

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse-helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

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Region: NCR

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity Catalogue for the year	Price Catalogue as of 28 May 2022	Total Amount for the year									
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)																									
ALCOHOL OR ACETONE BASED ANTISEPTICS																									
1	12191601-AK-ED4	ALCOHOL, Ethyl, 500 ml	bottle	22	140	12	174	8,325.90	100	0	0	100	4,785.00	100	0	0	100	4,785.00	0	0	0	0.00	374	4,785	1,7895.90
2	12191601-AK-ED3	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	25	25	8,363.75	1000	0	0	1000	*****	0	0	0	0	0	0	0	0	0.00	1025	330.55	338,913.75
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
3	60121413-CB-P01	CLIPBOARD, 20 transparent pockets, A4	piece	7	0	0	7	230.37	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	7	32.91	230.37
4	60121413-CB-P02	CLIPBOARD, 20 transparent pockets, legal	piece	2	0	0	2	72.72	16	0	0	16	581.76	0	0	0	0	0.00	0	0	0	0.00	18	36.36	654.48
5	60121534-EB-P01	ERASER, plastic/ rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	8.94	0	0	0	0.00	2	4.47	8.94
6	60121534-SP-G01	SIGN PEN, Black, liquid or gel	piece	404	1260	149	1813	40,248.60	460	28	240	728	16,161.60	610	0	0	610	13,542.00	0	0	0	0.00	3151	22.20	69,952.20
7	60121534-SP-G02	SIGN PEN, Blue, liquid or gel	piece	150	1130	120	1400	31,080.00	263	28	190	481	10,678.20	610	0	0	610	13,542.00	0	0	0	0.00	2491	22.20	55,200.20
8	60121534-SP-G03	SIGN PEN, Red, liquid or gel	piece	0	0	0	0	0.00	203	0	90	293	6,504.60	0	0	0	0	0.00	0	0	0	0.00	293	22.20	6,504.60
9	60121124-WB-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																									
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	23,622.60	0.00
11	45111609-WM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																									
12	2611702-BT-F02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	25	50	0	75	1,536.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	75	20.49	1,536.75
13	2611702-BT-F01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	25	50	0	75	1,375.50	0	0	10	10	188.40	0	0	0	0	0.00	0	0	0	0.00	85	18.34	1,558.90
14	2611702-BT-F03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	25	0	0	25	2,405.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	25	96.20	2,405.00
CLEANING EQUIPMENT AND SUPPLIES																									
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	0	0	0	0	0.00	50	0	0	50	4,082.00	0	0	0	0	0.00	0	0	0	0.00	50	81.64	4,082.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue for 2020	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
16	47131604-WB-901 BROOM, Soft (Walls/Tambo)	piece	0	0	0	0	0.00	50	0	0	50	6,812.00	0	0	0	0	0.00	0	0	0	0	0.00	50	136.24	6,812.00	
17	47131604-WB-101 BROOM, Stick (Walls/Ting-ing)	piece	0	0	0	0	0.00	100	0	0	100	2,278.00	0	0	0	0	0.00	0	0	0	0	0.00	100	22.78	2,278.00	
18	47131829-TB-C01 CLEANER, Toilet Bowl and Urinal, 900ml - 1000ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00	
19	47131805-CI-P01 CLEANER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
20	47131811-DE-F02 DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	0.00	
21	47131811-DE-F03 DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54.08	0.00	
22	47131803-05-A01 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0	0.00	50	0	0	50	6,994.50	0	0	0	0	0.00	0	0	0	0	0.00	50	139.89	6,994.50	
23	47131601-DU-P01 DUST PAN, rigid non-breakable plastic	piece	0	0	0	0	0.00	50	0	0	50	1,382.00	0	0	0	0	0.00	0	0	0	0	0.00	50	27.64	1,382.00	
24	47131802-FW-P02 FLOOR MAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
25	47131830-FC-A01 FURNITURE CLEANER, Aerosol type, 300ml	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00	
26	72101612-HS-L01 LIQUID HAND SOAP, 500ml	bottle	0	0	95	95	4,080.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	95	42.95	4,080.25	
27	47121804-WB-B01 MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
28	47131613-MW-H02 MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	100	0	0	100	12,480.00	0	0	0	0	0.00	0	0	0	0	0.00	100	124.80	12,480.00	
29	47131619-MW-R01 MOPHEAD, made of rayon	piece	0	0	0	0	0.00	100	0	0	100	12,251.00	0	0	0	0	0.00	0	0	0	0	0.00	100	122.51	12,251.00	
30	47131501-06G-C01 RAGS, all cotton, 1 kilo per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	53.14	0.00	
31	47131602-SC-M01 SCOURING PAD, 5 pieces per pack	pack	0	0	99	99	5,735.07	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	99	57.93	5,735.07	
