

**INVITATION TO BID  
No. 22-05-02****SUPPLY AND DELIVERY OF ONE (1) VEHICLE FOR DSWD-NCR FIELD OFFICE**

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1. The Department of Social Welfare and Development – National Capital Region through the Direct Release Fund FY 2022 intends to apply the sum of **ONE MILLION FIVE HUNDRED THOUSAND PESOS (Php1,500,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for project **Supply and Delivery of One (1) Vehicle for DSWD-NCR Field Office**.

Bids received in excess of the **ABC** shall be automatically rejected at bid opening. Late bids shall not be accepted.

2. The DSWD-NCR now invites bids for the **Supply and Delivery of One (1) Vehicle for DSWD-NCR Field Office**. Delivery of Goods and Services shall be in accordance with **Section VI. Schedule of Requirements**. Bidders should have completed **within the last three (3) years from the date of submission and receipt of bids**, a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (R.A. 9184), otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country, the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective bidders may obtain further information from DSWD-NCR Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below from Monday to Friday at 8:00AM to 5:00PM.
5. A complete set of Bidding Documents may be purchased by interested Bidders from **4 May 2022 to 23 May 2022; (May 4 to May 20, 2022; 8:00AM to 4:00PM)(May 23, 2022: until 10:30 A.M. only)** from the given address and website below and upon payment of applicable fee for the Bidding Documents in the amount of **Five Thousand Pesos (Php5,000.00)**. The DSWD-NCR shall allow the bidder to present its proof of payment for the fees in person.
6. The DSWD-NCR BAC will hold a **Pre-Bidding Conference on 11 May 2022; 11:00 A.M. at DSWD-NCR-Sanctuary Center, Welfareville Compound, Barangay Addition Hills, Mandaluyong City** and through video conferencing via google meet ([meet.google.com/srs-scza-cdy](https://meet.google.com/srs-scza-cdy)) which shall be opened to all interested bidders.
7. Bids must be received by the BAC Secretariat at the address below on or before **23 May 2022, 10:45 A.M. at Sanctuary Center, Welfareville Compound, Barangay Addition Hills, Mandaluyong City** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall immediately follow after the deadline of the submission and receipt of bids shall be on **23 May 2022, 11:00 A.M. at DSWD-NCR-Sanctuary Center, Welfareville Compound, Barangay Addition Hills, Mandaluyong City.** Bids will be opened in the presence of the Bidder's representatives who choose to attend.
10. The DSWD-NCR reserves the right to accept or reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of RA 9184 and its 2016 Revised Implementing Rules and Regulation (IRR), without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**THE CHAIRPERSON**

Bids and Awards Committee  
DSWD-NCR  
c/o BAC Secretariat  
Room 301, DSWD-NCR Field Office  
389 San Rafael St. cor. Legarda St.  
Sampaloc, Manila  
Email Address: [dswdn-cr.bac@gmail.com](mailto:dswdn-cr.bac@gmail.com)  
Telephone No.: 5310-1434

12. You may visit the following websites:

For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and [www.ncr.dswd.gov.ph](http://www.ncr.dswd.gov.ph)

*Issued this 2<sup>nd</sup> day of May 2022.*

**ROWELA F. HIZON**  
Chairperson  
Bids and Awards Committee