.  
 Status : CONTRACTUAL  
 Place of Assignment : GOLDEN RECEPTION AND ACTION CENTER FOR ELDERLY AND OTHER SPECIAL CASES

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : Bachelor's Degree in Nursing  
 Training : None Required  
 Experience : None Required  
 Eligibility : RA 1080 (Nurse)

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained a **high average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

### Final Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : **SOCIAL WELFARE OFFICER I**  
 Item Number : **FONCR-CONTRACTUAL-SOCWO1-000072**  
 Salary Grade : **SG 11 / Php 25,439.00**  
 Vice : **ESPINOSA, AUBREY M.**  
 Status : **CONTRACTUAL**  
 Place of Assignment : **ELSIE GACHES VILLAGE**

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Bachelor's Degree in Social Work**  
 Training : **None Required**  
 Experience : **None Required**  
 Eligibility : **RA 1080 (Social Worker)**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained an **average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

### Second Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : (2) HOUSEPARENT II  
 Item Number : FONCR-CONTRACTUAL-HP2-000031 / 34  
 Salary Grade : SG 6 / Php 16,877.00  
 Vice : GARGANTA, ANTHONY B. / BENITEZ, MARIA TERESA C.  
 Status : CONTRACTUAL  
 Place of Assignment : HAVEN FOR CHILDREN / JOSE FABELLA CENTER

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : High School Graduate  
 Training : None Required  
 Experience : None Required  
 Eligibility : None Required

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	10%
Panel Interview	15%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained an **Average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### Final Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.





Position : **HOUSEPARENT I**  
Item Number : **FONCR-CONTRACTUAL-HP1-000133**  
Salary Grade : **SG 4 / Php 14,993.00**  
Vice : **CANICULA, MERCEDITAS DOLOR S.**  
Status : **CONTRACTUAL**  
Place of Assignment : **HAVEN FOR CHILDREN**

#### **CSC - PRESCRIBED QUALIFICATION STANDARD**

Education : **High School Graduate**  
Training : **None Required**  
Experience : **None Required**  
Eligibility : **None Required**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	10%
Panel Interview	15%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### **Initial Shortlisting**

Obtained **75%** of the maximum total score on ETE and only those who obtained an **Average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### **Final Shortlisting**

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : (7) PSYCHOLOGIST I  
Item Number : OSEC-DSWDB-PSY1-103-2004 / OSEC-DSWDB-PSY1-101-2004 / OSEC-DSWDB-PSY1-107-2004 / OSEC-DSWDB-PSY1-98-2004 / OSEC-DSWDB-PSY1-102-2004 / OSEC-DSWDB-PSY1-106-2004 / OSEC-DSWDB-PSY1-100-2004  
Salary Grade : SG 11 / Php 25,439.00  
Vice : MEDEL, JERICO D. / ROXAS, CHARIZZE ANN G. / FLORES, JASMIN B. / TURINGAN, ESTRELITA B. / TOLENTINO, SHEHERAZADE R. / ELIC, JOBEGAIL V. / ARCAYA, DONNA MARIE  
Status : PERMANENT  
Place of Assignment : ELSIE GACHES VILLAGE / HR PLANNING AND PERFORMANCE MANAGEMENT SECTION / NATIONAL VOCATIONAL REHABILITATION CENTER / PROTECTIVE SERVICES DIVISION / MARILLAC HILLS / HAVEN FOR CHILDREN / HAVEN FOR WOMEN

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : Master's Degree in Psychology  
Training : None Required  
Experience : None Required  
Eligibility : RA 10029 (Psychologist)

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained an **average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### Second Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.