32	47121701-TB-P04 TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	0	0	0	0.00	100	0	0	100	14,404.00	0	0	0	0	0.00	0	0	0	0	0.00	100	144.04	14,404.00	
33	47121702-WB-P01 WASTEBASKET, rigid plastic	piece	0	22	0	22	702.02	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	22	31.91	702.02	
COLOR COMPOUNDS AND DISPERSIONS																										
34	12171703-SF-P01 INK, for stamp pad, 50ml	bottle	55	35	3	93	2,688.63	0	0	0	0	0.00	10	0	0	10	289.10	0	0	0	0	0.00	103	28.91	2,977.73	
CONSUMER ELECTRONICS																										
35	52161535-DV-R01 DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,139.16	0.00	
FACE MASK																										
36	47131713-SM-M06 FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.50	0.00	
FILMS																										
37	13111203-KC-F01 ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	2,909.64	0	0	0	0	0.00	3	969.88	2,909.64	
38	13111201-CF-P01 CARBON FILM, A4, 100 sheets per box	box	6	0	0	6	1,326.00	2	0	0	2	442.00	0	0	0	0	0.00	0	0	0	0	0.00	8	221.00	1,768.00	
39	13111201-CF-P02 CARBON FILM, legal, 100 sheets per box	box	6	0	0	6	1,431.24	2	0	0	2	477.08	0	0	0	0	0.00	0	0	0	0	0.00	8	238.54	1,968.32	
FIRE FIGHTING EQUIPMENT																										
40	46191601-FE-M01 FIRE EXTINGUISHER, dry chemical	unit	0	0	40	40	45,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40	1,144.00	45,760.00	
41	46191601-FE-H01 FIRE EXTINGUISHER, pure HCTC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
FLAG OR ACCESSORIES																										
42	55121905-PH-F01 PHILIPPINE NATIONAL FLAG	piece	25	0	100	125	35,605.00	0	0	0	0	0.00	10	0	0	10	2,848.40	0	0	0	0	0.00	135	284.84	38,453.40	
FURNITURE AND FURNISHINGS																										
43	56101504-CN-B01 MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00	
44	56101504-CN-W01 MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00	
45	56101515-TM-S01 MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
46	56101515-TM-S02 MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																										

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year					
			2022												2023											
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount	
47	40101604-ET-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,222.80	0.00	
48	40101604-ET-S01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,109.68	0.00	
49	40101604-ET-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	895.86	0.00	
50	40101604-ET-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	768.56	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DS001	DESKTOP, for Basic Users	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	24,793.60	0.00	
52	43211507-DS002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	42,390.40	0.00	
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	2	0	2	5,584.80	3	0	0	3	8,377.20	0	0	0.00	0	0	0	0	0	0.00	5	2,792.40	13,962.00	
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	42,380.00	0.00	
55	43211503-LAP002	LAPTOP, lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	46,800.00	0.00	
56	43211708-MO-C01	MOUSE, OPTICAL, USB connection type	unit	0	22	0	22	3,294.72	10	0	0	10	1,497.60	2	0	2,995.20	0	0	0	0	0	0.00	34	149.76	5,091.84	
57	43212102-PR-002	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	38,100.97	0.00	
58	43212102-PR-001	PRINTER, Impact, Dot Matrix, 3 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	10,199.92	0.00	
59	43212105-PR-001	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	2,636.89	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	39101628-LB-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7' watts	piece	63	0	0	63	4,763.43	100	0	0	100	7,561.00	0	0	0.00	0	0	0	0	0	0.00	163	75.61	12,374.43	
61	39101628-LT-001	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	69	0	0	69	14,201.58	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	69	204.82	14,201.58	
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	31201610-GL-001	GLUE, all purpose, 200 grams	jar	10	3	55	68	4,808.96	250	0	0	250	17,680.00	5	0	393.60	0	0	0	0	0	0.00	323	70.72	22,842.56	
63	31151804-9W-H01	STEEL WIRE, heavy duty (cinder type), 23/13	box	0	0	20	20	451.00	30	0	0	30	676.50	0	0	0.00	0	0	0	0	0	0.00	50	22.55	1,127.50	
64	31151804-9W-S01	STEEL WIRE, standard	box	200	218	20	438	10,406.88	1300	0	160	1460	34,689.60	120	0	2,851.20	0	0	0	0	0	0.00	2018	23.76	47,947.68	
65	31201502-TA-E01	TAPE, electrical	roll	14	0	0	14	272.30	0	0	10	10	194.50	0	0	0.00	0	0	0	0	0	0.00	24	19.45	466.80	
66	31201503-TA-M01	TAPE, masking, 24mm	roll	58	195	90	343	21,224.84	235	0	0	235	13,923.00	50	0	3,094.00	0	0	0	0	0	0.00	618	61.88	38,241.84	
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	25	250	93	368	44,586.88	230	0	0	230	27,866.80	311	0	37,680.76	0	0	0	0	0	0.00	909	121.16	110,134.44	
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	266	55	0	321	7,177.56	230	0	23	253	5,657.08	50	0	1,118.00	0	0	0	0	0	0.00	624	22.36	13,952.64	
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	8	394	10	412	4,606.16	350	30	20	400	4,472.00	250	0	2,795.00	0	0	0	0	0	0.00	1062	11.18	11,873.16	
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	0	10	10	225.70	300	0	10	310	6,996.70	0	0	0.00	0	0	0	0	0	0.00	320	22.57	7,222.40	
71	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	66.62	0.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41111604-BU-P02	RULER, plastic, 450 mm	piece	2	20	250	272	4,526.08	10	0	0	10	166.40	0	0	0.00	0	0	0	0	0	0.00	282	16.64	4,692.48	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	44121612-BH-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	14.82	0.00	
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	9,534.72	0.00	
75	44101807-CA-C01	CALCULATOR, Compact	unit	35	4	9	48	12,779.52	0	0	15	15	3,993.60	10	0	2,662.40	0	0	0	0	0	0.00	73	266.24	19,435.52	
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	32.97	0.00	
77	44121205-BF-C01	CLIP, backfold, 19mm	box	100	2070	12	2182	19,027.04	30	0	10	40	348.80	500	0	4,360.00	0	0	0	0	0	0.00	2722	8.72	23,735.84	
78	44121205-BF-C02	CLIP, backfold, 25mm	box	100	435	16	551	8,127.25	30	0	50	80	1,180.00	401	0	5,591.75	0	0	0	0	0	0.00	1032	14.75	15,222.80	
79	44121205-BF-C03	CLIP, backfold, 32mm	box	9	337	4	350	8,946.00	30	0	0	30	766.80	214	0	5,469.84	0	0	0	0	0	0.00	594	25.56	15,182.64	
80	44121205-BF-C04	CLIP, backfold, 50mm	box	50	330	30	410	22,976.40	50	0	0	50	2,802.00	204	0	11,432.16	0	0	0	0	0	0.00	664	56.04	37,210.56	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year		Price Catalogue (in ₹ 22 May 2022)	Total Amount for the Year							
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3			Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
81	44121801-CT-802	CORRECTION TAPE, 8 meters	piece	118	1514	169	1801	20,765.53	1	100	330	431	4,969.43	1000	0	0	1000	11,530.00	0	0	0	0	0.00	3232	11.53	37,264.96
82	44121612-CU-M01	CUTTER/UTILITY KNIFE, for general purpose	piece	25	5	0	30	1,002.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	33.43	1,002.90
83	4411515-DF-M01	DATA FILE BOX	piece	110	87	0	197	15,208.40	0	10	10	10	771.00	25	0	25	1,930.00	0	0	0	0	0.00	232	77.20	17,910.40	
84	4412011-DF-M01	DATA FOLDER	piece	25	12	0	37	2,579.68	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	37	68.64	2,579.68	
85	4410302-OS-M01	DATING AND STAMPING MACHINE	piece	1	0	0	1	493.96	5	0	0	5	2,269.80	0	0	0	0.00	0	0	0	0	0.00	6	493.96	2,223.76	
86	44121506-EN-M01	ENVELOPE, Documentary, A4, 500 pieces per box	box	12	13	5	30	22,932.00	0	0	6	6	4,586.40	9	0	9	6,879.60	0	0	0	0	0.00	45	764.40	34,398.00	
87	44121506-EN-M02	ENVELOPE, Documentary, legal, 500 pieces per box	box	12	13	5	30	29,421.60	3	0	5	8	7,845.76	10	0	10	9,807.20	0	0	0	0	0.00	48	980.72	47,074.56	
88	44121506-EN-M01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	1	107	5	113	83,139.20	6	0	6	12	8,860.80	0	0	0	0.00	0	0	0	0	0.00	125	738.40	92,300.00	
89	44121506-EN-M02	ENVELOPE, Expanding, Plastic	piece	0	52	0	52	1,585.48	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	52	30.49	1,585.48	
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	11	1	50	62	26,816.24	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	62	432.52	26,816.24	
91	44121504-EN-M02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	1	0	1	488.80	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	1	488.80	488.80	
92	44111912-ER-M01	ERASER, felt, for blackboard/whiteboard	piece	10	0	0	10	114.10	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	114.10	114.10	
93	4410714-FX-M01	FACSIMILE MACHINE	unit	0	0	1	1	5,642.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	1	5,642.00	5,642.00	
94	44122118-FA-M01	FASTENER, metal, non-sharp edges, 50 sets per box	box	183	250	25	458	43,345.12	1280	0	410	1690	159,941.60	5	0	5	473.20	0	0	0	0	0.00	2153	94.64	203,759.92	
95	4411515-FO-M01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00	
96	4412018-FT-M01	FILE TAB/INDEX DIVIDER, unlined board, A4	set	5	2	0	7	77.91	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	7	11.13	77.91	
97	4412018-FT-M02	FILE TAB/INDEX DIVIDER, unlined board, legal	set	1	2	0	3	42.69	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	3	42.69	142.3	