Position : **PSYCHOLOGIST I**  
 Item Number : **FONCR-CASUAL-PSY1-000003**  
 Salary Grade : **SG 11 / Php 25,439.00**  
 Vice : **AREVALO, FAITH FRANCESCA L.**  
 Status : **CASUAL**  
 Place of Assignment : **SANCTUARY CENTER**

### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Master's Degree in Psychology**  
 Training : **None Required**  
 Experience : **None Required**  
 Eligibility : **RA 10029 (Psychologist)**

Applicants should be guided by the following **Criteria for Evaluation**:

<u>E</u> ducation (E)	25%
<u>T</u> raining (T)	10%
<u>E</u> xperience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained an **average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### Second Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.



Position : **PSYCHOLOGIST III**  
 Item Number : **FONCR-CONTRACTUAL-PSY3-000187**  
 Salary Grade : **SG 18 / Php 45,203.00**  
 Vice : **NEWLY CREATED CY 2019**  
 Status : **CONTRACTUAL**  
 Place of Assignment : **NATIONAL VOCATIONAL REHABILITATION CENTER**

#### CSC - PRESCRIBED QUALIFICATION STANDARD

Education : **Master's Degree in Psychology**  
 Training : **16 hours of relevant training on the delivery of psychological services which include psychological interventions, psychological assessment and psychological programs**  
 Experience : **2 years of relevant experience involving the delivery of psychological services**  
 Eligibility : **RA 10029 (Psychologist)**

Applicants should be guided by the following **Criteria for Evaluation**:

Education (E)	25%
Training (T)	10%
Experience (E)	25%
Written Exam	
Initial Qualifying Test (IQT)	10%
Special/Technical Exam	15%
Panel Interview	10%
IPCR or any related Performance Assessment/ Review	5%
<b>TOTAL</b>	<b>100%</b>

#### Initial Shortlisting

Obtained **75%** of the maximum total score on ETE and only those who obtained a **High Average** percentile on the Initial Qualifying Test (IQT).

The result of IQT of all DSWD applicants is valid **within six (6) months** upon test administration and will be used **across all positions within the same position level**. Not meeting the required percentile for the respective level will not qualify the applicant in applying to other vacancies of the same level within the validity period.

Only those who passed the IQT shall proceed to the next recruitment process

#### Second Shortlisting

Top 5 ranking candidates but overall rating should not be less than 80%.

Interested and qualified applicants who met the above minimum qualification standard (CSC-Prescribed) may submit the following documentary requirements to FO - NCR Human Resource Planning and Performance Management Section on or before FEB 12 2022 not later than 5:00 PM:

1. Application letter addressed to **Regional Director VICENTE GREGORIO B. TOMAS** (Signifying the Position, Status of Employment, and Place of Assignment you are applying for) affixed with your signature;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture and Work Experience Sheet (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Photocopy of duly signed Individual Performance Contract Rating (IPCR) in the last rating period, (if applicable);
4. Photocopy of Certificate of Eligibility/ Board of Rating and updated PRC License;
5. Photocopy of Transcript of Records
6. Photocopy of Transcript Diploma;
7. Photocopy of Certificates of relevant Learning and Development/Trainings attended;
8. Photocopy of Certificate/s of previous and present Employment (if applicable);
9. Photocopy of Company/Agency Clearance (latest employer, if applicable); and
10. Photocopy of Appointment and Service Record (if presently or previously employed in any government agency).

***The Agency values inclusivity of age, gender, civil status, disability, religion, ethnicity, social status, class and political affiliation. Thus, the vacant position is open to all qualified individuals and the selection of employees shall be made only according to the principle of merit and fitness.***

**NOTES:**

1. **For online submission of application**, please access this link <https://bit.ly/FONCRrecruitmentHub> and submit the scanned PDF copy of your credentials.
2. Present original or authenticated copies of the above documentary requirements for verification during filling of application
3. All interested qualified next-in-rank employees with Permanent Status should submit the filled-out "next-in-rank intent to apply form" together with their credentials.
4. Submission of applications **beyond the deadline** and **with incomplete attachments** will **not be accepted and entertained**.



**VICENTE GREGORIO B. TOMAS**  
Regional Director