98	4412011-FO-M01	FOLDER, Fancy with side, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	270.40	270.40	
99	4412011-FO-M02	FOLDER, Fancy with side, legal, 50 pieces per bundle	bundle	5	0	0	5	1,432.60	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	5	286.52	1,432.60	
100	4412011-FO-M01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00	
101	4412011-FO-M02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00	
102	4412027-FO-M01	FOLDER, presboard, 100 pieces per box	box	12	153	11	176	167,664.64	3	0	0	3	2,857.92	60	0	60	57,158.40	0	0	0	0	0.00	279	952.64	227,680.96	
103	4412011-FO-M03	FOLDER with tab, A4, 100 pieces per pack	pack	0	1	5	6	1,734.72	0	0	0	0	0.00	10	0	10	2,891.20	0	0	0	0	0.00	16	289.12	4,625.92	
104	4412011-FO-M04	FOLDER with tab, legal, 100 pieces per pack	pack	20	102	15	137	45,656.62	24	0	0	24	7,998.24	153	0	153	50,988.78	0	0	0	0	0.00	314	333.26	104,643.64	
105	4412008-IT-M01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00	
106	4411515-MF-M02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	30	30	1,248.00	0	0	0	0.00	0	0	0	0	0.00	30	41.60	1,248.00	
107	44121716-M4-M01	MARKER, Fluorescent, 3 colors per set	set	57	408	5	470	17,230.20	0	0	0	0	0.00	400	0	400	14,664.00	0	0	0	0	0.00	870	36.66	31,894.20	
108	44121708-MP-M01	MARKER, Permanent, Black	piece	178	303	49	530	3,959.10	269	60	80	409	3,055.33	250	0	250	1,867.50	0	0	0	0	0.00	1189	7.47	8,881.83	
109	44121708-MP-M02	MARKER, Permanent, Blue	piece	210	217	0	427	3,189.69	269	0	50	319	2,382.93	250	0	250	1,867.50	0	0	0	0	0.00	996	7.47	7,440.12	
110	44121708-MP-M03	MARKER, Permanent, Red	piece	100	0	0	100	747.00	0	0	0	0	0.00	50	0	50	373.50	0	0	0	0	0.00	150	7.47	1,120.50	
111	44121708-MW-M01	MARKER, Whiteboard, Black	piece	75	253	70	398	3,840.70	100	60	80	240	2,316.00	250	0	250	2,412.50	0	0	0	0	0.00	888	9.65	8,560.20	
112	44121708-MW-M02	MARKER, Whiteboard, Blue	piece	60	61	0	121	1,167.65	100	0	0	100	965.00	110	0	110	1,061.50	0	0	0	0	0.00	331	9.65	3,194.15	
113	44121708-MW-M03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	50	0	50	482.50	0	0	0	0	0.00	50	9.65	482.50	
114	441221014-FC-M01	PAPER CLIP, vinyl/plastic coated, 33mm	box	65	200	5	270	2,381.40	310	0	10	320	2,832.40	180	0	180	1,587.60	0	0	0	0	0.00	770	8.82	6,791.40	
115	441221014-FC-M02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	55	200	5	260	3,582.80	10	0	10	20	274.60	180	0	180	2,480.40	0	0	0	0	0.00	460	13.78	6,338.80	
116	44101601-FT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
117	44121706-FC-M01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	0	1	0	1	20.79	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	1	20.79	20.79	
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	1	10	0	11	2,341.57	0	0	0	0	0.00	27	0	27	5,747.49	0	0	0	0	0.00	38	212.87	8,089.06	
119	44101602-RU-M01	PUNCHER, paper, heavy duty	piece	26	35	15	76	11,460.80	120	0	200	320	48,256.00	70	0	70	10,556.00	0	0	0	0	0.00	466	150.80	70,272.80	

Item & Specifications										Unit of Measure		Monthly Quantity Requirement												Total Quantity Catalogue / 27 Jul 2022		Price Catalogue /m ² 27 Jul 2022		Total Amount for the year				
										Zen		Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount		
120	4+12027-RB-F10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	224.23	0.00
121	4+12101-RU-B01	ROBBERS BAND No. 18, 35kg	box	1	70	8	79	10,680.80	5.20	0	0	0	0	5.20	70.20-1.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	599	135.20	80,984.80
122	4+121905-SF-F01	STAMP PAD, felt	piece	0	36	5	41	1,638.72	20	0	0	0	0	20	798.40	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	61	39.92	2,435.12
123	4+121616S-S01	SCISSORS, symmetrical or asymmetrical	pair	0	31	0	31	1,034.47	424	0	23	447	14,916.39	50	0	0	50	1,668.50	0	0	0	0	0	0	0	0	0	0	0.00	528	33.37	17,619.36
124	4+121615-S1	STAPLER, standard type	piece	82	33	15	130	18,928.00	420	0	57	477	69,451.20	90	0	0	90	13,104.00	0	0	0	0	0	0	0	0	0	0	0.00	697	145.60	101,483.20
125	4+121615-ST-B01	STAPLER, heavy duty (liner type), desktop	unit	0	3	0	3	2,664.48	2	0	0	2	1,776.32	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	5	888.16	4,440.80
126	4+121613-SR-F01	STAILE REMOVER, piec type	piece	45	18	10	73	2,034.51	262	0	65	317	9,113.49	20	0	0	20	957.40	0	0	0	0	0	0	0	0	0	0	0.00	420	27.87	11,709.40
127	4+121605-TD-Y01	TAPE DISPENSER, table top	piece	3	26	0	29	2,111.20	10	0	0	0	0	10	728.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	39	72.80	2,839.20
PAPER MATERIALS AND PRODUCTS																																
128	1+111535-SA-A01	CARTOLINI, assorted colors, 20 pieces of assorted colors per pack	pack	17	20	30	67	5,609.24	32	0	0	32	2,679.64	28	0	0	28	2,344.16	0	0	0	0	0	0	0	0	0	0.00	127	83.72	10,632.44	
129	1+111586-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	10	2	0	12	10,590.60	0	2	0	2	1,765.10	2	0	0	2	1,765.10	2	0	0	0	0	0	0	0	0	0.00	18	882.55	15,885.90	
130	1+111586-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 278mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00	
131	1+111586-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 278mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00	
132	1+111586-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00	
133	1+111586-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00	
134	1+111586-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 278mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00	0.00	
135	1+111609-L1 C01	LOOSELEAF COVER, 50 sets per bundle	bundle	15	22	1	38	30,208.48	0	0	0	0	0.00	20	0	0	20	15,889.20	0	0	0	0	0	0	0	0	0	0.00	0	1,508.00	0.00	
136	1+111511+MF-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	21	43	35	99	3,668.94	3	3	3	9	333.54	83	3	3	89	3,288.34	3	3	3	9	333.54	206	37.06	7,534.36	46,107.68	13,100.88	7,534.36	13,100.88	16,536.00	
137	1+111511+MF-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	21	120	0	141	8,358.48	0	0	0	0	0.00	80	0	0	80	4,742.40	0	0	0	0	0	0	0	0	0	0.00	221	59.28	13,100.88	
138	1+111511+MF-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	21	158	15	194	10,088.00	3	3	3	9	468.00	70	3	3	76	3,952.00	3	33	3	39	2,028.00	318	52.00	16,536.00	11,494.04	11,494.04	11,494.04	11,494.04	11,494.04	
139	1+111511+MF-S01	NOTEBOOK, steno-grapher	piece	100	300	24	424	5,104.96	200	0	0	200	2,408.00	302	0	0	302	3,636.08	0	0	0	0	0	0	0	0	0	0.00	926	12.04	11,149.04	
140	1+111507-7F-M01	PAPER, MULTICOPI A4, 500 sheets per ream	ream	1690	2180	634	4504	746,087.60	2110	0	2120	4230	700,699.50	1600	0	0	1600	265,040.00	0	0	0	0	0	0	0	0	0	0.00	10334	165.65	1,711,827.10	
141	1+111507-7F-M02	PAPER, MULTICOPI LEGAL, 500 sheets per ream	ream	685	180	305	1170	221,348.60	1560	0	930	2490	471,058.20	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	3660	189.18	692,998.80	
142	1+111507-7F-C01	PAPER, MULTITHROUSE A4, 500 sheets per ream	ream	180	142	0	322	44,352.28	0	0	160	160	22,028.40	300	0	0	300	41,322.00	0	0	0	0	0	0	0	0	0	0.00	782	137.74	107,712.68	
143	1+111507-7F-C02	PAPER, MULTITHROUSE LEGAL, 500 sheets per ream	ream	0	168	0	168	26,696.88	0	0	0	0	0.00	350	0	0	350	55,618.50	0	0	0	0	0	0	0	0	0	0.00	518	158.91	82,315.38	
144	1+111531-7F-R01	PAD PAPER, ruled	pad	0	200	0	200	4,306.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	200	21.53	4,306.00	
145	1+111503-2M-F01	PAPER, parchment, 100 sheets per box	box	25	100	5	130	12,746.50	0	0	25	25	2,451.25	50	0	0	50	4,902.50	0	0	0	0	0	0	0	0	0	0.00	205	98.05	20,100.25	
146	1+111531-RE-B01	RECORD BOOK, 300 PAGES	book	22	30	153	205	12,792.00	0	50	10	60	3,744.00	20	0	0	20	1,248.00	0	0	0	0	0	0	0	0	0	0.00	285	62.40	17,784.00	
147	1+111531-RE-B02	RECORD BOOK, 500 PAGES	book	522	136	200	858	89,232.00	400	50	0	450	46,800.00	20	0	0	20	2,080.00	0	0	0	0	0	0	0	0	0	0.00	128	104.00	138,112.00	
148	1+111818-7F-R02	THERMAL PAPER, 216mm	roll	0	0	9	9	500.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	9	55.64	500.76		
149	1+111704-TT-F04	TISSUE, INTERLOCKED PAPER TOWEL, 150 pulls per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	33.80	0.00	
150	1+111704-TT-F02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	86.32	0.00	
PERFUMES OR COSMETICS OR FRAGRANCES																																
151	5313625-4F-S01	LIQUID HAND SANITIZER, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	80.85	0.00	
PESTICIDES OR PEST REPELLENTS																																
152	10191509-3M-A01	INSECTICIDE, 600mL	can	0	0	0	0	0.00	50	0	0	50	6,568.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	50	139.36	6,568.00	
PRINTED PUBLICATIONS																																
153	55101524-BA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (QA 9184)	book	18	0	0	18	669.78	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	18	37.21	669.78	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																																

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (in ₹ 23 Jan 2020)	Total amount for the year								
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
1	44103105-RR-D05	DRUM CARTRIDGE, BROTHER DR-345S, Black	Cart	0	4	0	4	27,785.80	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	6,547.20	27,785.80	
2	44103105-RR-B04	INK CARTRIDGE, BROTHER LC87B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	910.00	0.00	
3	44103105-RR-B05	INK CARTRIDGE, BROTHER LC87H/BK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,601.60	0.00	
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,176.32	0.00	
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,178.32	0.00	
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	861.12	0.00	
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	892.32	0.00	
8	44103105-EP-B17	INK CARTRIDGE, EPSON L317664100 (T6641), Black	Cart	1	280	0	281	70,137.60	1	0	1	2	499.20	51	0	1	52	12,979.20	1	0	0	1	249.60	336	249.60	81,965.60
9	44103105-EP-C17	INK CARTRIDGE, EPSON L317664200 (T6642), Cyan	Cart	1	110	1	112	27,955.20	1	0	1	2	499.20	26	0	1	27	6,739.20	1	0	1	2	499.20	143	249.60	35,692.80
10	44103105-EP-M17	INK CARTRIDGE, EPSON L317664300 (T6643), Magenta	Cart	1	110	1	112	27,955.20	1	0	1	2	499.20	26	0	1	27	6,739.20	1	0	1	2	499.20	143	249.60	35,692.80
11	44103105-EP-Y17	INK CARTRIDGE, EPSON L317664400 (T6644), Yellow	Cart	1	110	1	112	27,955.20	1	0	1	2	499.20	26	0	1	27	6,739.20	1	0	1	2	499.20	143	249.60	35,692.80
12	44103105-HP-B40	INK CARTRIDGE, HP C2P094AA (HP62), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	852.80	0.00	
13	44103105-HP-T40	INK CARTRIDGE, HP C2P095AA (HP62), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,048.32	0.00	
14	44103105-HP-B09	INK CARTRIDGE, HP C93531AA (HP21), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	910.00	0.00	
15	44103105-HP-T10	INK CARTRIDGE, HP C93532AA (HP22), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,053.52	0.00	
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,996.80	0.00	
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,996.80	0.00	
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,996.80	0.00	
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,996.80	0.00	
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,996.80	0.00	
21	44103105-HP-B48	INK CARTRIDGE, HP C9402A (HP72), 130ml, Matte Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	3,016.60	0.00	
22	44103105-HP-B17	INK CARTRIDGE, HP CC640NVA (HP60), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	880.88	0.00	
23	44103105-HP-T17	INK CARTRIDGE, HP CC641NVA (HP60), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,047.28	0.00	
24	44103105-HP-B35	INK CARTRIDGE, HP C0887AA (HP703), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	419.12	0.00	
25	44103105-HP-T35	INK CARTRIDGE, HP C0888AA (HP703), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	419.12	0.00	
26	44103105-HP-C40	INK CARTRIDGE, HP C0972AA (HP920M), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	823.68	0.00	
27	44103105-HP-M40	INK CARTRIDGE, HP C0973AA (HP920M), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	823.68	0.00	
28	44103105-HP-Y40	INK CARTRIDGE, HP C0974AA (HP920M), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	823.68	0.00	
29	44103105-HP-B40	INK CARTRIDGE, HP C0975AA (HP920M), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,547.28	0.00	
30	44103105-HP-B20	INK CARTRIDGE, HP C0951NVA (HP61), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	865.28	0.00	
31	44103105-HP-T20	INK CARTRIDGE, HP C0952NVA (HP61), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,060.60	0.00	
32	44103105-HP-B49	INK CARTRIDGE, HP C0953A (HP82), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	935.00	0.00	
33	44103105-HP-C49	INK CARTRIDGE, HP C0954A (HP82), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	740.00	0.00	
34	44103105-HP-M49	INK CARTRIDGE, HP C0955A (HP82), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	740.00	0.00	
35	44103105-HP-Y49	INK CARTRIDGE, HP C0956A (HP82), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	740.00	0.00	
36	44103105-HP-B43	INK CARTRIDGE, HP C0945AA (HP950M), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,979.80	0.00	
37	44103105-HP-C43	INK CARTRIDGE, HP C0946AA (HP951M), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,517.36	0.00	
38	44103105-HP-M43	INK CARTRIDGE, HP C0947AA (HP951M), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,517.36	0.00	
39	44103105-HP-Y43	INK CARTRIDGE, HP C0948AA (HP951M), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1,517.36	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue for 2020	Total Amount for the year									
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
40	44103105-HP-B36	INK CARTRIDGE, HP CM693AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-736	INK CARTRIDGE, HP CM693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	401.56	0.00
43	44103105-HP-733	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	401.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	311.00	0.00
45	44103105-HP-C43	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-733	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-743	INK CARTRIDGE, HP F6V27AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP935), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80	0.00
51	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP935), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80	0.00
52	44103105-HP-750	INK CARTRIDGE, HP L0S57AA (HP935), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP935), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,254.80	0.00
54	44103105-HP-C48	INK CARTRIDGE, HP L0S63AA (HP935X), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-HP-A48	INK CARTRIDGE, HP L0S66AA (HP935X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HP-A48	INK CARTRIDGE, HP L0S69AA (HP935X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HP-B48	INK CARTRIDGE, HP L0S72AA (HP935X), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L91AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-751	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6H01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	771.80	0.00
62	44103112-EP-B05	RIBBON CARTRIDGE, EPSON C13015516 (4870), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.43	0.00
63	44103112-EP-B13	RIBBON CARTRIDGE, EPSON C13015612, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-B07	RIBBON CARTRIDGE, EPSON C13015531 (5015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	818.48	0.00
65	44103109-BR-B06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-202S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,685.28	0.00
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,587.20	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	1	30	1	32	128.41.08	1	0	1	2	11.150.88	1	0	1	2	11.150.88	1	0	1	1	2	11.150.88	38	5,575.44	211,866.72
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,564.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80	0.00
76	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CM435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,099.20	0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CM430A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,603.60	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 29 Sep 2022)	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
79	44103103-HP-B18 TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-B21 TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B22 TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82	44103103-HP-B23 TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23 TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23 TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23 TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24 TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	44103103-HP-C24 TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24 TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24 TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25 TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,812.80	0.00
91	44103103-HP-B26 TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26 TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,113.60	0.00
93	44103103-HP-Y26 TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,113.04	0.00
94	44103103-HP-M26 TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,113.60	0.00
95	44103103-HP-B27 TONER CARTRIDGE, HP CE410A (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,897.60	0.00
96	44103103-HP-C27 TONER CARTRIDGE, HP CE411A (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27 TONER CARTRIDGE, HP CE412A (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27 TONER CARTRIDGE, HP CE413A (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28 TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-HP-B28 TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,312.00	0.00
101	44103103-HP-B32 TONER CARTRIDGE, HP CE211A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,818.72	0.00
102	44103103-HP-B33 TONER CARTRIDGE, HP CE220A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-B35 TONER CARTRIDGE, HP CE280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-B31 TONER CARTRIDGE, HP CE280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,351.52	0.00
105	44103103-HP-B36 TONER CARTRIDGE, HP CE281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-B37 TONER CARTRIDGE, HP CE283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HP-B31 TONER CARTRIDGE, HP CE283XC (HP83X), Black Contact L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,790.00	0.00
108	44103103-HP-B38 TONER CARTRIDGE, HP CE287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,820.00	0.00
109	44103103-HP-B37 TONER CARTRIDGE, HP CE282XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-B60 TONER CARTRIDGE, HP CE350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60 TONER CARTRIDGE, HP CE351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,657.00	0.00
112	44103103-HP-Y60 TONER CARTRIDGE, HP CE352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,657.00	0.00
113	44103103-HP-M60 TONER CARTRIDGE, HP CE353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,657.00	0.00
114	44103103-HP-B61 TONER CARTRIDGE, HP CE360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-C61 TONER CARTRIDGE, HP CE361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00	0.00
116	44103103-HP-Y61 TONER CARTRIDGE, HP CE362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00	0.00
117	44103103-HP-M61 TONER CARTRIDGE, HP CE363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue for 23 July 2022	Total Amount for the year								
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
123	44103103-HP-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
125	44103103-HP-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
127	44103103-HP-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
129	44103103-HP-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
131	44103103-HP-B48	TONER CARTRIDGE, HP Q2551A, Black	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
132	44103103-SM-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
133	44103103-SM-B06	TONER CARTRIDGE, SAMSUNG ML-T-D1015, Black	Cart	1	5	1	7	24,388.00	1	0	1	2	6,968.00	6	0	1	7	24,388.00	0	0	0	0	0.00	16	3,484.00	55,744.00
134	44103103-SM-B07	TONER CARTRIDGE, SAMSUNG ML-T-D1015, Black	Cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
135	44103103-SM-B08	TONER CARTRIDGE, SAMSUNG ML-T-D1045, Black	Cart	0	5	0	5	12,272.00	0	0	0	0	0.00	5	0	0	5	12,272.00	0	0	0	0	0.00	10	2,454.40	24,544.00
136	44103103-SM-B09	TONER CARTRIDGE, SAMSUNG ML-T-D105L, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
137	44103103-SM-B14	TONER CARTRIDGE, SAMSUNG ML-T-D105L, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
138	44103103-SM-B21	TONER CARTRIDGE, SAMSUNG ML-T-D203E, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
139	44103103-SM-B18	TONER CARTRIDGE, SAMSUNG ML-T-D203L, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
140	44103103-SM-B20	TONER CARTRIDGE, SAMSUNG ML-T-D203U, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
141	44103103-SM-B12	TONER CARTRIDGE, SAMSUNG ML-T-D205E, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
142	44103103-SM-B05	TONER CARTRIDGE, SAMSUNG ML-T-D205L, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
143	44103103-SM-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
10	43232901-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue for 23 July 2022	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
13	4323265-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	4323304-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	4323305-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233465-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
	EPSON L360 BOTTLED INK	BOT					0	0.00	30			30	9,000.00				0	0.00				0	0.00	30	300.00	9,000.00
	EPSON L3110 BOTTLED INK	BOT					0	0.00	30			30	9,000.00				0	0.00				0	0.00	30	300.00	9,000.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
							0	0.00				0	0.00													

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year					
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount	
					0	0.00				0	0.00				0	0.00				0	0.00	0	1.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
A. TOTAL																								5,695,311.25	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																									569,531.13
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																									-
D. GRAND TOTAL (A + B+ C)																									5,264,942.38
E. APPROVED BUDGET BY THE AGENCY HEAD																									
In Figures and Words:																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:


CHERTYN L. CADAN / ANTONIO A. FELICIA
POO III / Head BOC, Secretariat / Room Officer V


MELBA VILLASEÑOR / GILVYS ALICE B. MAGHARI
Admin Officer III / Admin Officer V
Accountant / Budget Officer


MONINA PASETINA H. ROMUALDEZ
Regional Director
Head of Office/Agency

Date Prepared: