

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

Procurement of INFRASTRUCTURE PROJECTS

Government of the Republic of the
Philippines

**SUPPLY AND DELIVERY OF LABOR AND
MATERIALS FOR REPAIR OF HAVEN FOR
CHILDREN AND MARILLAC HILLS OF THE
DSWD-NCR**

(Invitation to Bid No. 22-10-13)

Sixth Edition
July 2020

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the “Works”) through Competitive Bidding have been prepared by the Government of the Philippines for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the government, including government-owned and/or -controlled corporations, government financial institutions, state universities and colleges, local government units, and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The PBDs are intended as a model for admeasurements (unit prices or unit rates in a bill of quantities) types of contract, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract; (ii) the eligibility requirements of Bidders; (iii) the expected contract duration; and (iv) the obligations, duties, and/or functions of the winning Bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Works to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Projects. However, they should be adapted as necessary to the circumstances of the particular Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, BDS, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, and Bill of Quantities are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.



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Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.



Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.



NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.



Section I. Invitation to Bid



**INVITATION TO BID
No. 22-10-13**

**SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR REPAIR OF FACILITIES
OF HAVEN FOR CHILDREN AND MARILLAC HILLS OF THE DSWD-NCR**

1. The Department of Social Welfare and Development – National Capital Region, through the Direct Release Fund 2022 (Repair & Maintenance of Buildings) intends to apply the sum of **FOUR MILLION TWO HUNDRED TWENTY THOUSAND PESOS (Php4,220,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **each lot with following breakdown as follows:**

LOT 1: Repair of Facilities of Haven for Children (Minor Repairs at Narra, Kamagong, Yakal Cottages, Control Observation Room at Medical Allied Building and Laundry Building)

Contract Amount: **Php1,720,000.00**

LOT 2: Repair of Facilities of Marillac Hills (Rehabilitation of Roofing, Ceiling and Windows of Dorms 2,3 and 4, Comfort Room of Dorms 3 and 4, Concrete Pad of Dietary Kitchen)

Contract Amount: **Php2,500,000.00**

Bids received in excess of the ABC for EACH LOT shall be automatically rejected at bid opening. Late bids shall not be accepted.

2. The *DSWD-NCR* now invites bids for the above Procurement Project. Completion of the Works shall be:

LOT 1: Repair of Facilities of Haven for Children (Minor Repairs at Narra, Kamagong, Yakal Cottages, Control Observation Room at Medical Allied Building and Laundry Building)

Completion Date: Ninety (90) Calendar Days

LOT 2: Repair of Facilities of Marillac Hills (Rehabilitation of Roofing, Ceiling and Windows of Dorms 2,3 and 4, Comfort Room of Dorms 3 and 4, Concrete Pad of Dietary Kitchen)

Completion Date: One Hundred Eighty-Five (185) Calendar Days

Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).



3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from *DSWD-NCR Bids and Awards Committee (BAC) Secretariat* and inspect the Bidding Documents at the address given below from 8:00AM to 5:00PM.
5. A complete set of Bidding Documents may be acquired by interested bidders on **13 October 2022 to 2 November 2022; (October 13 to October 31, 2022; 8:00AM to 4:00PM) (November 2, 2022: until 12:30 P.M. only)** from given address and website below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount based on the ABC per LOT. The DSWD-NCR shall allow the bidder to present its proof of payment for the fees in person.

Lot No.	Particulars	Approved Budget for the Contract (ABC)	Cost of Bidding Documents (Php)
1	Repair of Facilities of Haven for Children (Minor Repairs at Narra, Kamagong, Yakal Cottages, Control Observation Room at Medical Allied Building and Laundry Building)	Php1,720,000.00	Php5,000.00
2	Repair of Facilities of Marillac Hills (Rehabilitation of Roofing, Ceiling and Windows of Dorms 2,3 and 4, Comfort Room of Dorms 3 and 4, Concrete Pad of Dietary Kitchen)	Php2,500,000.00	Php5,000.00

6. The *DSWD-NCR BAC* will hold a Pre-Bid Conference¹ on **Pre-Bidding Conference on 21 October 2022; 1:00 P.M.** and/or through videoconferencing/webcasting via google meet (meet.google.com/vvg-hwes-iwk), which shall be open to prospective bidders.



7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below on or before **2 November 2022, 12:45 P.M. at DSWD-NCR-Karunungan Conference Room, 389 San Rafael St. cor. Legarda St. Sampaloc, Manila.** Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
9. Bid opening shall immediately follow after the deadline of the submission and receipt of bids shall be on **2 November 2022, 1:00 P.M. at DSWD-NCR, 389 San Rafael St. cor. Legarda St. Sampaloc, Manila.** Bids will be opened in the presence of the Bidder's representatives who choose to attend.
10. The DSWD-NCR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

THE CHAIRPERSON

Bids and Awards Committee
DSWD-NCR
c/o BAC Secretariat
Room 301, DSWD-NCR Field Office
389 San Rafael St. cor. Legarda St.
Sampaloc, Manila
Email Address: dswdn-cr.bac@gmail.com
Telephone No.: 5310-1434

12. You may visit the following websites:

For downloading of Bidding Documents: www.philgeps.gov.ph and www.ncr.dswd.gov.ph

Issued this 11th day of October 2022.

Org. Sgd.
ATTY. MICHAEL JOSEPH J. LORICO
Chairperson
Bids and Awards Committee



Section II. Instructions to Bidders



1. Scope of Bid

The Procuring Entity, Department of Social Welfare and Development – National Capital Region (DSWD-NCR) invites Bids for the for the **Supply and Delivery of Labor and Materials for Repair of Haven for Children and Marillac Hills of the DSWD-NCR** with Project Identification Number **ITB 22-10-13**.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for Direct Release Fund 2022 (Repair & Maintenance of Buildings) intends in the sum of **FOUR MILLION TWO HUNDRED TWENTY THOUSAND PESOS (Php4,220,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **each lot with following breakdown as follows:**

LOT 1: Repair of Facilities of Haven for Children (Minor Repairs at Narra, Kamagong, Yakal Cottages, Control Observation Room at Medical Allied Building and Laundry Building)

Contract Amount: **Php1,720,000.00**

LOT 2: Repair of Facilities of Marillac Hills (Rehabilitation of Roofing, Ceiling and Windows of Dorms 2,3 and 4, Comfort Room of Dorms 3 and 4, Concrete Pad of Dietary Kitchen)

Contract Amount: **Php2,500,000.00**

2.2. The source of funding is:

- a. NGA, the National Expenditure Program.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.



The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA’s CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be “similar” to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods



There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

7.1. Subcontracting is not allowed.

7.1. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address *{[as indicated in the ITB]}* and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be



authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

- 10.3. In joint ventures, a special PCAB License, and registration for the type and cost of the contract for this Project, shall be required. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as



determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

14.2. *Payment of the contract price shall be made in:*

a. Philippine Pesos.

15. Bid Security

15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

15.2. The Bid and bid security shall be valid until *[one hundred twenty (120) calendar days]*. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids



The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

18. Opening and Preliminary Examination of Bids

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 16 shall be submitted for each contract (lot) separately.

19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.



21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.



Section III. Bid Data Sheet

Notes on the Bid Data Sheet (BDS)

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.



Bid Data Sheet

ITB Clause			
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be: a. Repair of Building and Other Structures under Design and Build Scheme.		
7.1	<i>Subcontracting is not allowed</i>		
10.3	[Specify if another Contractor license or permit is required.] a. Valid PCAB License <ul style="list-style-type: none"> ▪ Size Range: Small B ▪ License Category: at least Category C or D 		
10.4	The key personnel must meet the required minimum years of experience set below:		
	Key Personnel	Minimum Years of Similar Experience (Same Position)	Minimum Years of Similar & Related Experience
	Team Leader (Licensed Architect/Engineer)	3	3
	Project Manager (Architect (Licensed Interior Designer/Engineer/Professional)	3	3
	Foreman	1	1
	MANPOWER REQUIRED		
	Lead man	1	
	Mason/Tile Setter	5	
	Helper	8	
	Carpenter	3	
	Electrician	1	
	Plumber	1	
	Painter	5	
10.5	The minimum major equipment requirements are the following:		
	MINIMUM EQUIPMENT REQUIREMENT		
	Equipment Description	Capacity	Number of Units



	Bar Cutter		2
	One Bagger Mixer	4-6 ft3/min	1
	Service Vehicle		1
12	<i>[Insert Value Engineering clause if allowed.]</i>		
15.1	<p>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</p> <p>a. The amount of not less than _____ <i>[Insert two percent (2%) of ABC of the LOT which the bidder opts to bid]</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <p>b. The amount of not less than _____ <i>[Insert five percent (5%) of ABC of the LOT which the bidder opts to bid]</i> if bid security is in Surety Bond.</p>		
19.2	<p>Partial bids are allowed, as follows:</p> <p><i>[Insert grouping of lots by specifying the items and the quantity for every identified lot.]</i></p>		
20	<i>[List licenses and permits relevant to the Project and the corresponding law requiring it, e.g. Environmental Compliance Certificate, Certification that the project site is not within a geohazard zone, etc.]</i>		
21	<p>Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as</p> <ul style="list-style-type: none"> ▪ Construction schedule and S-curve, ▪ Manpower schedule, ▪ Construction methods, ▪ Equipment utilization schedule, ▪ Construction safety and health program approved by the DOLE, ▪ And other acceptable tools of project scheduling. 		



Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Contractor, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.



1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

- 4.1. The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.
- 4.2. If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations



The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the **SCC** supplemented by any information obtained by the Contractor.

7. Warranty

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the **SCC**.

8. Liability of the Contractor



Subject to additional provisions, if any, set forth in the **SCC**, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex "E" of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor's Bid shall be used for small additional amounts of work only when the Procuring Entity's Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

- 11.1. The Contractor shall submit to the Procuring Entity's Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.
- 11.2. The Contractor shall submit to the Procuring Entity's Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits



The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor's accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex "E" of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

- 15.1. If required, the Contractor will provide "as built" Drawings and/or operating and maintenance manuals as specified in the **SCC**.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.



Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Works procured. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.



Special Conditions of Contract

GCC Clause	
2	<i>[If different dates are specified for completion of the Works by section, i.e. "sectional completion," these dates should be listed here.]</i>
4.1	<i>[Specify the schedule of delivery of the possession of the site to the Contractor, whether full or in part.]</i>
6	The site investigation reports are: <i>[list here the required site investigation reports.]</i>
7.2	<p><i>[Select one, delete the other.]</i></p> <p><i>[In case of permanent structures, such as buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications), such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent structures:] Fifteen (15) years.</i></p> <p><i>[In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures:] Five (5) years.</i></p> <p><i>[In case of other structures, such as bailey and wooden bridges, shallow wells, spring developments, and other similar structures:] Two (2) years.</i></p>
10	Dayworks are applicable at the rate shown in the Contractor's original Bid.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within <i>[insert number]</i> days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is <i>[insert amount]</i> .
13	The amount of the advance payment is <i>[insert amount as percentage of the contract price that shall not exceed 15% of the total contract price and schedule of payment]</i> .
14	<i>[If allowed by the Procuring Entity, state:]</i> Materials and equipment delivered on the site but not completely put in place shall be included for payment.
15.1	<p>The date by which operating and maintenance manuals are required is <i>[date]</i>.</p> <p>The date by which "as built" drawings are required is <i>[date]</i>.</p>
15.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is <i>[amount in local currency]</i> .



Section VI. Specifications



DSWD NCR
Nurturing Hope, Promoting Change, Resilient
in Making Progress in Education

ADMINISTRATIVE DIVISION
FIELD OFFICE NCR
DSWD-AS-GF-063 | REV 01 | 22 DEC 2021

TERMS OF REFERENCE

I. Project Information

- a. **Title:** Supply and Delivery of Labor and Materials for Repair of Facilities (Minor Repairs at Narra, Kamagong, Yakal Cottages, Control Observation Room at Medical Allied Building and Laundry Building) of Haven for Children of DSWD-NCR
- b. **Date:** July 12, 2022
- c. **Location:** DSWD-NCR Haven for Children, Alabang- Zapote Road, Alabang, Muntinlupa City
- d. **Proponent:** DSWD-NCR Haven for Children
- e. **Budgetary Requirement:** Php 1,720,000.00
- f. **Fund Source:** DSWD-NCR Haven for Children Direct Release Fund 2022 (Repair & Maintenance of Buildings)

II. Rationale

Haven for Children (HFC) is one of the residential care facilities of the Department of Social Welfare and Development – National Capital Region that operates 24/7 and serves as temporary shelter for male former street children who are recovering from substance abuse/use whose ages are from 7 – 13 years old. While on the streets, they have engaged in begging, scavenging, smoking, gambling and sniffing of volatile substances. Each minor has been exposed to different negative experiences. Individual differences such as personality, attitudes, and issues determine the extent of how these negative experiences have affected the minors. Dealing with children in need of special protection takes much effort, time and skills in order to provide helpful and appropriate interventions while under the care of HFC. The staffs of HFC are composed of different professionals and caregivers that assure quality and responsive services to its clientele. The center aims to provide protective, therapeutic, and rehabilitative programs and services in an environment conducive for the growth and development of children through a comprehensive programs and services and holistic approach from the center's multidisciplinary team.

The children having been exposed to neglect, abandonment, chaotic home environment, ineffective parenting, and lack of strong parent – child relationship and nurturing affiliation from his support system somehow resulted to behaviours and lack of proper motivations to achieve their maximum development as growing children. Some of the residents have lived in the streets for a long time and have adapted negative behaviours such as aggression where they tend to become destructive to things around them. The facilities should be therapeutic and conducive for their rehabilitation. Thus, this project proposal aims to respond to the challenges and recommendations of the National Inspectorate Committee and Regional Inspectorate Committee to improve the Center's facilities and structures that would respond to the needs and development of residents. Most of the residents are having a hard time controlling their emotions and behaviours which often results to violence towards peers and even staff.

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Currently, the center's facilities particularly the comfort rooms in the sala and dining area of 3 cottages and also in the productivity building are needing improvement to ensure physical appearance and the structures are conducive, livable and safe for the residents. Ensuring the safety of our residents is our foremost concern alongside with their rehabilitation and growth. It will also lessen higher expenses in maintaining the facilities in good condition.

The center's three (3) cottages have undergone major repairs and renovation however, the screening of doors and windows were not included to prevent flies, rodents and mosquitoes.

Front doors are seen as an important part of the home, it should be welcoming, appealing and sturdy. The front door needs to be strong so it can endure all kinds of weather as well as to withstand if banged by physically active residents. To ensure that the main door as well as the bedroom door is secured the damaged wooden main and bedroom doors of the three (3) cottages has to be replaced. Half of the door is full thin sheet metal while half upward is made of steel bar parallel. The design of the doors appears like of detention cell door which is not appealing and is not child friendly to the residents of the Center. The paints are faded thus, it needs repainting. Since the replacement of steel doors in 2017, it has not been repainted. As part of the upkeep of the facility, repainting is necessary to keep the surfaces clean and appealing.

During the National Inspectorate and DSWD-NCR Standards Unit visit at the Center since 2019, they have consistent recommendation on the improvement and rehabilitation of the various facilities of the Center particularly the cottages of residents.

With the above, the Center has consistently included budget allocation for the improvement of facilities in the Work and Financial Plan with approved request for realignment to meet requirements for the Accreditation of Haven for Children.

III. Objectives

This proposal has the following objectives:

1. To improve and maintain the physical condition and structure of the center's facilities to make it conducive and liveable for the growth, recovery and rehabilitation of the residents.
2. To make the comfort room durable and without leak
3. To ensure safe, wholesome and healthy environment for the residents.
4. To prevent spread of diseases due to crawling insects and flies..
5. To provide a therapeutic home and environment to residents with uncontrollable emotions and aggression.
6. To redesign the appearance of the doors of cottages to make it child-friendly.
7. To maintain the doors sturdiness to make it safe for the resident.
8. To enhance the atmosphere of the cottages.

IV. Competence and Qualifications

In accordance with the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, Otherwise Known as the Government Procurement Reform Act section 23.4.2., the following persons/entities shall be allowed to participate in the bidding for Infrastructure Projects



1. Duly licensed Filipino citizens/sole proprietorships;
2. Partnerships duly organized under the laws of the Philippines and of which at least seventy-five percent (75%) of the interest belongs to citizens of the Philippines;
3. Corporations duly organized under the laws of the Philippines, and of which at least seventy-five percent (75%) of the outstanding capital stock belongs to citizens of the Philippines;
4. Cooperatives duly organized under the laws of the Philippines or Persons/entities forming themselves into a joint venture, i.e., a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract.
5. The prospective bidder must have completed an Single Largest Completed Contract (SLCC) that is similar to the contract to be bid (repair project) and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price indices, must be at least fifty percent (50%) of the ABC to be bid: provided, however, that contractors under **Small A and Small B categories** without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.
6. The SLCC shall be supported by an Owner's Certificate of Final Acceptance issued by the project owner other than the contractor or a final rating of at least Satisfactory in the Constructors Performance Evaluation System (CPES). In case of contracts with the private sector, an equivalent document shall be submitted.
7. Contractors with lapses and/or negative feedback on their performance for at least two (2) infrastructure projects with DSWD shall not be considered for this project.
8. Suitably key staff to perform the assignments and their general qualifications and competence, including education and training. The formulation of the plans shall be undertaken by the Team composed of the following key experts and their corresponding qualifications:

Key Personnel

Qualifications

Project Manager

Civil Engineer/Professional with at least three (3) years-experience in Infrastructure Projects particularly on repair and renovation of an office area. Present proof or evidence that they are part of completed or ongoing infrastructure related projects.

Civil Engineer/Architect

With at least three (3) years similar and relevant experience on infrastructure projects. Present proof or evidence that they are part of completed or ongoing infrastructure related projects. Present also Professional Regulatory Commission License.



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Skilled Workers

Prepare List of Names and their Designation together with photocopy of their company ID

V. Scope of Works

The repair and maintenance project shall cover the following scope of works:

(1) Rehabilitation of Comfort Room at Ground Floor of Narra, Yakal and Kamagong Cottages

I. General Requirements

- 1.1 Mobilization and Demobilization
- 1.2 Preparation of Shop Drawing/As built Plan

II. Civil Works

- 2.1 Chipping/Breaking of Existing Floor Slab
- 2.2 Chipping of Existing Wall
- 2.3 Demolition Works (including floor tiles, window louver)
- 2.4 Hauling of Debris (to specific area by the end user)
- 2.5 Excavation Works
- 2.6 Backfill
- 2.7 Gravel Bedding
- Others, Please Specify

III. Reinforced Concrete Works

- 3.1 Structure Concrete (Slab-on-Grade and Wall Footing; 21 MPa)
- 3.2 Supply and Installation of Reinforcing Steel (Deformed), Grade 40
- 3.3 Supply and Installation of Reinforcing Steel (Deformed), Grade 60
- Others, Please Specify

IV. Masonry Works

- 4.1 Supply and Installation of New Concrete Hollow Blocks (4") Wall (including Plastering)
- 4.2 Supply and Installation of Reinforcing Steel (Deformed), Grade 40
- Others, Please Specify

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V. Architectural Works

5.1 Ceiling Finish

- Supply and Installation of 3/16" thk. Fiber Cement Board (install suffice manhole)
- Supply and Installation of Metal Furring (5m in length)
- Supply and Application of primers (Acrytex Latex White); 2 finish coats (Flat Latex White / Quick Dry Enamel)
- Consumables (Joint Tape, Joint Putty, Baby roller, Paint Brush 2", blind rivet 1/8"Ø x 1/2", blind rivet 1/8"Ø x 1/2" etc.)

5.2 Floor Finish

- Supply and Installation of 300mm x 300mm non-glazed ceramic floor tiles including set on tile adhesive; setting with 3 - 5 mm spacing between tiles. Contractor to submit Samples for approval)

5.3 Wall Finish

- Supply and Installation of 300mm x 300mm non-glazed ceramic floor tiles including set on tile adhesive; setting with 3 - 5 mm spacing between tiles. (Contractor to submit Samples for approval before delivery and installation)
- Repainting Works: Smooth Plastered Latex Paint Finish (Contractor to submit Swatches for approval before delivery and installation)

5.4 Doors and Windows

- Supply and Installation of 50 mm thk. Solid Wood Door on Wood Jamb with lockset and accessories, including application of wood sealer 2-coats, 2.15m H x 1.0m W, (contractor to submit shop drawing for approval before delivery and installation)
- Supply and Installation of Awning Window with 6.5 mm thk. Tempered glass in powder coated frame, mosquito screen and steel grills (See attached plan) (contractor to submit shop drawing for approval before delivery and installation)

5.5 Supply and installation of 3/4" stainless curtain rod

Others, Please Specify

VI. Plumbing and Sanitary Works

6.1 Supply and Installation of Water Supply System - 1" Ø PPR Pipes and Fittings (see attached plan)

6.2 Soil, Waste and Vent System: Supply and Installation/Laying of Soil, Waste and Vent Pipes and Fittings Including Connection to Existing Septic Tank (see attached plan)

6.3 Plumbing Fixtures and Accessories

- Supply and Installation of Push Button Water Closet with brass faucet
- Supply and Installation of Granite Lavatory with 304 Stainless Steel faucet (contractor to submit shop drawing for approval before delivery and installation)
- Supply and Installation of Wall Mounted Shower Head and Faucet
- Supply and Installation of Floor Drain, Cleanouts and other fittings

Others, Please Specify

VII. Electrical Works

7.1 Supply and Installation of Lighting Fixtures and Switch

- Supply and Installation of 2-40W Fluorescent Light with Diffuser (flushed on ceiling)



- Supply and Installation of two gang switch (connected to exhaust fan)
- 7.2 Supply and Installation of Wire and Wiring Devices
 - Supply and Installation of 5.5 sq.m. THHN Cu Wire (Multicoated)
 - Supply and Installation of 30 Amp Circuit Breaker (plug in)
 - Supply and Installation of 3/4" GI conduit flexible hose
- 7.3 Supply and Installation of Boxes and Fittings
- 7.4 Supply and Installation of Ventilation (supply and installation of exhaust fan)
- Others, Please Specify

(2) Repair of Control Observation Room at Medical Allied Building

- I. General Requirements
 - 1.1 Mobilization/Demobilization
 - 1.2 Preparation of Shop Drawing/As built Plan
- II. Civil Works
 - 2.1 Demolition on existing windows
 - 2.2 Chipping Works on flooring
 - 2.3 Hauling of Debris (to specific area by the end user)
 - Others, Please Specify
- III. Masonry Works
 - 3.1 Supply and Installation of New Concrete Hollow Blocks (4") Wall (including Plastering)
 - 3.2 Supply and Installation of Reinforcing Steel (Deformed), Grade 40
 - Others, Please Specify
- IV. Architectural Works
 - 4.1 Ceiling Finish
 - Supply and Installation of 3/8" thk. Fiber Cement Board (install suffice manhole)
 - Supply and Installation of Metal Furring (5m in length)
 - Supply and Application of primers (Acrytex Latex White); 2 finish coats (Flat Latex White Quick Dry Enamel)
 - Consumables (Joint Tape, Joint Putty, Baby roller, Paint Brush 2", blind rivet 1/8"Ø x 1/2", blind rivet 1/8"Ø x 1/2" etc.)
 - 4.2 Wall Finish
 - Repainting Works: Smooth Plastered Latex Paint Finish (Contractor to submit Swatches for approval before delivery and installation)
 - Supply and Installation of Wall Padding Foam including Adhesive
 - 4.3 Doors and Windows
 - Supply and Installation of 50 mm thk. Solid Panel Door with 6.5mm acrylic viewing glass on Wood Jamb with lockset and accessories, including application of wood sealer 2-coats, 2.10m H x 1.0m W, (contractor to submit shop drawing for approval before delivery and installation)
 - Supply and Installation of Awning Window with 6.5 mm thk. Tempered glass in powder coated frame, mosquito screen and steel grills (See attached plan) (contractor to submit shop drawing for approval before delivery and installation)
 - Others, Please Specify



V. Electrical Works

5.1 Supply and Installation of Lighting Fixtures and Switch

- Supply and Installation of 2-40W Fluorescent Light with Diffuser (flushed on ceiling)
- Supply and Installation of two way switch

5.2 Supply and Installation of Wire and Wiring Devices

- Supply and Installation of 5.5 sq.m. THHN Cu Wire (Multicoated)
- Supply and Installation of 30 Amp Circuit Breaker (plug in)
- Supply and Installation of 3/4" GI conduit flexible hose

5.3 Supply and Installation of Boxes and Fittings

Others, Please Specify

VI. Mechanical Works

6.1 Supply and Installation of 1 Hp Window Type Inverter Airconditioning Unit (Fast cooling, with wireless remote control, high energy savings)

Others, Please Specify

(3) Repair of Doors and Windows at Ground Floor of Narra, Yakal and Kamagong Cottages

I. General Requirements

- 1.1 Mobilization/Demobilization
- 1.2 Preparation of Shop Drawing/As built Plan

II. Civil Works

- 2.1 Demolition on existing doors
 - 2.2 Hauling of Debris (to specific area by the end user)
- Others, Please Specify

III. Architectural Works

3.1 Doors and Windows

- Supply and Installation of Double Swing Steel Entrance Door with lockset and accessories (see attached plan)
- Supply and Installation of Double Swing Steel Main Door with lockset and accessories (see attached plan)
- Supply and Installation of 46 mm thick (gauge 18 outer sheet) Galvanized Steel Sheet Panic Door included fire resistant hydraulic door closer, powder coated gray prime finish with lockset and accessories with transom and door lever handle (see attached plan) Supply and Installation of Mosquito Screen (see attached plan)
 - 1800 mm x 1500 mm
 - 3600 mm x 850 mm
 - 900 mm x 1500 mm
 - 900 mm x 900 mm

Others, Please Specify

IV. Miscellaneous Works

- 4.1 Supply and Installation of Alarm System at Panic Door (see attached plan) (Contractor to submit shop drawing/brochure for approval before delivery and installation)

Others, Please Specify



(3) Repair of Laundry Area

I. General Requirements

- 1.1 Mobilization/Demobilization
- 1.2 Preparation of Shop Drawing/As built Plan

II. Civil Works

- 2.1 Chipping/Breaking of Existing Floor Slab
- 2.2 Scraping of Rust on Structural Steel Framing (including truss, steel post, fascia board)
- 2.3 Demolition works (whole steel matting frame, whole roofing system, damaged tiles etc.)
- 2.4 Hauling of Debris (to specific area by the end user)
- 2.5 Excavation Works
- 2.6 Backfill
- 2.7 Gravel Bedding
- Others, Please Specify

III. Structural Works

- 3.1 Structure Concrete (Wall Footing and Pedestal; 21 MPa)
- 3.2 Supply and Installation of Reinforcing Steel (Deformed), Grade 40
- 3.3 Supply and Installation of Reinforcing Steel (Deformed), Grade 60
- Others, Please Specify

IV. Masonry Works

- 4.1 Supply and Installation of New Concrete Hollow Blocks (4") Wall (including Plastering)
- 4.2 Supply and Installation of Cement Brick Decorative Hollow Blocks (Contractor should provide sample shop drawing for approval before application)
- 4.3 Supply and Installation of Reinforcing Steel (Deformed), Grade 40
- Others, Please Specify

V. Architectural Works

5.1 Roofing Works

- Supply and Installation of Pre painted Rib Type G.I. Roofing (Gauge No. 24)
- Supply and Installation of 10 mm thk. Single sided Polyethylene Foam for Roof Insulation (whole roofing)
- Supply and Application of Roofing Sealant on whole roofing system
- 5.2 Finishes
- Steel Finish
 - Repaint of Roofing and Roofing accessories: 1 coat primer (Red Oxide); 2 finish coats: water-based roof Paint; (Contractor to submit color swatch for approval before application)
 - Repaint of whole Structural Steel Framing (Steel Post and Steel Truss including Fascia Board): 1 coat primer (Red Oxide); 2 finish coats: water-based roof Paint; (Contractor to submit color swatch for approval before application)

5.3 Wall system

- Supply and Installation of 1/4" thick. Fiber cement board (two sides)
- Supply and Installation of 1" x 2" G.I. tubular framing Schedule 40



- Supply and Installation of 1" x 1" G.I. tubular window panel Schedule 40 (see attached plan)
 - Supply and Installation of 1" x 1" G.I. tubular for clothes line welded on existing trusses
 - Consumable (Blind Rivets, Putty etc.)
- 5.4 Door
- Supply and Installation of 2" x 2" framing Steel Grill Door on Steel Jamb with barrel bolt lockset and accessories, including application of rust sealer 2-coats, 2.10m H x 1.0m W, (contractor to submit shop drawing for approval before delivery and installation)
- Others, Please Specify

VI. Plumbing Works

- 6.1 Supply and Installation of PPR Pipe Waterline system from Water line Source
 - 6.2 Supply and Installation of (20 cm x 1 m x 25 mm) Steel Grating Trench with epoxy primer
 - 6.3 Supply and Installation of PVC 3" Drain Pipe connected to storm drain system
 - 6.4 Fittings and accessories
- Others, Please Specify

VII. Electrical Works

- 7.1 Supply and Installation of Lighting Fixtures and Switch
 - Supply and Installation of 10W Bulb Light with receptacle
 - Supply and Installation of two gang switch
 - 7.2 Supply and Installation of Wire and Wiring Devices including Megger Testing
 - Supply and Installation of 5.5 sq.m. THHN Cu Wire (Multicoated)
 - Supply and Installation of 3/4" GI conduit flexible hose
 - 7.3 Supply and Installation of Boxes, outlet for appliances and fittings
- Others, Please Specify

VI. Detailed Estimate

The total Approved Budget for Contract (ABC) for this project is **One Million Seven Hundred Twenty Thousand Pesos (Php 1,720,000.00)** inclusive of labor and materials chargeable against Direct Release Fund.

VII. Other Provisions

1. Awarded contractor shall implement the project in accordance to required technical specifications and time frame.
2. All labor and materials shall conform to the specifications and plans and shall be in accordance to the standard/best quality of workmanship and methods, as prescribed by RA 9184, construction laws, including ordinances of the local government unit.
3. The contractor shall employ competent technical staff to supervise implementation of this project.



4. Contractor shall strictly implement health and safety protocol required by the Interagency Task Force (IATF) For the Management of Emerging Infectious Diseases. Likewise, construction occupational safety and health measures shall be observed at all times in the course of project implementation as per Department Order No. 13 (Occupational Safety and Health) of the Department of Labor and Employment (DOLE). In view hereof contractor shall be responsible and commit to undertake appropriate precautionary measure for the safety and security of staff and residents of the center.
5. Utilities (water and power/electricity) shall be for the account of the contractor. In relation to this it shall provide for the sub-meter for water and electricity supply to measure actual consumption. Total electrical and water expenditures incurred in the course of project implementation and validated by Admin Service shall be paid by the contractor to the DSWD-NCR prior release of final payment. The contractor is obliged to supply alternative electric generator and supply of water prior to the completion of the project, in case of any interruption occurs in the electrical and water supply.
6. Contractor shall conduct coordination meeting with DSWD-NCR representative at least twice a month to assess project status, identify possible obstacles and/or hindering factors and tackle other relevant matters that may encounter in the execution of the project and address the same accordingly.
7. The Contractor should not hold barrack/temporary shelter for their workers within the premises of the compound;
8. Contractor shall adhere to the policy of DSWD-NCR while undertaking the project hence in no case shall the workers of the contractor mingle or interact with clients of the centers and make commentary of whatever nature or means. Any worker or staff violates with this provision will be subjected to
First Offense: 5 calendar day suspension
Second Offense: Dismissal
9. Drinking of alcoholic drinks and smoking is strictly prohibited inside the working area of the compound. Any worker or staff violates with this provision will be subjected to
First Offense: 5 calendar day suspension
Second Offense: Dismissal
10. The contractor is accountable to any repair of damages to DSWD property in connection with the construction work.
11. Good housekeeping shall be observed at all times by the contractor. Debris should be properly cleared regularly and disposed of.
12. In case of conflict, the plan and specification shall govern. Procuring entity shall have the final decision on any apparent conflict between the drawings and specifications or on any contentious point of view.
13. If any item of work or material has been omitted or not indicated which are necessary for the completion of the project the same shall be included in the proposal.



14. Workers of the contractor shall wear uniform with correct protective gear and/or personal protective equipment (PPE) at all times in the course of their work.
15. Workers of the contractor are not employees of the Department, there being no employer-employee relationship between workers and DSWD-NCR. Thus, all labor related claims of workers particularly salaries and benefits in connection with project implementation shall be borne by the contractor. Contractor shall abide by all labor standards of the Department of Labor and Employment (DOLE).
16. The contractor shall secure a communication letter to DSWD-NCR regarding any issue, revisions or change on construction prior commencement of works
17. All materials shall be new and of high quality which shall conform to the Technical specifications and other applicable standard. The Contractor should submit Working Drawings, Shop Drawings, or any other Technical Report and should be approved by the Procuring Entity Three (3) Calendar days before the installation and delivery of materials.
18. Upon physical completion of the work as described herein, the Contractor shall at his own expense furnished the As-Built Plan/Shop Drawing, subject for review and evaluation of the Procuring Entity's Representative, two (2) sets in A3 copy. Upon approval, the Contractor shall furnish the Procuring Entity:
 - Two (2) sets in A3 copy, signed and sealed
 - One (1) set in Tracing Paper, signed and sealed
19. Contractor should comply with post qualification requirements.
20. See also Technical Specifications for other provisions

VIII. Accountabilities

The Administrative Service focal staff from the General Service Section will monitor the performance of the contractor based on the project proposal, drawing plans and Terms of Reference (TOR).

Where the contractor refuses or fails to satisfactorily complete the work within the specified contract time, plus any time extension duly granted and is hereby in default under the contract, the contractor shall pay the procuring entity for liquidated damages, an amount as provided for in the conditions of contract, equal to at least one tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every day delay. To be entitled to such liquidated damages, the procuring entity does not have to prove that it has incurred actual damages. Such amount shall be deducted from any money due or which may become due the contractor the contract and/or collect such liquidated damages from the retention money or other securities posted by the contractor whichever is convenient to the procuring entity



The Contractor warrants that all materials used in the project are brand new and of quality standards and free from defects. The Contractor at its expense, shall undertake all repair and or replacement of materials that are found to be defective and which are brought to the attention of the contractor within one (1) year after the final acceptance of the work by DSWD-NCR.

Non-compliance of the terms and conditions stated in the Terms of Reference is ground for termination of the Contract Agreement.

IX. Contract Duration and Schedule

The project once awarded to an eligible and responsive contractor shall be completed for **Ninety (90) calendar days** reckoned from date of receipt of Notice to Proceed (NTP).

X. Terms of Payment

Payment of the works in the execution of the project shall be as follows:

1. Fifteen percent (15%) advance mobilization fund upon signing of the contract.
2. Balance: Progress billing every added 15% (15%, 30%, 45%, 60%, 75% & 95% (Physical Works Done) Accomplishment completion, less: 15% Liquidation of mobilization fund and Ten Percent (10%) Retention Fund.
3. The remaining 10% payment as retention fee shall be covered the warranty for the project against materials defects and workmanship shall be released upon the expiration of warranty period or upon substitution with a warranty bond which covers the 10% of the contract price effective for a period of one (1) year.
4. It is understood that all such payments is subject to standard operating requirements including inspection and acceptance of the works completed. All Progress Billing shall be supported with the following documentary requirements, as follows:
 - Billing Statements/ Approved Letter of Request
 - Statement of Work Accomplished (SWA) / Matrix of weight percentages accomplishment
 - Affidavit that contractor complied with the Labor laws and regulations
 - Clear updated pictures of project implementation with description especially on embedded items (progress photos – specify the location where the photos were taken on the approved plan)
 - Photocopy of Vouchers of all previous payment
 - Certified True Copy of Contract
 - Certified True Copy of Notice of Award
 - Certified True Copy of Notice to Proceed
 - Certified True Copy of Performance Bond
 - Certified True Copy of PERT/CPM
 - PhilGEPS Posting
 - Certified True Copy of Approved Extension or Suspension, if any

XI. Budgetary Requirement and Fund Source

This Infrastructure Project is charged to the DSWD-NCR Haven for Children Direct Release Fund: 2022 (Repair & Maintenance of Buildings)



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Prepared by:

JOSEPH CARLO R. LANCETA
Admin Officer IV
General Services Section

Checked by:

KHARL T. AMAN
Chief Administrative Officer

Conformed by:

NIEVE F. GENTELIZO
Social Welfare Officer III
OIC – Center Head
DSWD-NCR Haven for Children

Recommending Approval:

MARIDOL R. LICERIO
Social Welfare Officer V
Head, Office of the Regional Center Coordinator

⁰⁰²
Certified as to Inclusion of Fund in
The NEP:

GLADYS MARIE C. MAGHARI
Admin Officer V
Head, Budget Division

Approved by:

MONINA JOSEFINA H. ROMUALDEZ
Regional Director



002
320101100001000
CENTER

2022 current
50213040-n \$ 1,720,000

Conforme:

Name of Company

Signature of Bidder or Authorized Representative

Name and Designation

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ADMINISTRATIVE DIVISION
FIELD OFFICE NCR
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TERMS OF REFERENCE

I. Project Information

- a. **Title:** Supply and Delivery of Labor and Materials for Repair of Facilities of Marillac Hills (Rehabilitation of Roofing, Ceiling and Windows of Dorms 2, 3, and 4, Comfort Room of Dorms 3 and 4, Concrete Pad of Dietary Kitchen) of DSWD-NCR
- b. **Date:** August 1, 2022
- c. **Location:** DSWD-NCR Marillac Hills, NorthGate Avenue, Filinvest, Corporate City, Alabang, Muntinlupa City
- d. **Proponent:** DSWD-NCR Marillac Hills
- e. **Budgetary Requirement:** Php 2,500,000.00
- f. **Fund Source:** DSWD-NCR Marillac Hills Direct Release Fund 2022 (Repair & Maintenance of Buildings)

II. Rationale

DSWD-NCR Marillac Hills - National Training School for Girls (DSWD-NCR MH-NTSG) is a residential care facility catering to children in need of special protection particularly victims of sexual abuse and sexual exploitation. It is also a national facility for children in conflict with the law (CICL) who are committed by courts for training and rehabilitation. To date, a total of 112 young girls are being sheltered in the center.

In the more than five decades of existence, operation of the center was sustained through the annual funding in the GAA both for program and admin. It is with pride and honor that in 2020, the center was able to achieve the Level 2 Accreditation from DSWD which means that MH has satisfactorily met the standards in the implementation of residential programs and services for girls in need of special protection. While the Level 2 accreditation is considered a distinctive achievement for the staff and residents of the center, this remains a challenge to center management on how to sustain and level-up its accreditation to Level 3-center of excellence. Thus, part of the 2022 Work and Financial Plan of Marillac Hills are programs/activities/projects (P/A/Ps) which are geared towards sustaining and leveling-up the accreditation of the center.

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DSWD Field Office NCR, 389 San Rafael corner Legarda Streets, Sampaloc, Metro Manila, Philippines 1008
Website: <http://www.ncr.dswd.gov.ph> Email: foncr@dswd.gov.ph Tel Nos.: (632) 8733-0910 to 18 Telefax: (632) 8488-3110



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The Dorms 2,3,4 buildings were built in 2005, and after 17 years of being used, the roofing and ceiling have already suffered wear and tear. During the rainy season, there are certain parts of the roof and ceiling that are already leaking and damaged. The existing ceilings have visible water stains, cracks, and sagging from water damage and peeling paint. Similarly, the window glass and its frames were already broken, damaged and difficult to open due to rust. To date, the bed capacity of each dorm is 70. Therefore, it is important that all clients are provided with homey, comfortable, and safe rooms, which also improve their moods every day while staying in the center. Providing a safe and comfortable environment is essential for the healthy development of clients and staff.

Moreover, it is also important that all clients are provided with proper sanitation for safe disposal and maintaining hygiene. Keeping a sustainable Comfort Room environment is essential for the healthy development of clients, staff and visitors. Thus, repair of damaged and deteriorated Comfort Rooms at Dorms 3 and 4 are of priority projects to be implemented for the welfare of the clients, as well as its staff.

Lastly, to provide food service on the clients during their stay in the C/RCF, the dietary kitchen facility should be designed to cater the service needed. Proposed Repair of Concrete Pad for Kitchen Gas Stoves and Installation of Stainless Range Hood Filter as Exhaust Screen at Dietary Kitchen is of priority to improve the food service necessity for the clients.

With this, DSWD-NCR MH-NTSG, with the technical assistance from the Regional Center Coordinator – Project Management Team and the General Services Section, recommends this project proposal for implementation. This proposed project is included in the Work and Financial Plan chargeable against Direct Release Funds of F.Y. 2022 of DSWD-NCR MH-NTSG.

III. Objectives

1. To address the primary needs of residents and staffs of DSWD-NCR MH-NTSG. for a homey, safe and secure facility;
2. To preserve building in good condition, its functionality and enhance durability.
3. To be able to facilitate fast, efficient and effective delivery of center's programs and services.
4. To improve the overall delivery of service to our clients.
5. To enhance the general design of Concrete Pad of the Dietary Kitchen of DSWD-NCR MH-NTSG

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TERMS OF REFERENCE: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR REPAIR OF FACILITIES OF MARILLAC HILLS (REHABILITATION OF ROOFING, CEILING AND WINDOWS OF DORMS 2, 3, AND 4, COMFORT ROOM OF DORMS 3 AND 4, CONCRETE PAD OF DIETARY KITCHEN) OF DSWD-NCR

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6. To improve the functionality and provide additional protection on Kitchen Exhaust by installing Stainless Range Hood Filter
7. To deliver quality food service for the clients

IV. Competence and Qualifications

In accordance with the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, Otherwise Known as the Government Procurement Reform Act section 23.4.2., the following persons/entities shall be allowed to participate in the bidding for Infrastructure Projects

1. Duly licensed Filipino citizens/sole proprietorships;
2. Partnerships duly organized under the laws of the Philippines and of which at least seventy-five percent (75%) of the interest belongs to citizens of the Philippines;
3. Corporations duly organized under the laws of the Philippines, and of which at least seventy-five percent (75%) of the outstanding capital stock belongs to citizens of the Philippines;
4. Cooperatives duly organized under the laws of the Philippines or Persons/entities forming themselves into a joint venture, i.e., a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract.
5. The prospective bidder must have completed an Single Largest Completed Contract (SLCC) that is similar to the contract to be bid (repair project) and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price indices, must be at least fifty percent (50%) of the ABC to be bid: provided, however, that contractors under **Small A and Small B categories** without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.
6. The SLCC shall be supported by an Owner's Certificate of Final Acceptance issued by the project owner other than the contractor or a final rating of at least Satisfactory in the Constructors Performance Evaluation System (CPES). In case of contracts with the private sector, an equivalent document shall be submitted.
7. Contractors with lapses and/or negative feedback on their performance for at least two (2) infrastructure projects with DSWD-NCR shall not be considered for this project.

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TERMS OF REFERENCE: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR REPAIR OF FACILITIES OF MARILLAC HILLS (REHABILITATION OF ROOFING, CEILING AND WINDOWS OF DORMS 2, 3, AND 4, COMFORT ROOM OF DORMS 3 AND 4, CONCRETE PAD OF DIETARY KITCHEN) OF DSWD-NCR

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8. Suitably key staff to perform the assignments and their general qualifications and competence, including education and training. The formulation of the plans shall be undertaken by the Team composed of the following key experts and their corresponding qualifications:

Key Personnel	Qualifications
Project Manager	Professional with at least three (3) years-experience in Infrastructure Projects particularly on repair and renovation of an office area. Present proof or evidence that they are part of completed or ongoing infrastructure related projects.
Civil Engineer/Architect	With at least three (3) years similar and relevant experience on infrastructure projects. Present proof or evidence that they are part of completed or ongoing infrastructure related projects. Present also Professional Regulatory Commission License.
Mechanical Engineer/Master Plumber	Professional with at least three (3) years-experience in Gas Leak Detection Projects.
Skilled Workers	Professional with at least three (3) years-experience in Infrastructure Projects. Prepare List of Names and their Designation together with photocopy of their company ID

V. Scope of Works

The repair and maintenance project shall cover the following scope of works:

I. General Requirements

- 1.1 Mobilization and Demobilization
- 1.2 Preparation of Shop Drawing/As-built Plan

II. Civil Works

- 2.1 at Entrance Roof Area of Cottages 2, 3, and 4
 - Removal of Dilapidated Gutter
 - Removal of Damaged Fascia Board

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TERMS OF REFERENCE: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR REPAIR OF FACILITIES OF MARILLAC HILLS (REHABILITATION OF ROOFING, CEILING AND WINDOWS OF DORMS 2, 3, AND 4, COMFORT ROOM OF DORMS 3 AND 4, CONCRETE PAD OF DIETARY KITCHEN) OF DSWD-NCR

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- Removal of Dilapidated Ceiling
 - Removal of Lighting Receptacles
 - Removal of Dilapidated Roof
 - 2.2 at Main Roofing of Cottages 2, 3, and 4
 - Removal of Dilapidated Flashing and Ridge Roll at Main Roof of Cottages 2, 3, and 4
 - Removal of Dilapidated Lighting Fixtures and Electrical Wirings
 - Removal of Rust on Roof through scraping, Power spray and other apparatus
 - Removal of Rust on Windows through scraping, Power spray and other apparatus (inside and outside portion including hinges)
 - Removal of Damaged glass on Windows
 - Removal of Damaged Roof Louver Vent
 - Hauling of Debris (on specified location of the End User)
 - 2.3 at Comfort Room at Dorm 3
 - Demolition and Restoration Works
 - 2.4 at Comfort Room at Dorm 4
 - Demolition and Restoration Works
 - 2.5 at Concrete Pad at Dietary Kitchen
 - Replacement of Gas Pipe on Concrete Pad (Provide Gas line Leak Test Certificate by a licensed Mechanical Engineer or Master Plumber)
 - Restoration Works of all damaged portion (including damaged tiles, Gas Stove etc.)
 - Backfill for Concrete Pad
- Others, Pls. Specify

III. Reinforced Concrete Works

- 3.1 at Concrete Pad at Dietary Kitchen
- Structural Concrete (Class A)
 - Reinforcing Steel (Deformed Bar)
- Others, Pls. Specify

IV. Masonry Works

- 3.1 at Comfort Room at Dorm 3
- Supply and Installation of 4" CHB
 - Plastering Works
 - Supply and Installation of Rebar
- 3.2 at Comfort Room at Dorm 4
- Supply and Installation of 4" CHB
 - Plastering Works
 - Supply and Installation of Rebar
- Others, Pls. Specify

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TERMS OF REFERENCE: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR REPAIR OF FACILITIES OF MARILLAC HILLS (REHABILITATION OF ROOFING, CEILING AND WINDOWS OF DORMS 2, 3, AND 4, COMFORT ROOM OF DORMS 3 AND 4, CONCRETE PAD OF DIETARY KITCHEN) OF DSWD-NCR

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V. Architecture Works

5.1 at Entrance Roof Area of Cottages 2, 3, and 4

- Structural Steel System
 - Supply and Installation of C Channel Fascia Board 2" x 4" x 3.5mm thk. with anti-corrosion primer
- Roofing System
 - Supply and Installation of Pre painted Rib Type G.I. Roofing (Gauge No. 24)
 - Supply and Installation of Pre painted Flashing
 - Supply and Installation Roof Gutter (Gauge #26) with Strainer and other roofing accessories
 - Consumables (tekscrew, black screw, sealant etc.)
- Finishes
 - Ceiling Finish
 - Supply and Installation of 3/16" thk. Fiber Cement Ceiling
 - Supply and Installation of 1/2" thk. Fiber Cement Fascia Board
 - Supply and Installation of Polyethylene Foam for Roof Insulation
 - Supply and Application of Latex White
 - Supply and Application of Acre Color (Contractor to submit color swatch for approval before application)
 - Consumables (Joint Tape, Joint Putty, Baby roller, Paint Brush 2", blind rivet 1/8"Ø x 1/2", blind rivet 1/8"Ø x 1/2" etc.)

5.2 at Main Roofing of Cottages 2, 3, and 4

- Supply and Application of Rust Converter on cleaned roof
- Supply and Installation of Metal Louver Vent (Contractor to conduct site inspection)
- Supply and Installation of Ridge Roll
- Supply and Application of sealant on all roofing screw
- Repaint of Roofing and Roofing accessories: 1 coat primer (Red Oxide); 2 finish coats: water-based roof Paint; (Contractor to submit color swatch for approval before application)
- Consumables (Tek screw, Paint Thinner, Paint Brush etc.)
- Finishes
 - Ceiling Finish
 - Supply and Installation of 3/16" thk. Fiber Cement Ceiling (provide suffice manhole)
 - Supply and Installation of 2"x2"x10' Rough Lumber
 - Supply and Installation of 3/16" thk. Fiber Cement Ceiling eaves (provide air vent with screen on corners)

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- Supply and Installation of 1/2" thk. Fiber Cement Fascia Board at Main Roof
- Supply and Application of Latex White
- Supply and Application of Acre Color (Contractor to submit color swatch for approval before application)
- Supply and Installation of 1/2" thk. with one side insulation
- Consumables (Joint Tape, Joint Putty, Baby roller, Paint Brush 2", blind rivet 1/8"Ø x 1/2", blind rivet 1/8"Ø x 1/2" etc.)

5.3 at Window of Cottages 2, 3, and 4:

- Supply and Installation of Steel Handle and Steel Hinge
- Supply and Application of Rust Converter on cleaned window
- Repaint of window framing: 1 coat primer (Red Oxide); 2 finish coats: water-based roof Paint; (Contractor to submit color swatch for approval before application)
- Supply and Installation of 6 mm. thk Tempered Glass (Contractor should conduct site inspection to verify the contract plan)
- Consumables (Joint Tape, Joint Putty, Baby roller, Paint Brush 2" etc.)

5.4 at Comfort Room at Dorm 3

- Supply and Installation of PVC Flush Door for staff Comfort Room with Louver (including application of wood sealer 2-coats and accessories) 1.7m H x 1.0m W
- Floor Finish
 - Supply and Installation of Ceramic Tiles (300 mm x 300 mm non-slip; including set on tile adhesive; setting with 3 - 5 mm spacing between tiles. Contractor to submit Samples for approval)
- Wall Finish
 - Smooth Plastered Paint Finish: Interior Surface - 1 coat primer (Acrytex Latex White); 2 finish coats (Acrytex Texture Finish and Tinting Color); Contractor to submit Sample Swatch for approval
 - Supply and Installation of Glazed Wall Tiles (300 mm x 600 mm; including set on tile adhesive; setting with 3 - 5 mm spacing between tiles. Contractor to submit Samples for approval)
- Ceiling Finish
 - Repainting of ceiling 1 coat primer; 2 finish coats (Quick Dry Enamel Finish White); Contractor to submit Sample Swatch for approval
- Supply and Installation of Granite Countertop (including 3/4" thk. Marine Plywood Open Cabinet Duco Wood Sealer Finish and Cladding for P-trap)
- Supply and installation of phenolic partition with tubular support on shower area with epoxy paint finish; Contractor to submit Sample Swatch for approval
- Supply and installation of wooden locker cabinet (3/4" thk. Marine Plywood Wood Sealer Duco Finish)
- Repainting and Repair of Window

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TERMS OF REFERENCE: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR REPAIR OF FACILITIES OF MARILLAC HILLS (REHABILITATION OF ROOFING, CEILING AND WINDOWS OF DORMS 2, 3, AND 4, COMFORT ROOM OF DORMS 3 AND 4, CONCRETE PAD OF DIETARY KITCHEN) OF DSWD-NCR

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5.5 at Comfort Room at Dorm 4

- Supply and Installation of PVC Flush Door for staff Comfort Room with Louver (including application of wood sealer 2-coats and accessories) 1.7m H x 1.0m W
- Floor Finish
 - Supply and Installation of Ceramic Tiles (300 mm x 300 mm non-slip; including set on tile adhesive; setting with 3 - 5 mm spacing between tiles. Contractor to submit Samples for approval)
- Wall Finish
 - Smooth Plastered Paint Finish: Interior Surface - 1 coat primer (Acrytex Latex White); 2 finish coats (Acrytex Texture Finish and Tinting Color); Contractor to submit Sample Swatch for approval
 - Supply and Installation of Glazed Wall Tiles (300 mm x 600 mm; including set on tile adhesive; setting with 3 - 5 mm spacing between tiles. Contractor to submit Samples for approval)
- Ceiling Finish
 - Repainting of ceiling 1 coat primer; 2 finish coats (Quick Dry Enamel Finish White); Contractor to submit Sample Swatch for approval
- Supply and Installation of Granite Countertop (including 3/4" thk. Marine Plywood Open Cabinet Duco Wood Sealer Finish and Cladding for P-trap)
- Supply and installation of phenolic partition with tubular support on shower area with epoxy paint finish; Contractor to submit Sample Swatch for approval
- Supply and installation of wooden locker cabinet (3/4" thk. Marine Plywood Wood Sealer Duco Finish)
- Repainting and Repair of Window

VI. Plumbing Works

6.1 at Comfort Room at Dorm 3

- Supply and Installation of 1" Ø PPR Pipe with Stainless Steel Clamp Water Supply System
- Soil, Waste and Vent System: Supply and Installation/Laying of Soil, Waste and Vent Pipes and Fittings Including Connection to Existing Septic Tank
- Plumbing Fixtures and Accessories
 - Supply and Installation of Water Closet and Brass Type Faucet
 - Supply and Installation of Lavatory
 - Supply and Installation of Wall Mounted Shower Head and Faucet
 - Supply and Installation of Railings for Persons with Disability (PWD) Comfort Room
- Supply and Installation of Floor Drain, Cleanouts and other fittings

6.2 at Comfort Room at Dorm 4

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TERMS OF REFERENCE: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR REPAIR OF FACILITIES OF MARILLAC HILLS (REHABILITATION OF ROOFING, CEILING AND WINDOWS OF DORMS 2, 3, AND 4, COMFORT ROOM OF DORMS 3 AND 4, CONCRETE PAD OF DIETARY KITCHEN) OF DSWD-NCR

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- Supply and Installation of 1" Ø PPR Pipe with Stainless Steel Clamp Water Supply System
 - Soil, Waste and Vent System: Supply and Installation/Laying of Soil, Waste and Vent Pipes and Fittings Including Connection to Existing Septic Tank
 - Plumbing Fixtures and Accessories
 - Supply and Installation of Water Closet and Brass Type Faucet
 - Supply and Installation of Lavatory
 - Supply and Installation of Wall Mounted Shower Head and Faucet
 - Supply and Installation of Railings for Persons with Disability (PWD) Comfort Room
 - Supply and Installation of Floor Drain, Cleanouts and other fittings
- Others, Pls. Specify

VII. Electrical Works

7.1 at Entrance Roof Area of Cottages 2, 3, and 4:

- Supply and Installation of Wall mounted Light Switch 1 gang
- Supply and Installation of Pinlight 5W with receptacle (Contractor to submit Brochure or Catalog for approval before installation)
- Wires and Wiring Devices

7.2 at Main Roofing of Cottages 2, 3, and 4:

- Supply and Installation of Wall mounted Light Switch 2 gang
- Supply and Installation of Wall mounted Light Switch 1 gang (for pinlight)
- Supply and Installation of LED Bulb 14W with plastic receptacle (Contractor to submit Brochure or Catalog for approval before installation)
- Supply and Installation of Pinlight 5W with receptacle (Contractor to submit Brochure or Catalog for approval before installation)
- Wires and Wiring Devices: Supply and Installation of THHN wire #16 stranded

7.3 at Comfort Room at Dorm 3

- Supply and Installation of Lighting Fixtures (T8 Light with Diffuser) and 2-gang Switch (Contractor to submit Brochure for approval of the End User before installation)
- Supply and Installation of Wire and Wiring Devices
- Supply and Installation of Conduits, Boxes and Fittings

7.4 at Comfort Room at Dorm 4

- Supply and Installation of Lighting Fixtures (T8 Light with Diffuser) and 2-gang Switch (Contractor to submit Brochure for approval of the End User before installation)
- Supply and Installation of Wire and Wiring Devices
- Supply and Installation of Conduits, Boxes and Fittings

Others, Pls. Specify

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TERMS OF REFERENCE: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR REPAIR OF FACILITIES OF MARILLAC HILLS (REHABILITATION OF ROOFING, CEILING AND WINDOWS OF DORMS 2, 3, AND 4, COMFORT ROOM OF DORMS 3 AND 4, CONCRETE PAD OF DIETARY KITCHEN) OF DSWD-NCR

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VI. Detailed Estimate

The total Approved Budget for Contract (ABC) for this project is **Two Million Five Hundred Thousand Pesos (Php 2,500,000.00)** inclusive of labor and materials chargeable against Direct Release Fund.

VII. Other Provisions

1. Awarded contractor shall implement the project in accordance to required technical specifications and time frame.
2. All labor and materials shall conform to the specifications and plans and shall be in accordance to the standard/best quality of workmanship and methods, as prescribed by RA 9184, construction laws, including ordinances of the local government unit.
3. The contractor shall employ competent technical staff to supervise implementation of this project.
4. Contractor shall strictly implement health and safety protocol required by the Interagency Task Force (IATF) For the Management of Emerging Infectious Diseases. Likewise, construction occupational safety and health measures shall be observed at all times in the course of project implementation as per Department Order No. 13 (Occupational Safety and Health) of the Department of Labor and Employment (DOLE). In view hereof contractor shall be responsible and commit to undertake appropriate precautionary measure for the safety and security of staff and residents of the center.
5. Utilities (water and power/electricity) shall be for the account of the contractor. In relation to this it shall provide for the sub-meter for water and electricity supply to measure actual consumption. Total electrical and water expenditures incurred in the course of project implementation and validated by Admin Service shall be paid by the contractor to the DSWD-NCR prior release of final payment. The contractor is obliged to supply alternative electric generator and supply of water prior to the completion of the project, in case of any interruption occurs in the electrical and water supply.
6. Contractor shall conduct coordination meeting with DSWD-NCR representative at least twice a month to assess project status, identify possible obstacles and/or hindering factors and tackle other relevant matters that may encounter in the execution of the project and address the same accordingly.
7. The Contractor should not hold barrack/temporary shelter for their workers within the premises of the compound;

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TERMS OF REFERENCE: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR REPAIR OF FACILITIES OF MARILLAC HILLS (REHABILITATION OF ROOFING, CEILING AND WINDOWS OF DORMS 2, 3, AND 4, COMFORT ROOM OF DORMS 3 AND 4, CONCRETE PAD OF DIETARY KITCHEN) OF DSWD-NCR

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8. Contractor shall adhere to the policy of DSWD-NCR while undertaking the project hence in no case shall the workers of the contractor mingle or interact with clients of the centers and make commentary of whatever nature or means. Any worker or staff violates with this provision will be subjected to
First Offense: 5 calendar day suspension
Second Offense: Dismissal
9. Drinking of alcoholic drinks and smoking is strictly prohibited inside the working area of the compound. Any worker or staff violates with this provision will be subjected to
First Offense: 5 calendar day suspension
Second Offense: Dismissal
10. The contractor is accountable to any repair of damages to DSWD property in connection with the construction work.
11. Good housekeeping shall be observed at all times by the contractor. Debris should be properly cleared regularly and disposed of.
12. In case of conflict, the plan and specification shall govern. Procuring entity shall have the final decision on any apparent conflict between the drawings and specifications or on any contentious point of view.
13. If any item of work or material has been omitted or not indicated which are necessary for the completion of the project the same shall be included in the proposal.
14. Workers of the contractor shall wear uniform with correct protective gear and/or personal protective equipment (PPE) at all times in the course of their work.
15. Workers of the contractor are not employees of the Department, there being no employer-employee relationship between workers and DSWD-NCR. Thus, all labor related claims of workers particularly salaries and benefits in connection with project implementation shall be borne by the contractor. Contractor shall abide by all labor standards of the Department of Labor and Employment (DOLE).
16. The contractor shall secure a communication letter to DSWD-NCR regarding any issue, revisions or change on construction prior commencement of works
17. All materials shall be new and of high quality which shall conform to the Technical specifications and other applicable standard. The Contractor should submit Working Drawings, Shop Drawings, or any other Technical Report and should be approved

PAGE 11 of 14

TERMS OF REFERENCE: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR REPAIR OF FACILITIES OF MARILLAC HILLS (REHABILITATION OF ROOFING, CEILING AND WINDOWS OF DORMS 2, 3, AND 4, COMFORT ROOM OF DORMS 3 AND 4, CONCRETE PAD OF DIETARY KITCHEN) OF DSWD-NCR

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by the Procuring Entity Three (3) Calendar days before the installation and delivery of materials.

18. Upon physical completion of the work as described herein, the Contractor shall at his own expense furnished the As-Built Plan/Shop Drawing, subject for review and evaluation of the Procuring Entity's Representative. Upon approval, the Contractor shall furnish the Procuring Entity:

- Three (3) sets in A3 copy, signed and sealed
- One (1) set in Tracing Paper, signed and sealed
- Three (3) sets A4 copy for detailed shop drawing

19. Contractor should comply with post qualification requirements.

20. See also Technical Specifications for other provisions

VIII. Accountabilities

The Administrative Service focal staff from the General Service Section and Project Management Team from Office of the Regional Center Coordinator will monitor the performance of the contractor based on the project proposal, drawing plans and Terms of Reference (TOR).

Where the contractor refuses or fails to satisfactorily complete the work within the specified contract time, plus any time extension duly granted and is hereby in default under the contract, the contractor shall pay the procuring entity for liquidated damages, an amount as provided for in the conditions of contract, equal to at least one tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every day delay. To be entitled to such liquidated damages, the procuring entity does not have to prove that is has incurred actual damages. Such amount shall be deducted from any money due or which may become due the contractor the contract and/or collect such liquidated damages from the retention money or other securities posted by the contractor whichever is convenient to the procuring entity

The Contractor warrants that all materials used in the project are brand new and of quality standards and free from defects. The Contractor at its expense, shall undertake all repair and or replacement of materials that are found to be defective and which are brought to the attention of the contractor within one (1) year after the final acceptance of the work by DSWD-NCR.

Non-compliance of the terms and conditions stated in the Terms of Reference is ground for termination of the Contract Agreement.

PAGE 12 of 14

TERMS OF REFERENCE: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR REPAIR OF FACILITIES OF MARILLAC HILLS (REHABILITATION OF ROOFING, CEILING AND WINDOWS OF DORMS 2, 3, AND 4, COMFORT ROOM OF DORMS 3 AND 4, CONCRETE PAD OF DIETARY KITCHEN) OF DSWD-NCR

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IX. Contract Duration and Schedule

The project once awarded to an eligible and responsive contractor shall be completed for **One Hundred Eighty Five (185) calendar days** reckoned from date of receipt of Notice to Proceed (NTP).

X. Terms of Payment

Terms of payments shall be the following:

Fifteen percent (15%) advance mobilization fund upon signing of the contract.

Balance: Progress Billing every added 15% (15%, 30%, 45%, 60%, 75% & 95% (Physical Works Done) Accomplishment completion, Less: 15% Liquidation of mobilization fund and Ten Percent (10%) Retention Fund. The remaining 10% payment as retention fee shall be released upon the expiration of warranty period or upon substitution with a warranty bond which covers the 10% of the contract price effective for a period of one (1) year.

It is understood that all such payments must be accompanied by the following documents:

1. Letter of Request for Payment (address to the Regional Director)
2. Billing Statements
3. Statement of Work Accomplished (SWA) / Matrix of weight percentages accomplishment
5. Clear updated pictures of project implementation with description especially on embedded items (progress photos – specify the location where the photos were taken on the approved plan)
6. Photocopy of Vouchers of all previous payment
7. Certified True Copy of Performance Bond
8. Affidavit that contractor complied with the Labor laws and regulations.
9. Other documentary requirements as required by COA Circulars and the DSWD-NCR (PhilGEPS Posting, Certified True Copy of Contract, Notice of Award (NOA), Notice to Proceed, Approved Extension or Suspension)

PAGE 13 of 14

TERMS OF REFERENCE: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR REPAIR OF FACILITIES OF MARILLAC HILLS (REHABILITATION OF ROOFING, CEILING AND WINDOWS OF DORMS 2, 3, AND 4, COMFORT ROOM OF DORMS 3 AND 4, CONCRETE PAD OF DIETARY KITCHEN) OF DSWD-NCR

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XI. Budgetary Requirement and Fund Source

This Infrastructure Project is charged to the DSWD-NCR Marillac Hills Direct Release Fund: 2022 (Repair & Maintenance of Buildings)

Prepared by:

JOSEPH CARLO R. LANCETA
Admin Officer IV
General Services Section

Checked and Reviewed by:

KHARL T. AMAN
Chief Administrative Officer

Conformed by:

FARRAH A. CABRERA
Social Welfare Officer V
Center Head
DSWD-NCR Marillac Hills

Recommending Approval:

MARIDOL R. LICERIO
Social Welfare Officer V
Head, Office of the Regional Center Coordinator

Certified as to Inclusion of Fund in The NEP:

GLADYS MARIE C. MAGHARI
Admin Officer V
Head, Budget Division

Approved by:

MONINA JOSEFINA HO-ROMUALDEZ
Regional Director



002
320101100001000
CENTER
1022 unit

50213040-00 = P 2,500.00

Conforme:

Name of Company

Signature of Bidder or Authorized Representative

Name and Designation



Section VII. Drawings




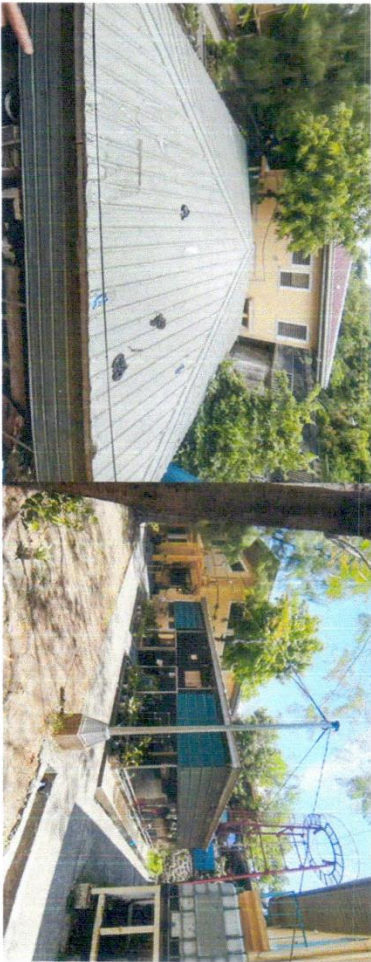

 DSWD Department of Social Welfare and Development		 DSWD NCR Seroysong Hagar, Marikina City, Pasig City, Taguig City, Alabang Zapote, Alabang Muntinlupa City	
<p>PROJECT TITLE: SUPPLY AND DELIVERY OF LABOR MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIR AT NARRA YAKAL, AND KAMAGONG COTTAGES, CONTROL OBSERVATION ROOM, AND LAUNDRY BUILDING OF HAVEN FOR CHILDREN, DSWD NCR</p> <p>PROJECT LOCATION: HAVEN FOR CHILDREN ALABANG ZAPOTE, ALABANG MUNTINLUPA CITY</p>			
<p>PROJECT NAME: HAVEN FOR CHILDREN</p> <p>LOCATION: HAVEN FOR CHILDREN</p> <p>SHEET CONTENT: FRONT PAGE</p>			
<p>APPROVED BY: MONINA JOSEFINA V. ROMUALDEZ REGIONAL DIRECTOR</p> <p>RECOMMENDING APPROVAL: MARIBEL R. LICINIO SMO - V. JRCC HEAD</p> <p>CONFIRMED BY: NIEVE F. SARMIENTO SMO - I. CENTER HEAD JR.</p> <p>CHECKED BY: ELMER D. DARIAN PMU - ORCC PMT</p> <p>PREPARED BY: JOSE MARIA A. BINYAN SMO - I. ORCC PMT</p>			
<p>DATE SUBMITTED: _____</p> <p>DATE: _____</p> <p>DESCRIPTION/REMARKS: _____</p> <p>BY: _____</p> <p>PLAN CATEGORY: _____</p> <p>SHEET NUMBER: A-0</p> <p>PAPER SIZE: A4</p>			

DSWD NCR Form No. 1, 2019. This form is for use in the preparation of the Bidding Documents. It is not to be used for any other purpose. The use of this form is subject to the approval of the DSWD NCR.




<div style="text-align: center;"> <div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">1</div> <div style="margin-left: 10px;"> SITE DEVELOPMENT PLAN SCALE A-1 N.T.S. </div> </div> <div style="text-align: center; margin-top: 20px;"> </div>	<div style="text-align: center;"> <div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">2</div> <div style="margin-left: 10px;"> VICINITY MAP SCALE A-1 N.T.S. </div> </div> <div style="text-align: center; margin-top: 20px;"> </div>								
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>LOCATION : HAYEN FOR CHILDREN</p> <p>SHEET CONTENT: SITE DEVELOPMENT VICINITY/MAP</p> <p>APPROVED BY: MONICA JOSEPHINE V. ROMUALDEZ REGIONAL DIRECTOR</p> <p>RECOMMENDING APPROVAL: MARIBEL R. LICERO SNO / KINCC HEAD</p> <p>CONFORMED BY: NEIVE F. BENTEÑO SNO III - CENTER HEAD, HFC</p> <p>CHECKED BY: ELMER I. DAPITAN APO III - ONCC PMT</p> <p>REVIEWED BY: JOSEPHINE A. KUYIYAR SALO III - ONCC PMT</p> </div> <div style="width: 45%;"> <p>PROJECT No.:</p> <p>DATE SUBMITTED:</p> <p>DATE:</p> <p>PLAN CATEGORY:</p> </div> </div>									
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<p>LAUNDRY BUILDING EXISTING CONDITIONS TO SCALE</p>	
<p>1 A-2 NOT TO SCALE</p>	
<p>PROJECT NAME: DSWD-SF-2024 REV 01 22 DEC 2021</p>	
<p>OFFICE OF THE REGIONAL CENTER COORDINATOR FIELD OFFICE NCR</p>	
<p>SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIRS AT NABIA, YAKAL AND KAMAGONG COTTAGES, CONTROL OBSERVATION ROOM, AND LAUNDRY BUILDING OF HAVEN FOR CHILDREN, DSWD NCR)</p>	
<p>LOCATION: HAVEN FOR CHILDREN</p>	
<p>SHEET CONTENT: EXISTING CONDITION LAUNDRY BUILDING</p>	
<p>APPROVED BY: MONINA JOSEFINA A. BERNALDEZ REGIONAL DIRECTOR</p>	
<p>RECOMMENDING APPROVAL: MARICOL R. TICERIO SNO V. BRCC HEAD</p>	
<p>CONFORMED BY: NIEVE F. GARCERANO SWOCC-CENTER HEAD, HHS</p>	
<p>CHECKED BY: EMERIL D. DARTAN DO III, ORCC PMT</p>	
<p>PREPARED BY: JOSE MAJAM A. MINYAR SAAM - ORCC PMT</p>	
<p>DATE SUBMITTED: _____</p>	
<p>DRAWING STATUS: _____</p>	
<p>DATE: _____</p>	
<p>DESCRIPTION/REMARKS: _____</p>	
<p>BY: _____</p>	
<p>PLAN CATEGORY: _____</p>	
<p>SHEET NUMBER: A-2</p>	
<p>PAPER SIZE: A4</p>	



	
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<p>PROJECT NAME: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIRS AT NABRA, YAKAL AND KAMAGONG COTTAGES, CONTROL OBSERVATION ROOM, AND LAUNDRY BUILDING OF HAVEN FOR CHILDREN, DSWD NCR)</p> <p>COORDINATOR: DSWD-SF-2024 REV 01 22 DEC 2021</p> <p>FIELD OFFICE NCR:</p> <p>DATE SUBMITTED:</p> <p>DATE:</p> <p>DESCRIPTION/REMARKS:</p> <p>BY:</p> <p>PROJECT NO.:</p> <p>DRAWING STATUS:</p> <p>DATE:</p> <p>DESCRIPTION/REMARKS:</p> <p>BY:</p> <p>PLAN CATEGORY: A-3 SHEET NUMBER: A4</p>	
<p>LOCATION: HAVEN FOR CHILDREN</p> <p>SHEET CONTENT: EXISTING CONDITION PROPOSED LOCATION CONTROL OBSERVATION ROOM</p> <p>APPROVED BY: MONILYN JOSEPH A. ROMALDEZ REGIONAL DIRECTOR</p> <p>RECOMMENDING APPROVAL: MARIDO V. SMO V. JRCC HEAD</p> <p>CONFORMED BY: NIEVE F. SANTIAGO SMO II - CENTER HEAD, JRCC</p> <p>CHECKED BY: ESTHER L. DABRAN PRO III - JRCC PMT</p> <p>PREPARED BY: JOSE MANUEL BUNYAR PM III - JRCC PMT</p>	

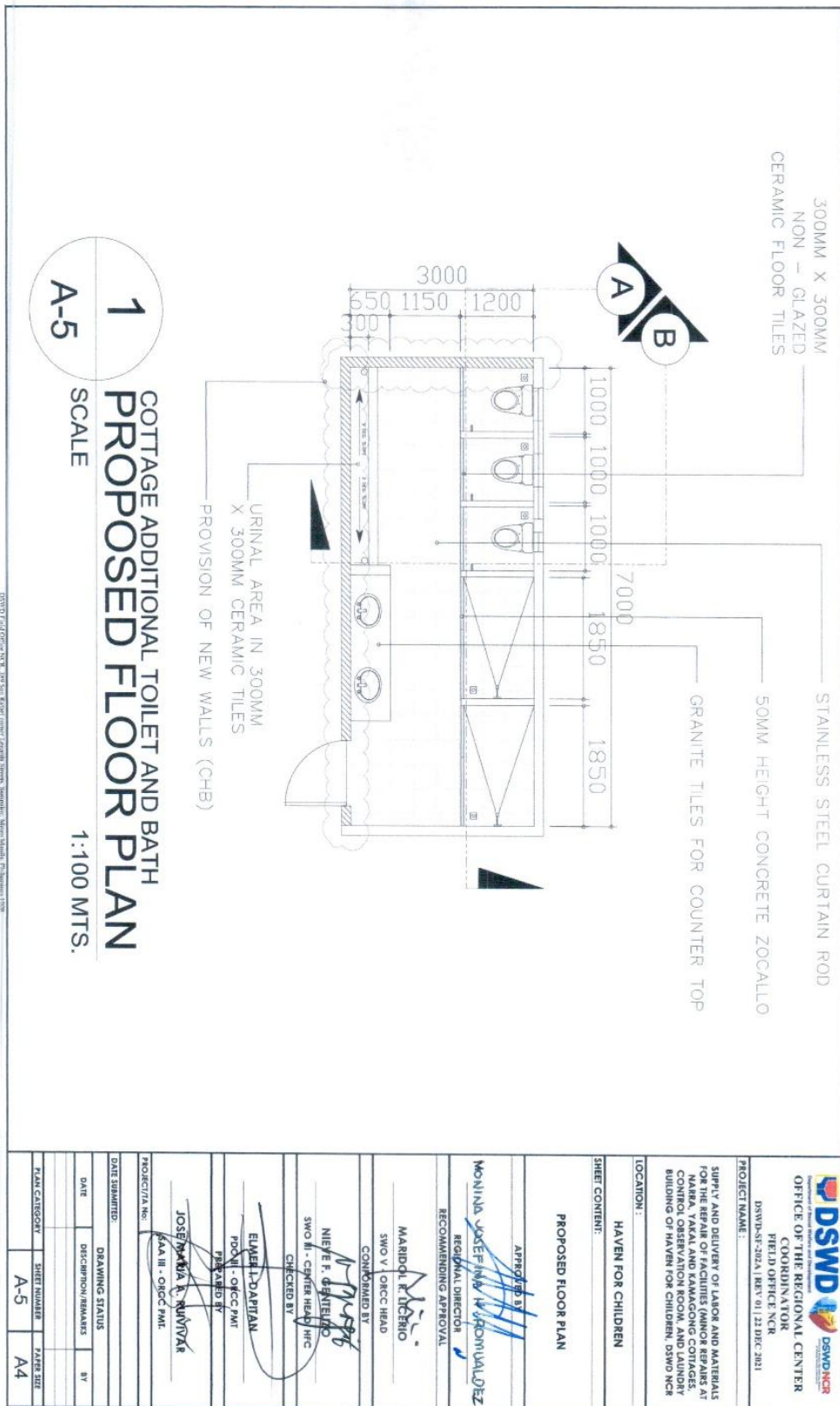


1
A-4 NOT TO SCALE

PROPOSED LOCATION - ADDITIONAL TOILET AND BATH
EXISTING CONDITION

DSWD NCR is not responsible for the accuracy of the information provided in this drawing. It is the responsibility of the user to verify the information.

OFFICE OF THE REGIONAL CENTER COORDINATOR FIELD OFFICE NCR DSWD-NCR REV 01 22 DEC 2021	
PROJECT NAME: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIRS AT NABAY, YAKAL AND KAMAGONG COTTAGES, CONTROL OBSERVATION ROOM, AND LAUNDRY BUILDING OF HAVEN FOR CHILDREN, DSWD NCR)	
LOCATION: HAVEN FOR CHILDREN	
SHEET CONTENT: EXISTING CONDITION PROPOSED LOCATION ADDITIONAL TOILET AND BATH	
APPROVED BY: MONINA JOSEFINA N. ROMALUPEZ REGIONAL DIRECTOR	
RECOMMENDING APPROVAL: MARICEL RICHMO SMO V. LANC HEAD	
CONFORMED BY: NIEVE F. GENTILIZO SMO III - CENTER HEAD, HJC	
CHECKED BY: ELNER I. DAPIAN PO III - ORCC PMT	
DESIGNED BY: JOSE MARIA A. BUNYAR SA III - ORCC PMT	
DATE SUBMITTED: DRAWING STATUS: BY	
DATE: DESCRIPTION/REMARKS: BY	
PLAN CATEGORY: A-4	SHEET NUMBER: A4





1
COTTAGE ADDITIONAL TOILET AND BATH
EXISTING FLOOR PLAN

SCALE
A-6
1:100 MTS.

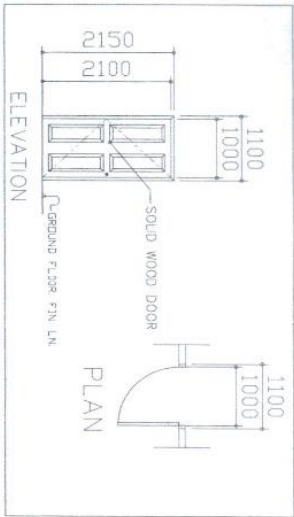
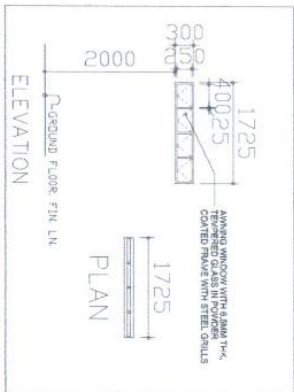
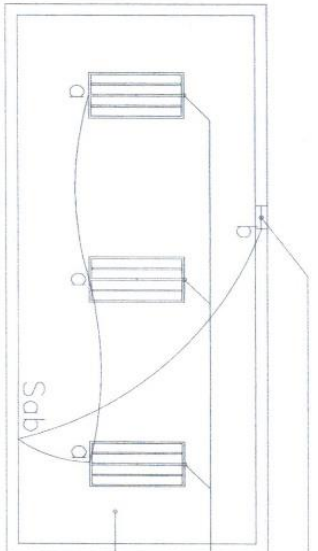


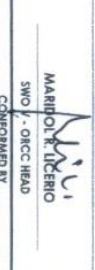





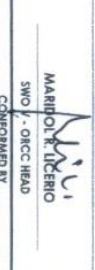





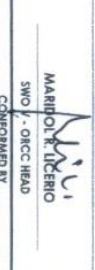



SCOPE OF WORKS:

1. ADDITIONAL TOILET AND BATH ON COTTAGES
2. SUPPLY AND INSTALLATION OF NEW (4" CHB) WALL AND FLOOR TILES.
3. SUPPLY AND INSTALLATION OF NEW WATER CLOSET, URINAL AREA LAVATORY, SHOWER HEADS AND OTHER TOILET FIXTURES.
4. SUPPLY AND INSTALLATION OF NEW CEILING AND LIGHTINGS.
5. SUPPLY AND INSTALLATION OF NEW PLUMBING AND DRAINAGE SYSTEM.
6. PAINTINGS OF WALLS AND CEILINGS.
7. SUPPLY AND INSTALLATION OF DOOR AND WINDOWS.

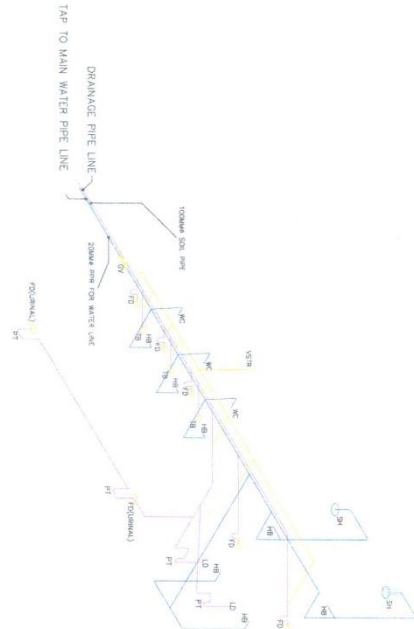




<p>OFFICE OF THE REGIONAL COORDINATOR FIELD OFFICE NCR DSWD-SF-2021 / REV 01 22 DEC 2021</p>	
<p>PROJECT NAME: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIRS AT NAKRA, YAKAL AND KAMAGONG COTTAGES, CONTROL OBSERVATION ROOM, AND LAUNDRY BUILDING OF HAVEN FOR CHILDREN, DSWD NCR)</p>	
<p>LOCATION: HAVEN FOR CHILDREN</p>	
<p>SHEET CONTENT: PROPOSED LOCATION OF CONTROL OBSERVATION ROOM (EXISTING CONDITION): SCOPE OF WORKS</p>	
<p>APPROVED BY: <i>[Signature]</i> MANILVA JOSEFINA V. RAIMONALDEZ REGIONAL DIRECTOR</p>	
<p>RECOMMENDING APPROVAL: <i>[Signature]</i> MARIBOL R. LUCERO SNO V - ONCC HEAD CONFORMED BY</p>	
<p><i>[Signature]</i> NIEVE GENTILIZO SWMH - CENTER HEAD HIC CHECKED BY</p>	
<p><i>[Signature]</i> SUMERLADILAN FOO III - ONCC PMT REPAIRED BY</p>	
<p><i>[Signature]</i> JOSEPH MARK A. RIVIVAR SAA III - ONCC PMT</p>	
<p>DATE SUBMITTED: DRAWING STATUS</p>	
<p>DATE: DESCRIPTION/REMARKS</p>	
<p>PLAN CATEGORY: SHEET NUMBER PAPER SIZE</p>	





<div style="text-align: center;">  <p>2 COTTAGE ADDITIONAL TOILET AND BATH DOOR SCHEDULE SCALE 1:100 MTS.</p> </div>	<div style="text-align: center;">  <p>3 COTTAGE ADDITIONAL TOILET AND BATH WINDOW SCHEDULE SCALE 1:100 MTS.</p> </div>																																
<div style="text-align: center;">  <p>1 COTTAGE ADDITIONAL TOILET AND BATH REFLECTED CEILING PLAN SCALE 1:100 MTS.</p> </div>																																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;">  <p>DSWD NCR OFFICE OF THE REGIONAL CENTER COORDINATOR FIELD OFFICE NCR DSWD-SR-2021 REV. 01 12 DEC 2021</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>PROJECT NAME : SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIRS AT NARRA, YARAL AND KAMAGONG COTTAGES, CONTROL OBSERVATION ROOM, AND LAUNDRY BUILDING OF HAVEN FOR CHILDREN, DSWD NCR</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>LOCATION : HAVEN FOR CHILDREN</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>SHEET CONTENT: REFLECTED CEILING PLAN DOOR SCHEDULE WINDOW SCHEDULE</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>APPROVED BY:  MONICA JOSE-PALMIT, REGINALDEZ REGIONAL DIRECTOR</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>RECOMMENDING APPROVAL:  MARIBEL R. LICERIO SWO IV - ONCC HEAD</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>CONFORMED BY:  NIEVE F. SIENTE SWO III - ONCC PMT</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>CHECKED BY:  ELMER I. DAPITAN PRO III - ONCC PMT</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>DESIGNED BY:  JOSE MARIA A. ROMIVAR SAA III - ONCC PMT</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>PROJECT NO.:</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>DATE SUBMITTED:</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>DRAWING STATUS</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>DATE DESCRIPTION/REMARKS BY</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>PLAN CATEGORY</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>SHEET NUMBER</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>PAPER SIZE</p> </td> </tr> </table>		 <p>DSWD NCR OFFICE OF THE REGIONAL CENTER COORDINATOR FIELD OFFICE NCR DSWD-SR-2021 REV. 01 12 DEC 2021</p>		<p>PROJECT NAME : SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIRS AT NARRA, YARAL AND KAMAGONG COTTAGES, CONTROL OBSERVATION ROOM, AND LAUNDRY BUILDING OF HAVEN FOR CHILDREN, DSWD NCR</p>		<p>LOCATION : HAVEN FOR CHILDREN</p>		<p>SHEET CONTENT: REFLECTED CEILING PLAN DOOR SCHEDULE WINDOW SCHEDULE</p>		<p>APPROVED BY:  MONICA JOSE-PALMIT, REGINALDEZ REGIONAL DIRECTOR</p>		<p>RECOMMENDING APPROVAL:  MARIBEL R. LICERIO SWO IV - ONCC HEAD</p>		<p>CONFORMED BY:  NIEVE F. SIENTE SWO III - ONCC PMT</p>		<p>CHECKED BY:  ELMER I. DAPITAN PRO III - ONCC PMT</p>		<p>DESIGNED BY:  JOSE MARIA A. ROMIVAR SAA III - ONCC PMT</p>		<p>PROJECT NO.:</p>		<p>DATE SUBMITTED:</p>		<p>DRAWING STATUS</p>		<p>DATE DESCRIPTION/REMARKS BY</p>		<p>PLAN CATEGORY</p>		<p>SHEET NUMBER</p>		<p>PAPER SIZE</p>	
 <p>DSWD NCR OFFICE OF THE REGIONAL CENTER COORDINATOR FIELD OFFICE NCR DSWD-SR-2021 REV. 01 12 DEC 2021</p>																																	
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<div style="text-align: center;">  <p>1 COTTAGE ADDITIONAL TOILET AND BATH PLUMBING LAYOUT (ISOMETRIC) NOT TO SCALE</p> </div>	<div style="text-align: center;">  <p>2 COTTAGE ADDITIONAL TOILET AND BATH PLAN VIEW NOT TO SCALE</p> </div>								
<p>PROJECT NAME: HAVEN FOR CHILDREN</p> <p>LOCATION: HAVEN FOR CHILDREN</p> <p>SHEET CONTENT: PLUMBING LAYOUT (ISOMETRIC) PLAN VIEW</p> <p>APPROVED BY:  MDONINA JOSEF M. V. RONALDY REGIONAL DIRECTOR</p> <p>RECOMMENDING APPROVAL:  MARDOLO R. LICERIO SNO V. MONC HEAD</p> <p>CONFORMED BY:  NAVE H. GONZALEZ SNO III - CHIEF HEAD-MC</p> <p>CHECKED BY:  EUGEN L. DAPIAN POB III - ONCE PMT</p> <p>DESIGNED BY:  JOSE MARIA A. RIVERA SNO III - ONCE PMT</p> <p>PROJECT NO.: 044717 - ONCE PMT</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">DATE SUBMITTED:</td> <td style="width: 50%;">DRAWING STATUS:</td> </tr> <tr> <td>DATE:</td> <td>DESCRIPTION/REMARKS:</td> </tr> <tr> <td>PLAN CATEGORY:</td> <td>SHEET NUMBER:</td> </tr> <tr> <td>PAPER SIZE:</td> <td>PAPER SIZE:</td> </tr> </table>		DATE SUBMITTED:	DRAWING STATUS:	DATE:	DESCRIPTION/REMARKS:	PLAN CATEGORY:	SHEET NUMBER:	PAPER SIZE:	PAPER SIZE:
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DATE:	DESCRIPTION/REMARKS:								
PLAN CATEGORY:	SHEET NUMBER:								
PAPER SIZE:	PAPER SIZE:								



1
A-10

**MEDICAL AND ALLIED BUILDING
EXISTING FLOOR PLAN**

SCALE
1:100 MTS.

PROPOSED LOCATION OF CONTROL OBSERVATION ROOM (SEE BLOW-UP PLAN)

EXISTING WINDOWS TO BE COVERED WITH CHB WALL IN FLAIN CEMENT FINISH WITH PAINT

FROM STEEL CASEMENT WINDOW SEE WINDOW SCHEDULE FOR YOUR REFERENCE

INTERVIEW ROOM

PSYCHOLOGY OFFICE

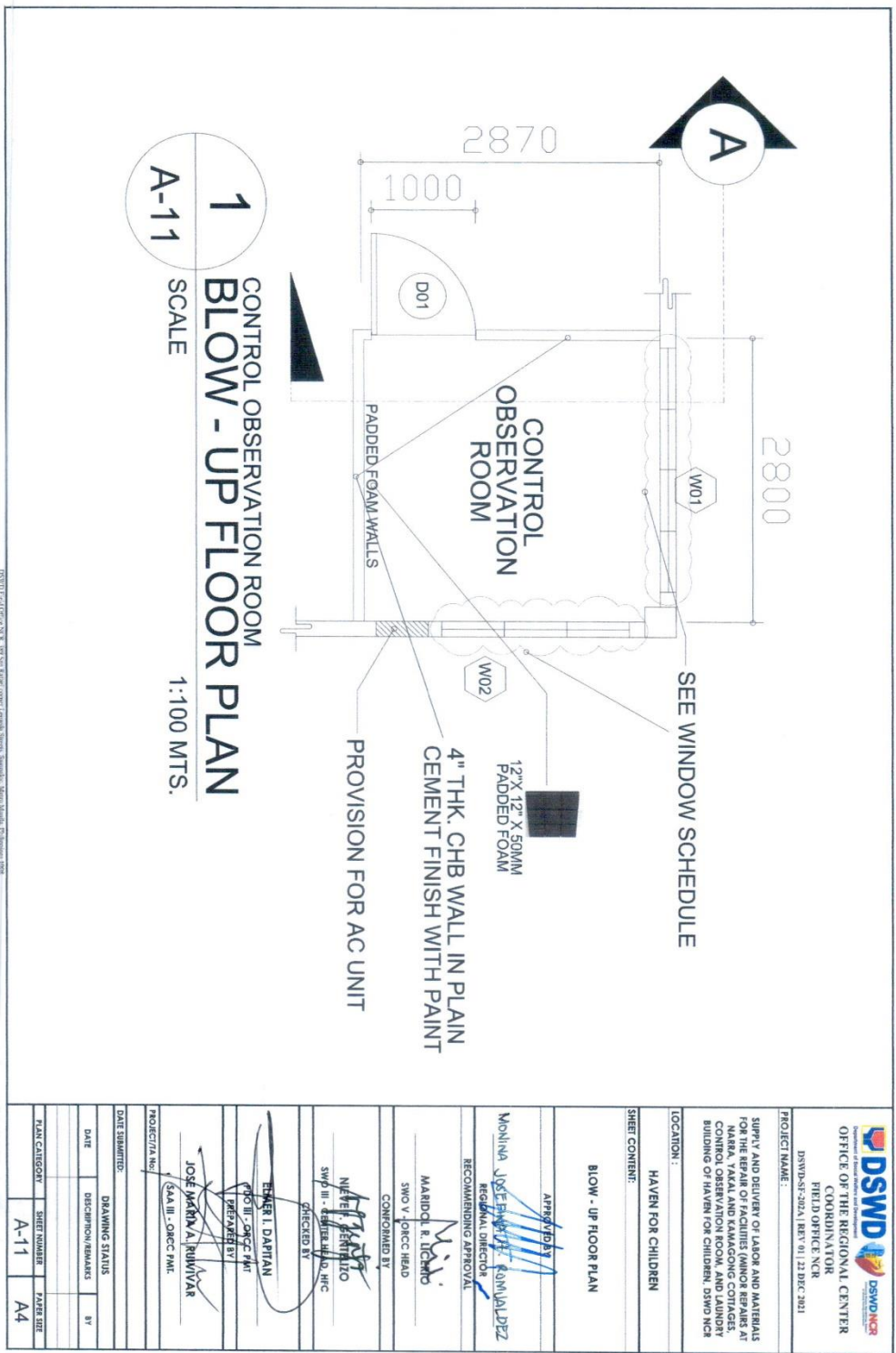
CONTROL OBSERVATION ROOM

DN

SCOPE OF WORKS: CONTROL OBSERVATION ROOM

1. SUPPLY AND INSTALLATION OF NEW (CHB 4") WALL.
2. SUPPLY AND INSTALLATION OF MOSQUITO SCREEN ON WINDOWS
3. SUPPLY AND INSTALLATION OF CEILING AND LIGHTINGS.
4. SUPPLY AND INSTALLATION OF RUBBERIZED PADDING FOAM ON WALLS.
5. SUPPLY AND INSTALLATION OF NEW DOOR AND WINDOWS.
6. PAINTINGS OF WALLS AND CEILINGS.
7. REMOVAL OF CASEMENT WINDOWS; INSTALLATION OF 4" CHB FOR COVER UP WALL.
8. SUPPLY AND INSTALLATION OF NEW ELECTRICAL LINES SYSTEM AIR CONDITIONING UNIT AND LIGHTING FIXTURES.

<p>OFFICE OF THE REGIONAL CENTER COORDINATOR FIELD OFFICE NCR DSWD-SF-2021 REV 01 22 DEC 2021</p>	
<p>PROJECT NAME : SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIRS AT NABAL, YAKAL AND KAMAGONG COTTAGES, CONTROL OBSERVATION ROOM, AND LAUNDRY BUILDING OF HAVEN FOR CHILDREN, DSWD NCR</p>	
<p>LOCATION : HAVEN FOR CHILDREN</p>	
<p>SHEET CONTENT: MEDICAL ALLIED BUILDING EXISTING FLOOR PLAN</p>	
<p>SCOPE OF WORKS</p>	
<p>APPROVED BY: </p> <p>MONINA JOSEFINA G. ROMUALDEZ REGIONAL DIRECTOR</p>	
<p>RECOMMENDING APPROVAL</p>	
<p>MAURICIO R. LOPEZ SWD V. LOINC HEAD</p>	
<p>CONFIRMED BY</p>	
<p>NEVE I. GENTRIZO SWD III - CHARTERED HHC</p>	
<p>CHECKED BY</p>	
<p>EDMER I. DAPIAN SWD III - CHARTERED HHC</p>	
<p>PREPARED BY</p>	
<p>JOSE MARIA A. RIVERVAR SAA III - ONCC PMT</p>	
<p>PROJECT/TA No. 1</p>	
<p>DATE SUBMITTED</p>	
<p>DRAWING STATUS</p>	
DATE	DESCRIPTION/REMARKS
BY	
<p>PLAN CATEGORY</p>	
SHEET NUMBER	PAGE SIZE
A-10	A4







<p>NOTE: PROVISION OF MOSQUITO SCREEN ON WINDOWS</p> <div style="text-align: center;"> <p>1</p> <p>CONTROL OBSERVATION ROOM WINDOW SCHEDULE</p> <p>A-13 SCALE 1:100 MTS.</p> </div>	<div style="text-align: center;"> <p>2</p> <p>CONTROL OBSERVATION ROOM DOOR SCHEDULE</p> <p>A-13 SCALE 1:100 MTS.</p> </div>	<div style="text-align: center;"> <p>3</p> <p>CONTROL OBSERVATION ROOM REFLECTED CEILING PLAN</p> <p>A-13 SCALE 1:100 MTS.</p> </div>
<p>PROJECT NAME: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIRS AT NABIA, TAKAL AND KAMAGONG COTTAGES, CONDOMINIUMS, AND CHILDREN'S BUILDING OF HAVEN FOR CHILDREN, DSWD NCR)</p> <p>PROJECT NAME: DSWD-NCR-2021-1 (REV. 01.12.DEC.2021)</p> <p>PROJECT NAME: DSWD-NCR-2021-1 (REV. 01.12.DEC.2021)</p>		
<p>LOCATION: HAVEN FOR CHILDREN</p>		
<p>SHEET CONTENT:</p> <p>WINDOW SCHEDULE</p> <p>DOOR SCHEDULE</p> <p>REFLECTED CEILING PLAN</p> <p>APPROVED BY: <i>[Signature]</i></p> <p>MONITOR: JOSEPHINE A. RIVERALDEZ</p> <p>REGIONAL DIRECTOR</p>		
<p>RECOMMENDING APPROVAL:</p> <p>MARICEL R. LUCASO</p> <p>SWO V. LORCC HEAD</p> <p>CONFORMED BY: <i>[Signature]</i></p> <p>NEVE H. GENTRERO</p> <p>SWO III - CHIEF HEDS. HIC</p> <p>CHECKED BY: <i>[Signature]</i></p> <p>ELMER T. DAPIYAN</p> <p>SWO IV - CHIEF PMT</p> <p>PREPARED BY: <i>[Signature]</i></p> <p>JOSE MARIA A. MUYVAR</p> <p>SAA III - CHIEF PMT</p>		
<p>PROJECT NO.:</p> <p>DATE SUBMITTED:</p> <p>DRAWING STATUS:</p> <p>DATE:</p> <p>DESCRIPTION/REMARKS:</p> <p>BY:</p> <p>PLAN CATEGORY: A-13 SHEET NUMBER: A4</p>		



1
PANIC DOOR WITH ALARM ON COTTAGES
PANIC DOOR SCHEDULE
SCALE: 1:100 MTS.

2
COTTAGE - MAIN DOOR
DOOR SCHEDULE
SCALE: 1:100 MTS.

3
COTTAGE - BEDROOM DOOR
DOOR SCHEDULE
SCALE: 1:100 MTS.

PROJECT NAME: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIRS AT NARRA, YAKAL AND KAMAGONG COTTAGES, CONTROL OBSERVATION ROOM, AND LAUNDRY BUILDING OF HAVEN FOR CHILDREN, DSWD NCR)

LOCATION: HAVEN FOR CHILDREN

SHEET CONTENT: PANIC DOOR SCHEDULE, COTTAGE MAIN DOOR SCHEDULE, BED ROOM DOOR SCHEDULE

APPROVED BY: [Signature] **MONINA ALBERNAZ**
REGIONAL DIRECTOR

RECOMMENDING APPROVAL: [Signature] **MARIBOL R. LICHIO**
SWO & ORCC HEAD

CONFORMED BY: [Signature] **NEVE F. GENSALTO**
SWP III - SENIOR FIELD NRC

CHECKED BY: [Signature] **EMER I. DAPIAN**
RO III - OFF CHM

PREPARED BY: [Signature] **JOSEMARIA A. BRIVIVAR**
SA III - ORCC PMH

PROJECT NAME: SA III - ORCC PMH

DATE SUBMITTED	DRAWING STATUS
DATE	DESCRIPTION/REMARKS
DATE	BY

MAIN CATEGORY	SHEET NUMBER	PAGES
A-14	A4	2

DSWD NCR
Department of Social Welfare and Development
OFFICE OF THE REGIONAL CENTER
COORDINATOR
FIELD OFFICE NCR
DSWD-SF-2021 REV 01 22 DEC 2021

PROJECT NAME: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIRS AT NARRA, YAKAL AND KAMAGONG COTTAGES, CONTROL OBSERVATION ROOM, AND LAUNDRY BUILDING OF HAVEN FOR CHILDREN, DSWD NCR)

LOCATION: HAVEN FOR CHILDREN

SHEET CONTENT: PANIC DOOR SCHEDULE, COTTAGE MAIN DOOR SCHEDULE, BED ROOM DOOR SCHEDULE

APPROVED BY: [Signature] **MONINA ALBERNAZ**
REGIONAL DIRECTOR

RECOMMENDING APPROVAL: [Signature] **MARIBOL R. LICHIO**
SWO & ORCC HEAD

CONFORMED BY: [Signature] **NEVE F. GENSALTO**
SWP III - SENIOR FIELD NRC

CHECKED BY: [Signature] **EMER I. DAPIAN**
RO III - OFF CHM

PREPARED BY: [Signature] **JOSEMARIA A. BRIVIVAR**
SA III - ORCC PMH

PROJECT NAME: SA III - ORCC PMH

DATE SUBMITTED	DRAWING STATUS
DATE	DESCRIPTION/REMARKS
DATE	BY

MAIN CATEGORY	SHEET NUMBER	PAGES
A-14	A4	2



<p style="text-align: center;">1</p> <p style="text-align: center;">LAUNDRY BUILDING PROPOSED FLOOR PLAN</p> <p style="text-align: center;">A-15 SCALE 1:100 MTS.</p> <p>SCOPE OF WORKS (LAUNDRY BUILDING)</p> <ol style="list-style-type: none"> 1. REMOVAL OF EXISTING STEEL WAITING. 2. SUPPLY AND INSTALLATION OF NEW ROOF SHEETS (G.A. #21 RIB TYPE) WITH INSULATION. 3. SUPPLY AND INSTALLATION OF CONCRETE ZOCALDS. 4. SUPPLY AND INSTALLATION OF NEW STEEL POSTS (TAPPED TO EXISTING POSTS). 5. SUPPLY AND INSTALLATION OF CLOTHES LINES. 6. SUPPLY AND INSTALLATION OF NEW CHB WALLS, CEMENT BRICK DECORATIVE HOLLOW BLOCKS AND CONCRETING OF COLUMN. 7. SUPPLY AND INSTALLATION OF NEW ELECTRICAL FIXTURES. 8. SUPPLY AND INSTALLATION OF NEW WATER, DRAINAGE AND OTHER PLUMBING FIXTURES. 9. SUPPLY AND INSTALLATION OF NEW STEEL FRAMING. 	
<p style="text-align: center;">2</p> <p style="text-align: center;">LAUNDRY BUILDING WALL FOOTING DETAILS</p> <p style="text-align: center;">A-15 NOT TO SCALE</p>	
<p>3</p> <p style="text-align: center;">LAUNDRY BUILDING BLOW - UP PLAN DETAILS</p> <p style="text-align: center;">A-15 NOT TO SCALE</p>	
<p>PROJECT NAME: DSWD-SF-2021 REV 01 12 DEC 2021</p> <p>OFFICE OF THE REGIONAL CENTER COORDINATOR FIELD OFFICE NCR</p> <p>SHEET CONTENT: PROPOSED FLOOR PLAN WALL FOOTING DETAILS BLOW-UP PLAN DETAILS</p> <p>APPROVED BY: <i>[Signature]</i> NOMINA JOSELYN B. RODRIGUEZ REGIONAL DIRECTOR</p> <p>RECOMMENDING APPROVAL: <i>[Signature]</i> MARICEL E. LUCIANO SNO V. ORCC HEAD</p> <p>CONFORMED BY: <i>[Signature]</i> NIEVE I. GENTILIZO SNO III - CENTER HEAD NCR</p> <p>CHECKED BY: <i>[Signature]</i> ELMER I. DAPIRAN SNO II - ORCC PM</p> <p>PREPARED BY: <i>[Signature]</i> JOSE MARIA A. BULIVAR SNO III - ORCC PM</p> <p>DATE SUBMITTED: DRAWING STATUS: BY:</p> <p>DATE: DESCRIPTION/REMARKS:</p> <p>PLAN CATEGORY: A-15 SHEET NUMBER: PAPER SIZE: A4</p>	



<div style="text-align: center;"> <p>1</p> <p>LAUNDRY BUILDING</p> <p>FRONT ELEVATION</p> <p>SCALE 1:100 MTS.</p> </div>	<div style="text-align: center;"> <p>2</p> <p>LAUNDRY BUILDING</p> <p>RIGHT, LEFT, AND REAR ELEVATION</p> <p>SCALE 1:100 MTS.</p> </div>
<p>APPROVED BY: <i>[Signature]</i> MONICA JOSE M. A. ROMUALDOZ REGIONAL DIRECTOR</p> <p>RECOMMENDING APPROVAL: <i>[Signature]</i> MARIBOL P. ENCENIO SMO - ONCC HEAD</p> <p>CONFIRMED BY: <i>[Signature]</i> NIEVE P. ESPERTEDO SWO III - CENTER TECHNICAL</p> <p>CHECKED BY: <i>[Signature]</i> RAHEL I. DAPIAN SWO III - ONCC PMT</p> <p>PREPARED BY: <i>[Signature]</i> JOSÉ MARIA A. RIVOTAR SWO III - ONCC PMT</p>	
<p>PROJECT No.:</p> <p>DATE SUBMITTED:</p> <p>DRAWING STATUS:</p> <p>DATE:</p> <p>DESCRIPTION/REMARKS:</p> <p>BY:</p> <p>PLAN CATEGORY: SHEET NUMBER: A-16 PAGE: 3/3</p>	
<p>LOCATION: HAVEN FOR CHILDREN</p> <p>SHEET CONTENT: FRONT ELEVATION, LEFT, RIGHT AND REAR ELEVATION</p> <p>PROJECT NAME: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIRS AT NAKRA, YAKAL AND KAMAGONG COTTAGES, CONTROL OBSERVATION ROOM, AND LAUNDRY BUILDING OF HAVEN FOR CHILDREN, DSWD NCR)</p> <p>PROJECT NAME: DSWD-SF-2021 / REV 01 / 22 DEC 2021</p>	



OFFICE OF THE REGIONAL CENTER COORDINATOR FIELD OFFICE NCR DSWD-SF-202A REV 01 22 DEC 2021	
PROJECT NAME: SUPPLY AND DELIVERY OF LABOR AND MATERIALS FOR THE REPAIR OF FACILITIES (MINOR REPAIRS AT NABAY, YAKAL AND KAMAGONG COTTAGES, CONTROL OBSERVATION ROOM, AND LAUNDRY BUILDING OF HAVEN FOR CHILDREN, DSWD NCR)	
LOCATION: HAVEN FOR CHILDREN	
SHEET CONTENT: ROOF PLAN ELECTRICAL PLAN	
APPROVED BY: REGIONAL DIRECTOR	
RECOMMENDING APPROVAL: SWS V. OMC HEAD	
CONFORMED BY: NIEVE H. QUINTIZ SWS III - CENTER HEAD, HRC	
CHECKED BY: ELMER I. DAPITAN PWS III - OMC PM	
REPAIRED BY: JOSE MARIA A. NATIVAR SAA III - OMC PM	
PROJECT/TA HQ: _____ DATE SUBMITTED: _____ DRAWING STATUS: _____ DATE: _____ DESCRIPTION/REMARKS: _____ BY: _____ PLAN CATEGORY: A-17 SHEET NUMBER: A4 PAPER SIZE: A4	

1
A-17
SCALE
**LAUNDRY BUILDING
ROOF PLAN**
1:100 MTS.

2
A-17
SCALE
**LAUNDRY BUILDING
ELECTRICAL PLAN**
1:100 MTS.

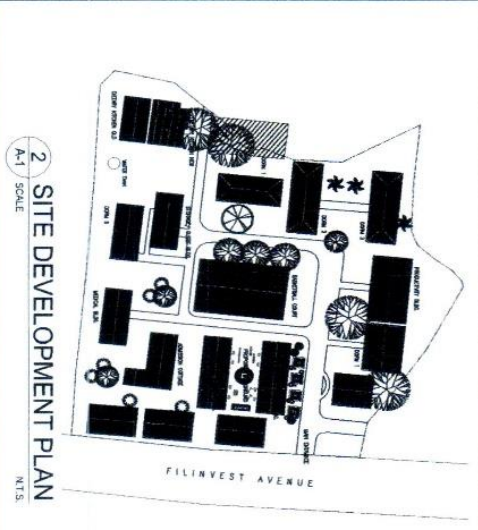

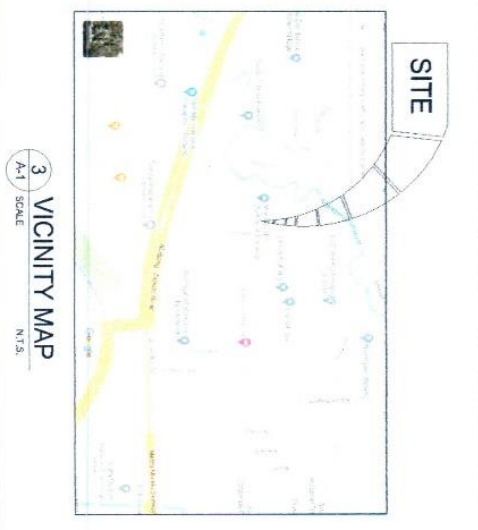
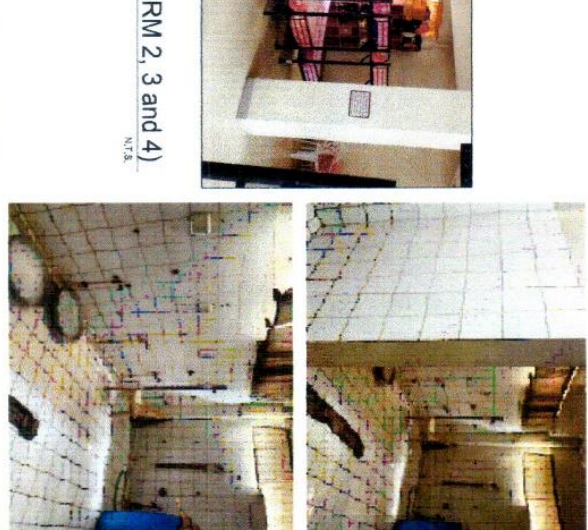















LEGEND

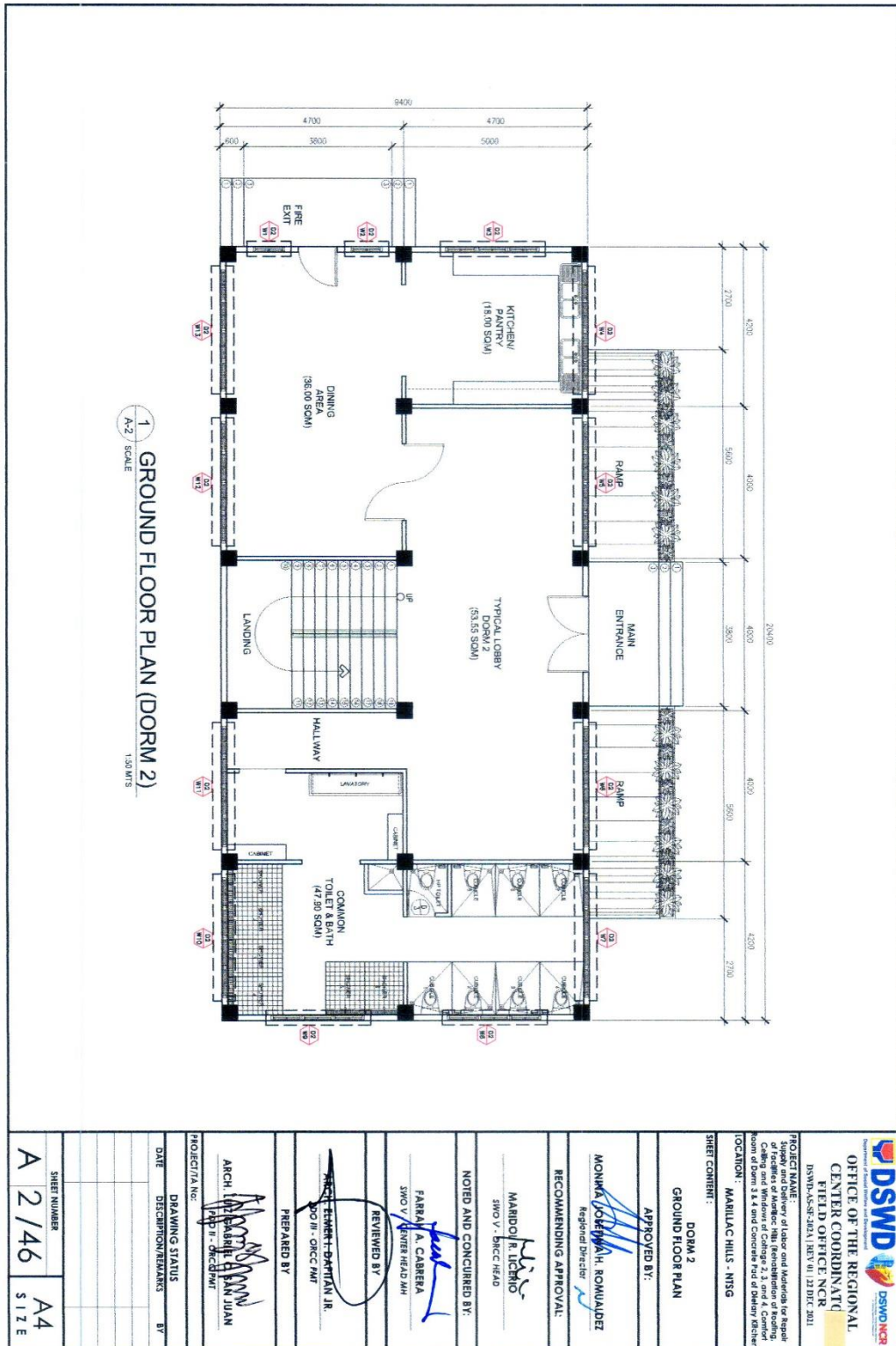
	10 WATTS LED LIGHT BULB
	TWO - GANG UNIVERSAL OUTLET WITH COVER



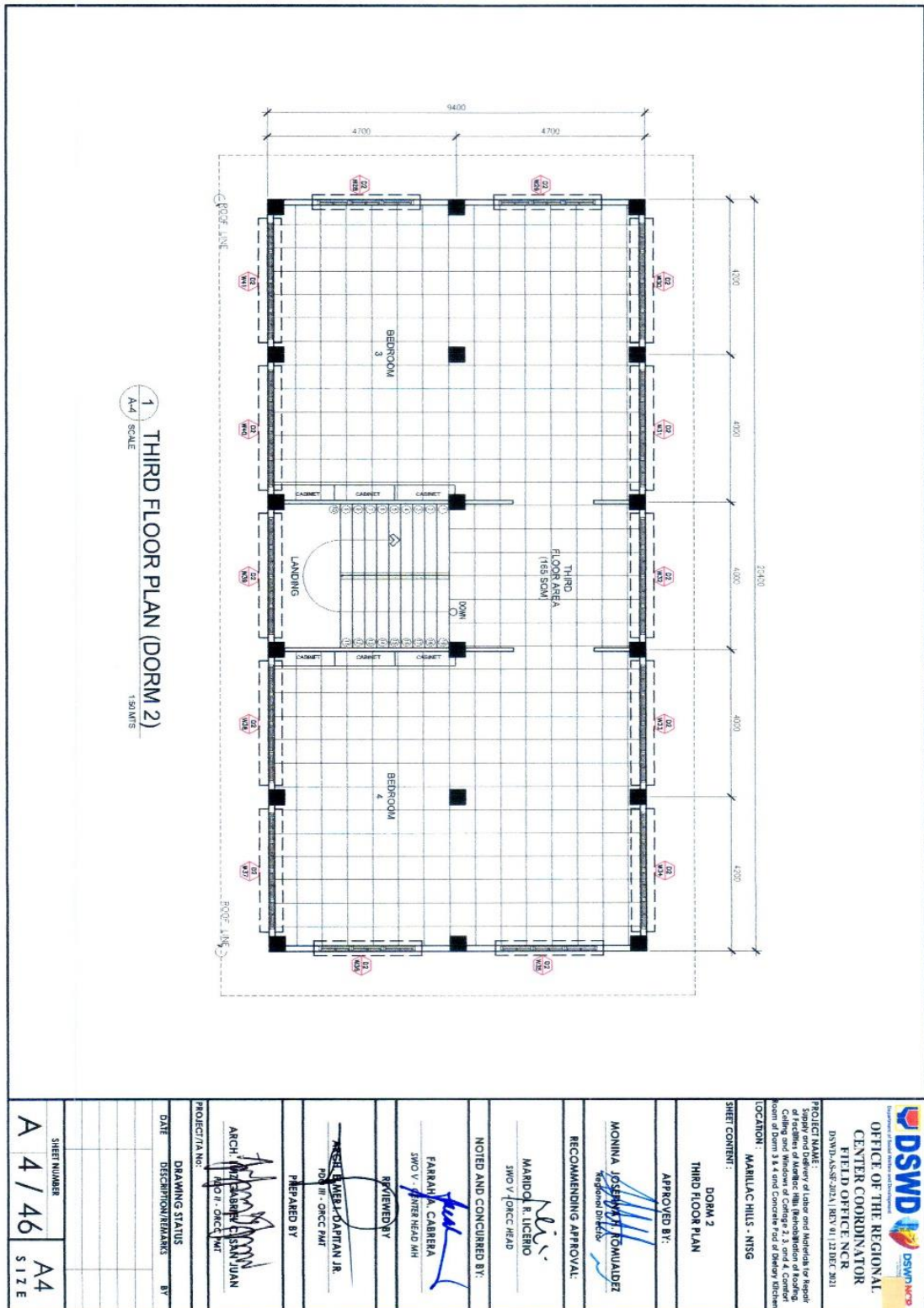
DSWD Field Office "N" R, 349 San Rafael corner Legarda Streets, Sampaloc, Metro Manila, Philippines 1708
Website: <http://www.dswd.gov.ph/Email> Email: info@dswd.gov.ph Tel No.: (632) 8773-0910 to 18 Tel/Fax: (632) 8488-3111

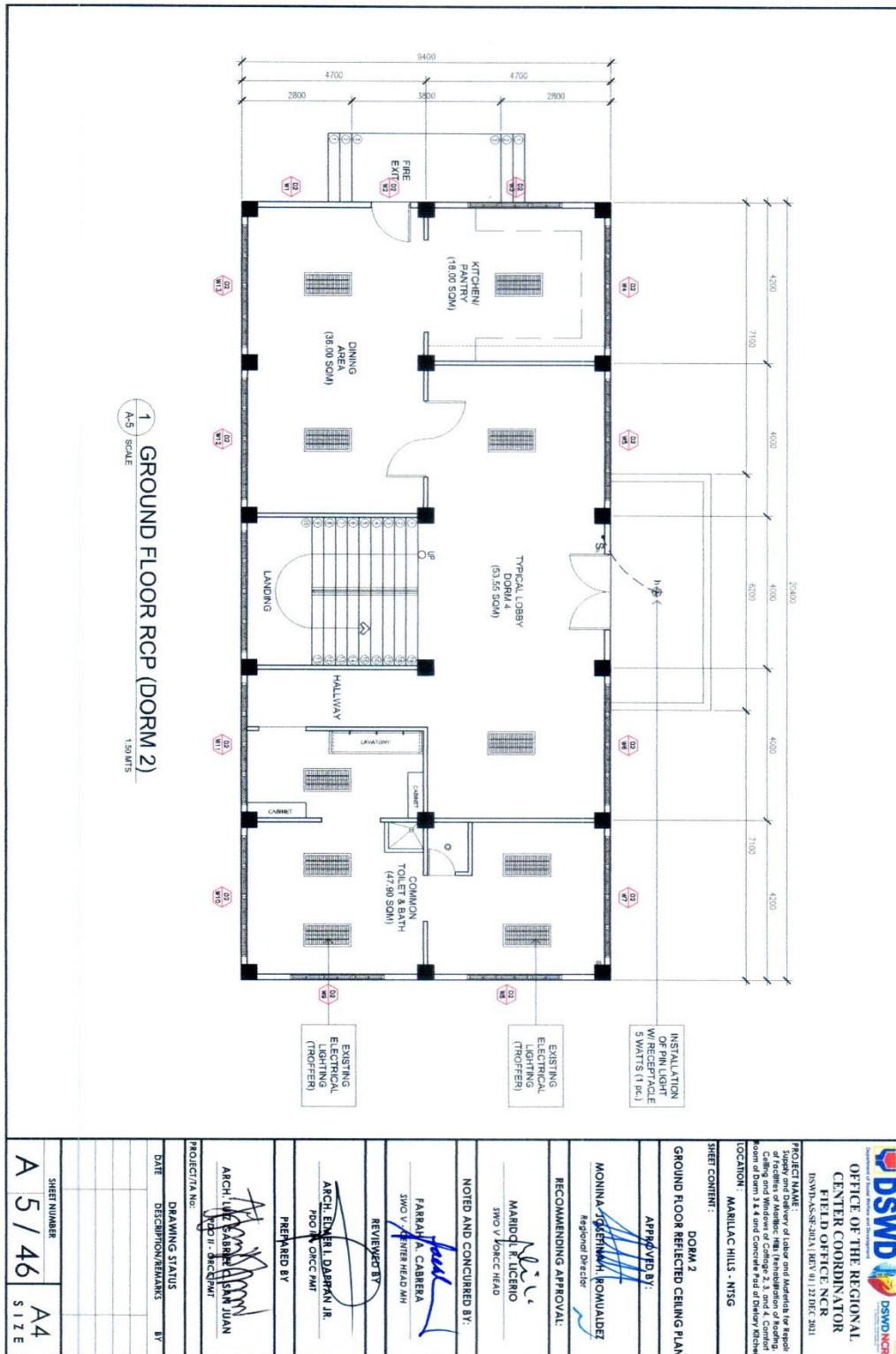


 <p style="text-align: center;">2 SITE DEVELOPMENT PLAN A-1 SCALE N.T.S.</p>	 <p style="text-align: center;">1 EXISTING PHOTOS (DORM 2, 3 and 4) A-1 SCALE N.T.S.</p>																								
 <p style="text-align: center;">3 VICINITY MAP A-1 SCALE N.T.S.</p>	 <p style="text-align: center;">SITE</p>																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;">  <p>DSWD Department of Social Welfare and Development NATIONAL CAPITAL REGION</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>OFFICE OF THE REGIONAL CENTER COORDINATOR FIELD OFFICE - NCR DIVISION OFFICE - NCR DIVISION OFFICE - NCR</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>PROJECT NAME: Renovation and Rehabilitation of Existing and New Dormitory at the National Capital Region Office - NCR Renovation and Rehabilitation of Existing and New Dormitory at the National Capital Region Office - NCR Renovation and Rehabilitation of Existing and New Dormitory at the National Capital Region Office - NCR</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>LOCATION: MANILA, NCR - NCR</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>APPROVED BY:  REGIONAL DIRECTOR</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>RECOMMENDING APPROVAL:  ARCHITECT</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>NOTED AND CONCURRED BY:  SMO V - ORCC HEAD</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>PREPARED BY:  ARCHITECT</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>PROJECT NO.: ARCHITECT</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>DRAWING STATUS: DATE DESCRIPTION/REMARKS BY</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>SHEET NUMBER: A 1 / 46</p> </td> </tr> <tr> <td colspan="2" style="text-align: center;"> <p>SIZE: A4</p> </td> </tr> </table>		 <p>DSWD Department of Social Welfare and Development NATIONAL CAPITAL REGION</p>		<p>OFFICE OF THE REGIONAL CENTER COORDINATOR FIELD OFFICE - NCR DIVISION OFFICE - NCR DIVISION OFFICE - NCR</p>		<p>PROJECT NAME: Renovation and Rehabilitation of Existing and New Dormitory at the National Capital Region Office - NCR Renovation and Rehabilitation of Existing and New Dormitory at the National Capital Region Office - NCR Renovation and Rehabilitation of Existing and New Dormitory at the National Capital Region Office - NCR</p>		<p>LOCATION: MANILA, NCR - NCR</p>		<p>APPROVED BY:  REGIONAL DIRECTOR</p>		<p>RECOMMENDING APPROVAL:  ARCHITECT</p>		<p>NOTED AND CONCURRED BY:  SMO V - ORCC HEAD</p>		<p>PREPARED BY:  ARCHITECT</p>		<p>PROJECT NO.: ARCHITECT</p>		<p>DRAWING STATUS: DATE DESCRIPTION/REMARKS BY</p>		<p>SHEET NUMBER: A 1 / 46</p>		<p>SIZE: A4</p>	
 <p>DSWD Department of Social Welfare and Development NATIONAL CAPITAL REGION</p>																									
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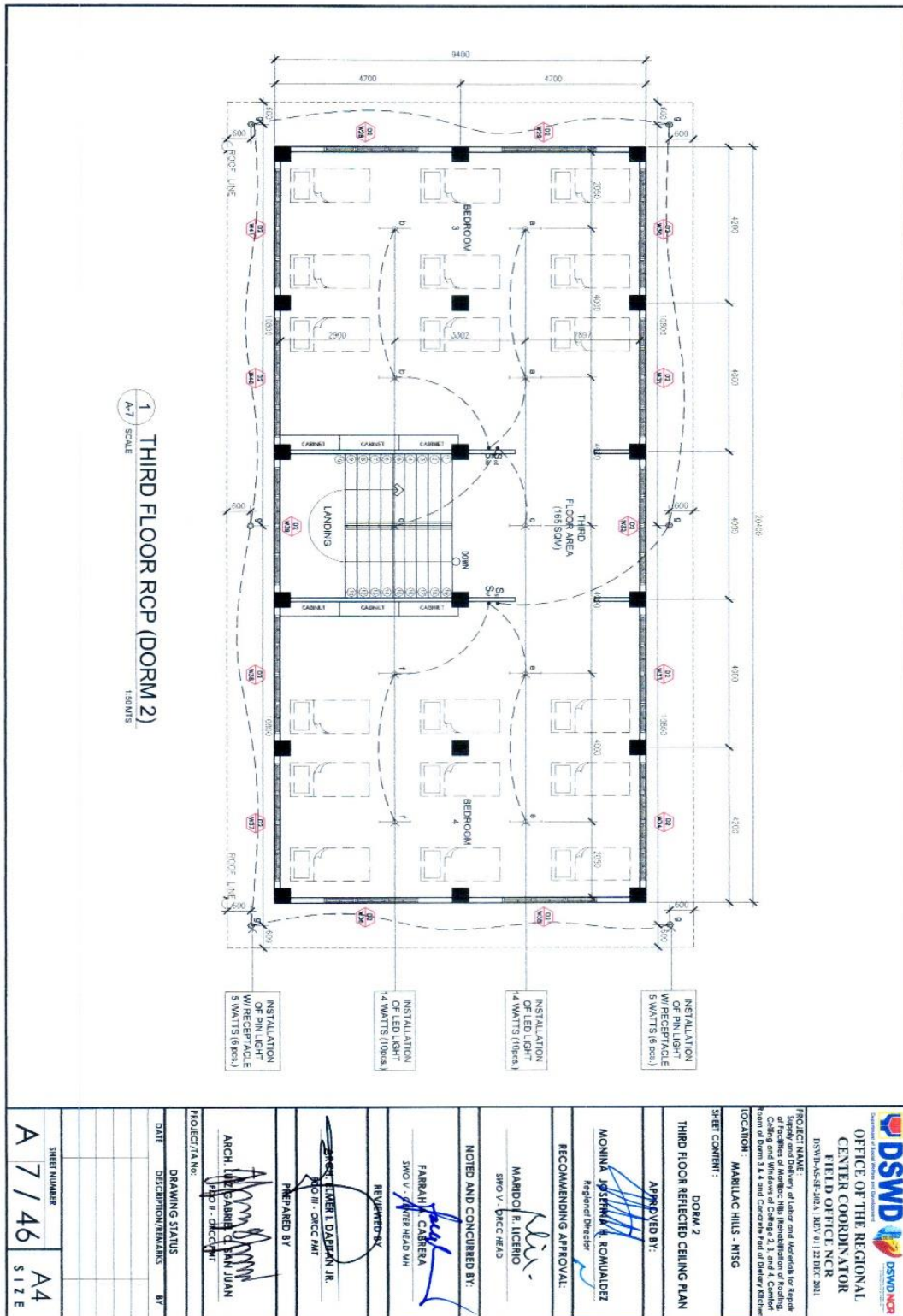


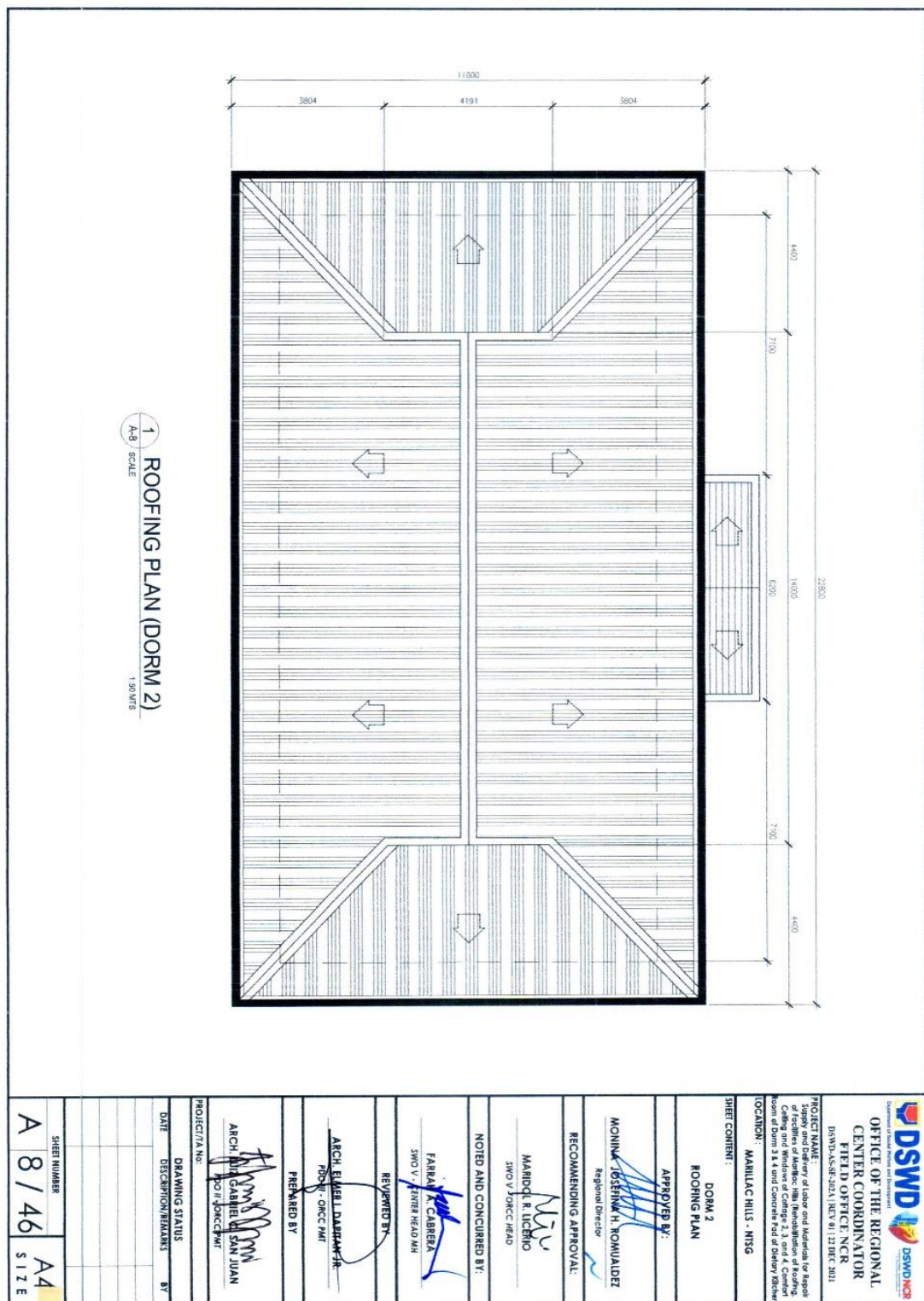


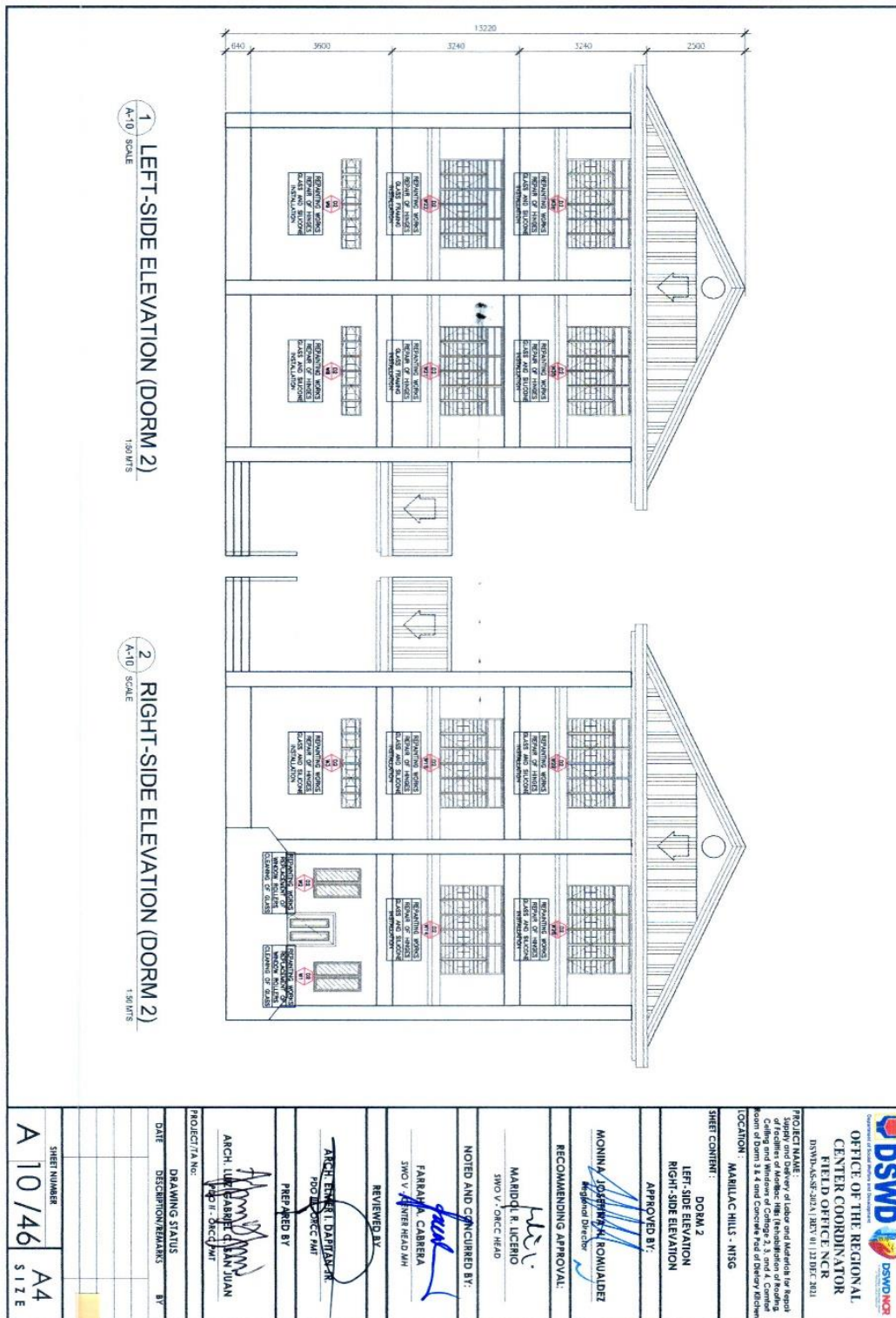














SCHEDULE OF WINDOWS (DORM 2)	
A-12 SCALE 1:50 MTS	
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<p style="text-align: center;">DRAWING NO. (2) TITLE: DORM 2 WINDOW</p> <p style="text-align: center;">DRAWING NO. (2) TITLE: DORM 2 WINDOW</p>	

PROJECT NAME: DSWD ASSESSMENT AND REPAIR OF DAMAGED BUILDINGS IN THE NATIONAL CAPITAL REGION

LOCATION: MANILA, C. D. - NISG

DESIGNED BY: MONINA JOSEFINA ROMUALDEZ, Regional Director

RECOMMENDING APPROVAL: MARIBOL R. LICERO, SMO - C, CHIEF HEAD

NOTED AND CONCURRED BY: FARRAH A. CABRERA, SMO - C, CHIEF HEAD

PREPARED BY: ARCH. THELMA DARTAN JR., SMO - C, CHIEF HEAD

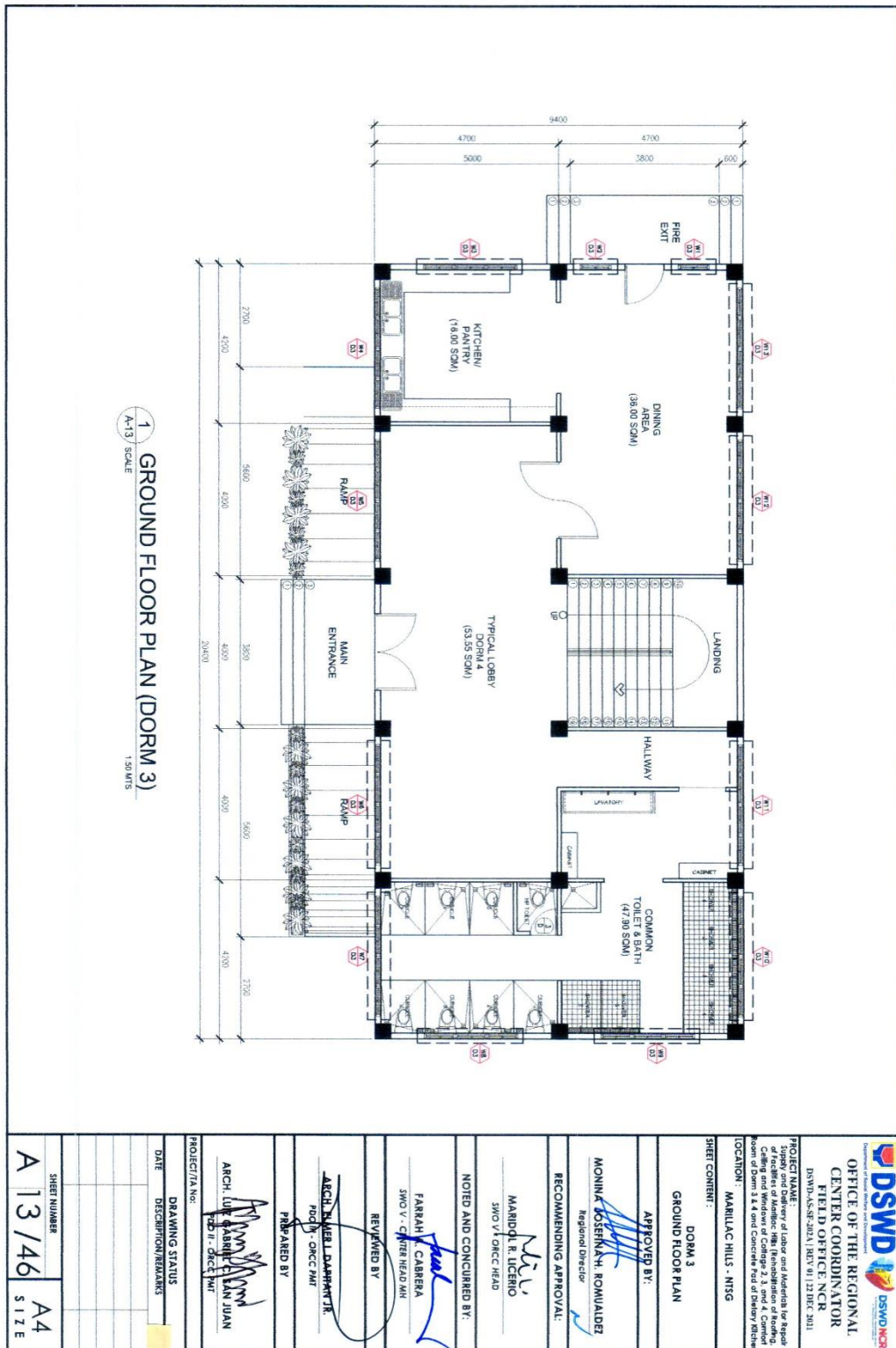
ARCHITECT: ARCH. THELMA DARTAN JR., SMO - C, CHIEF HEAD

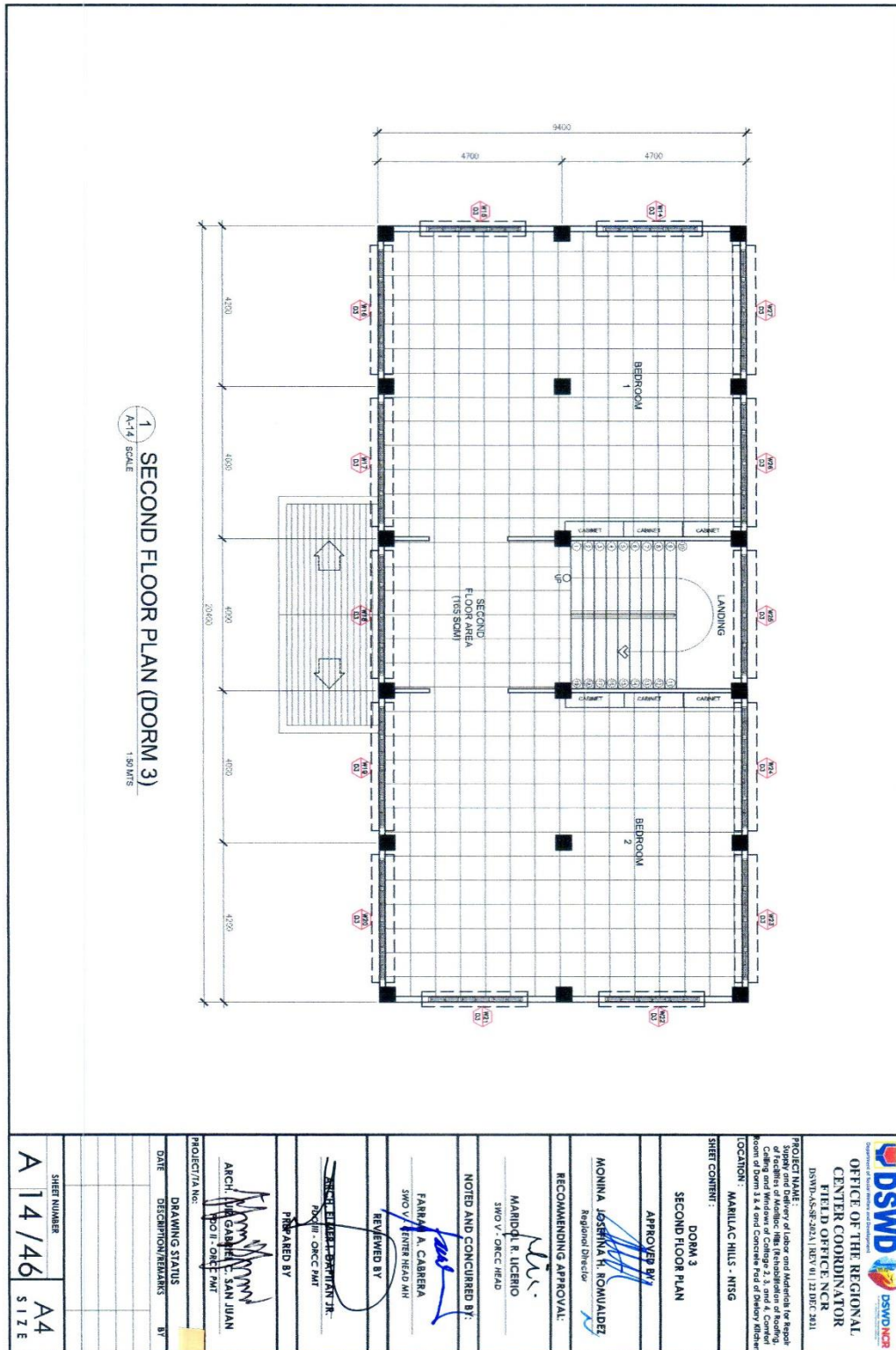
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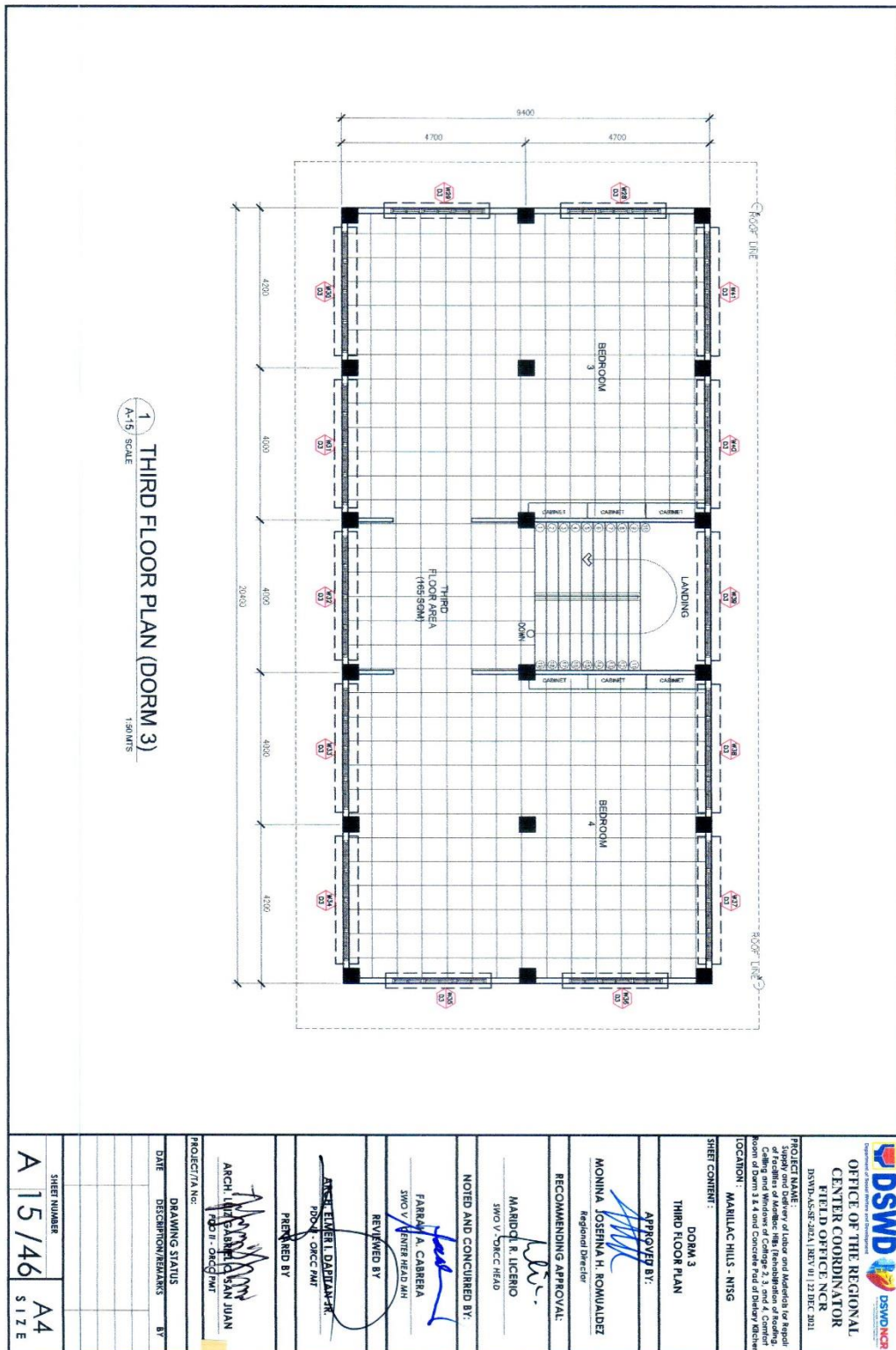
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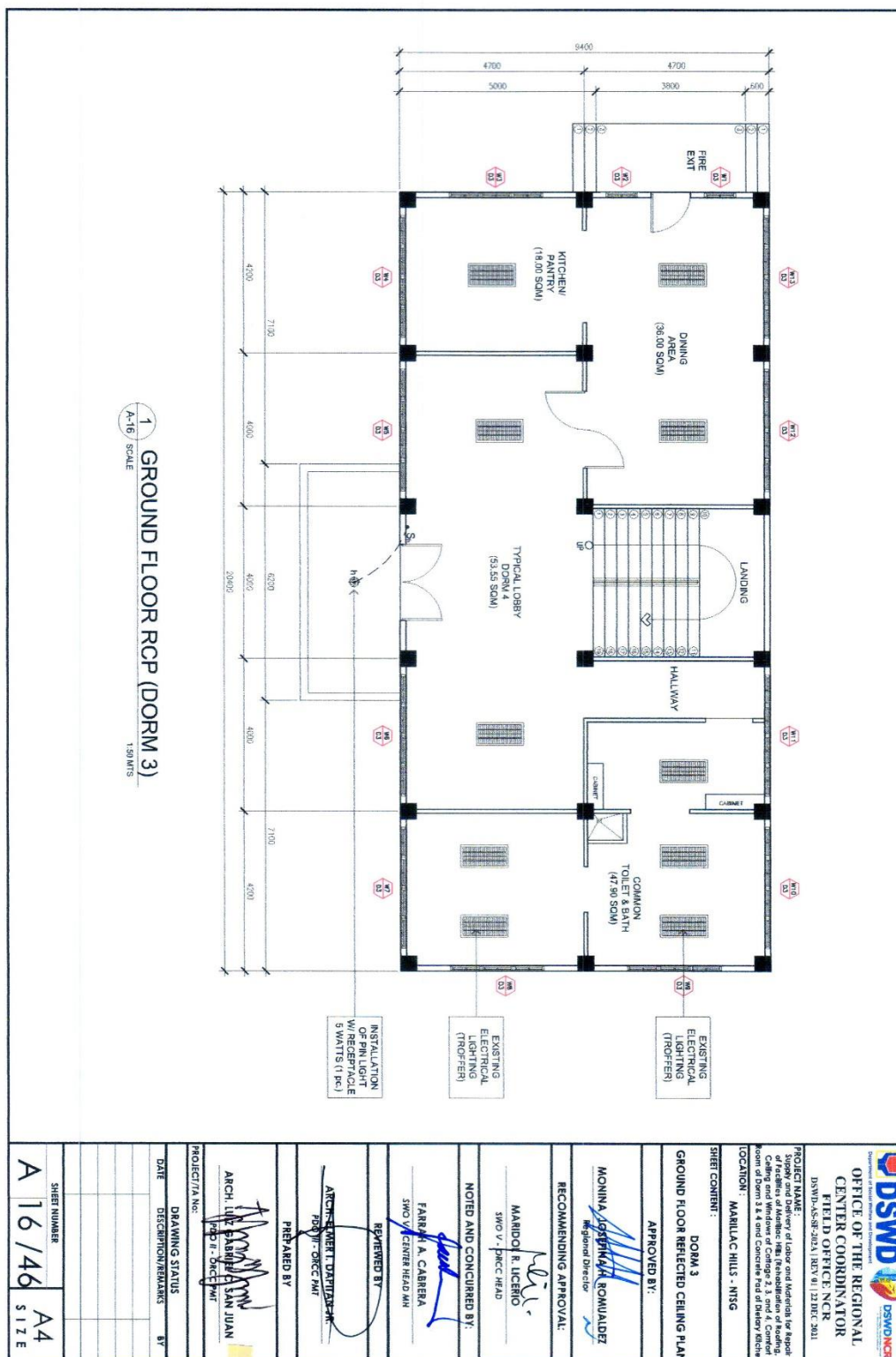
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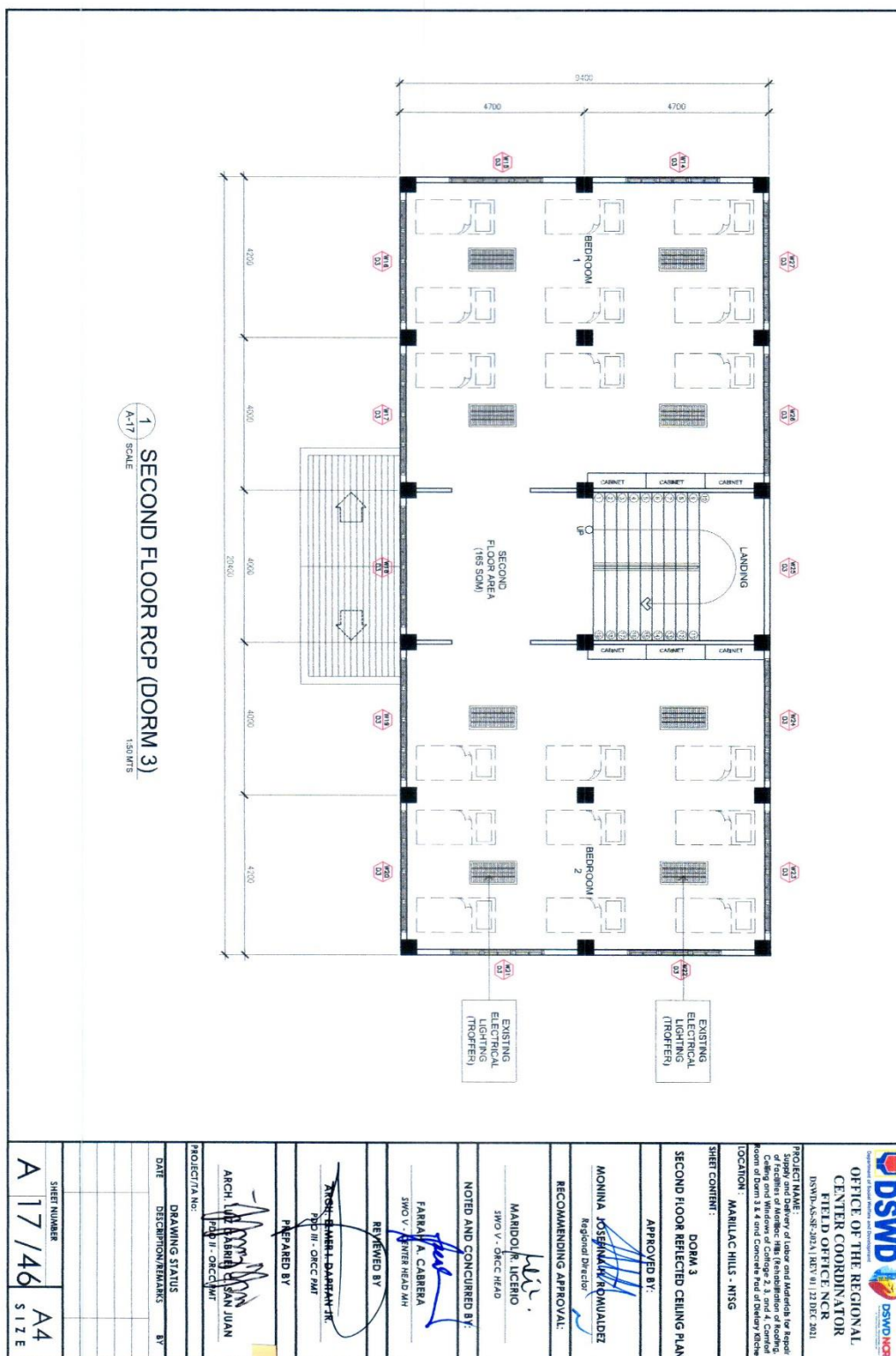
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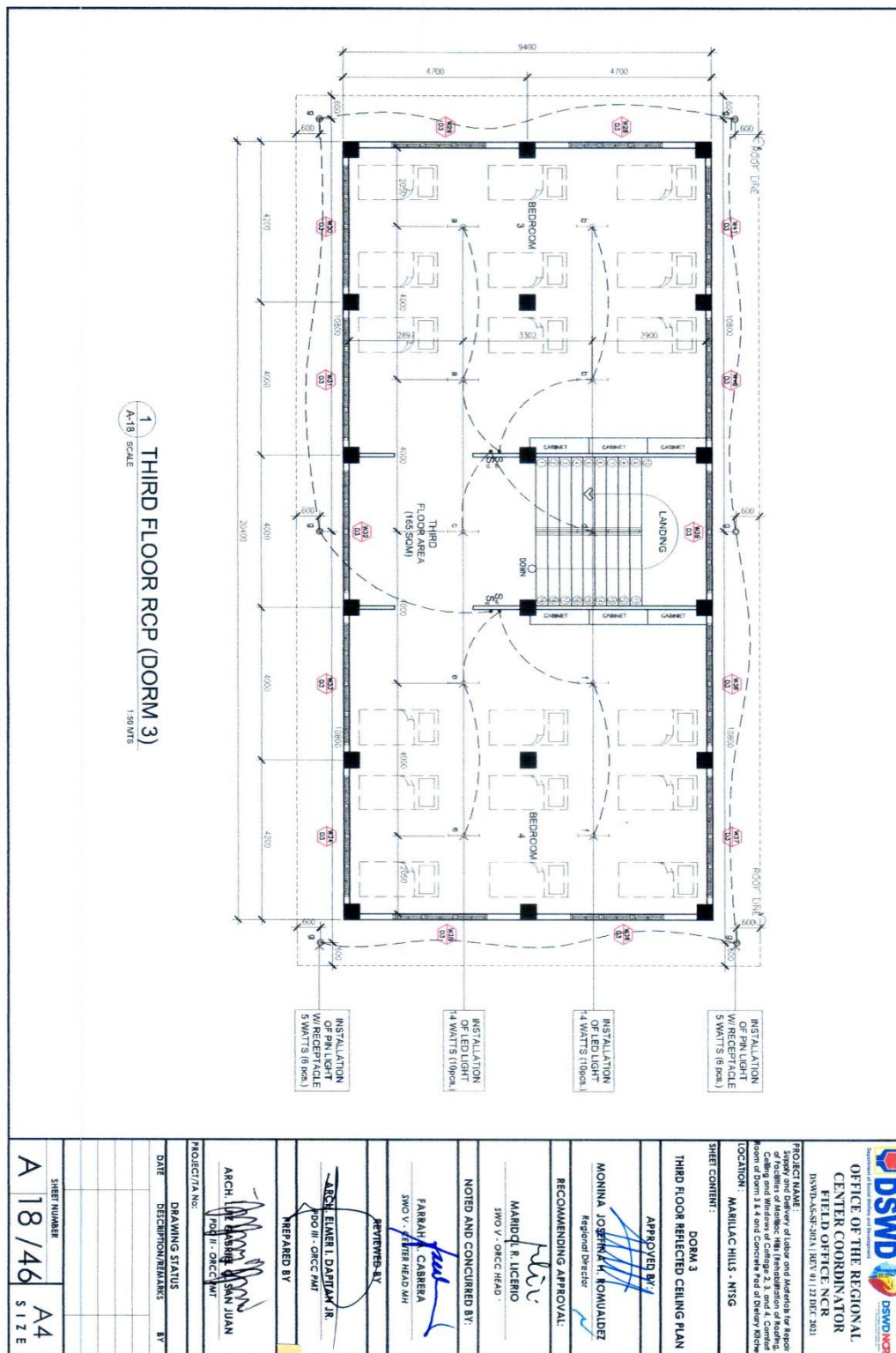


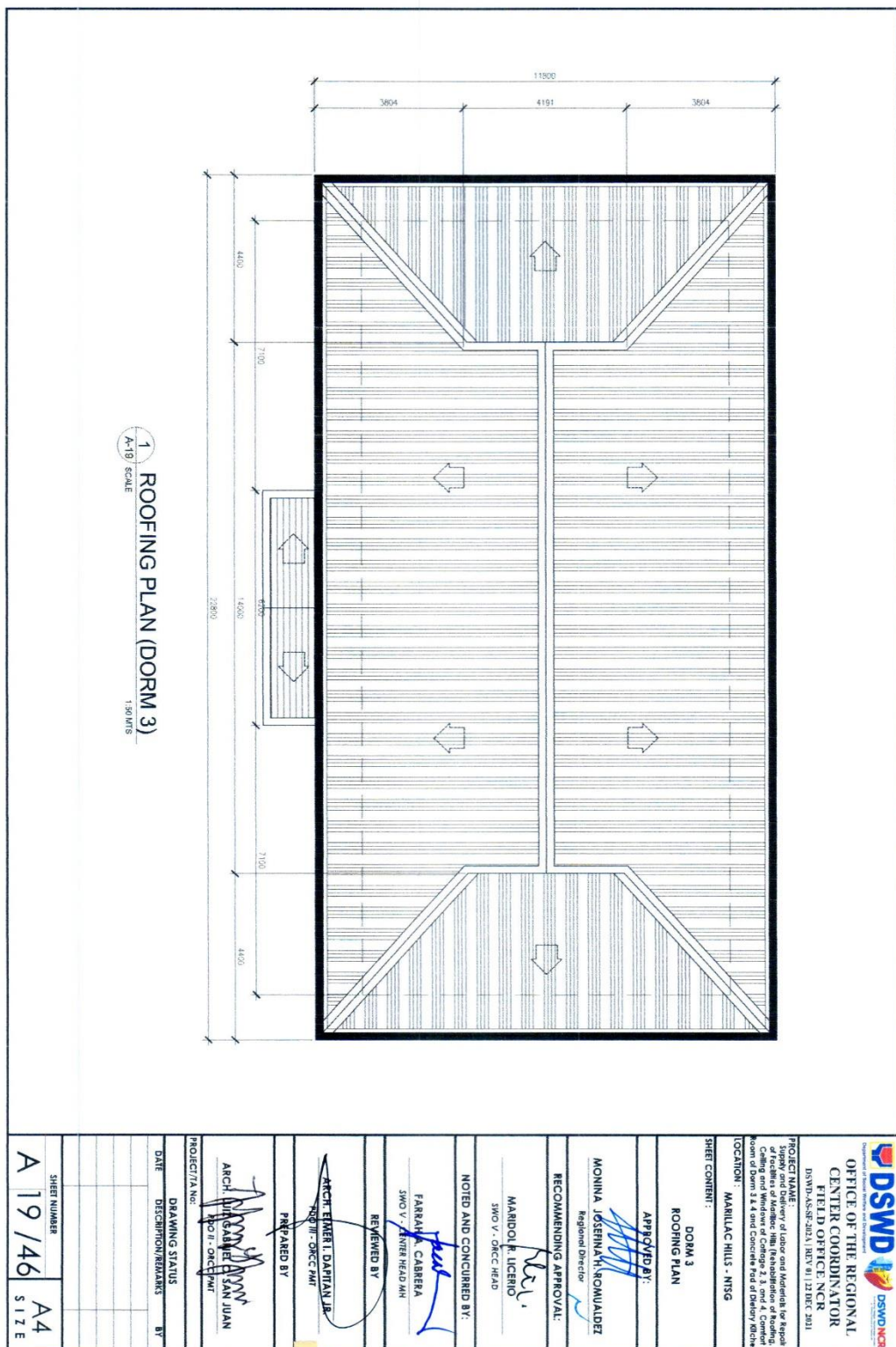


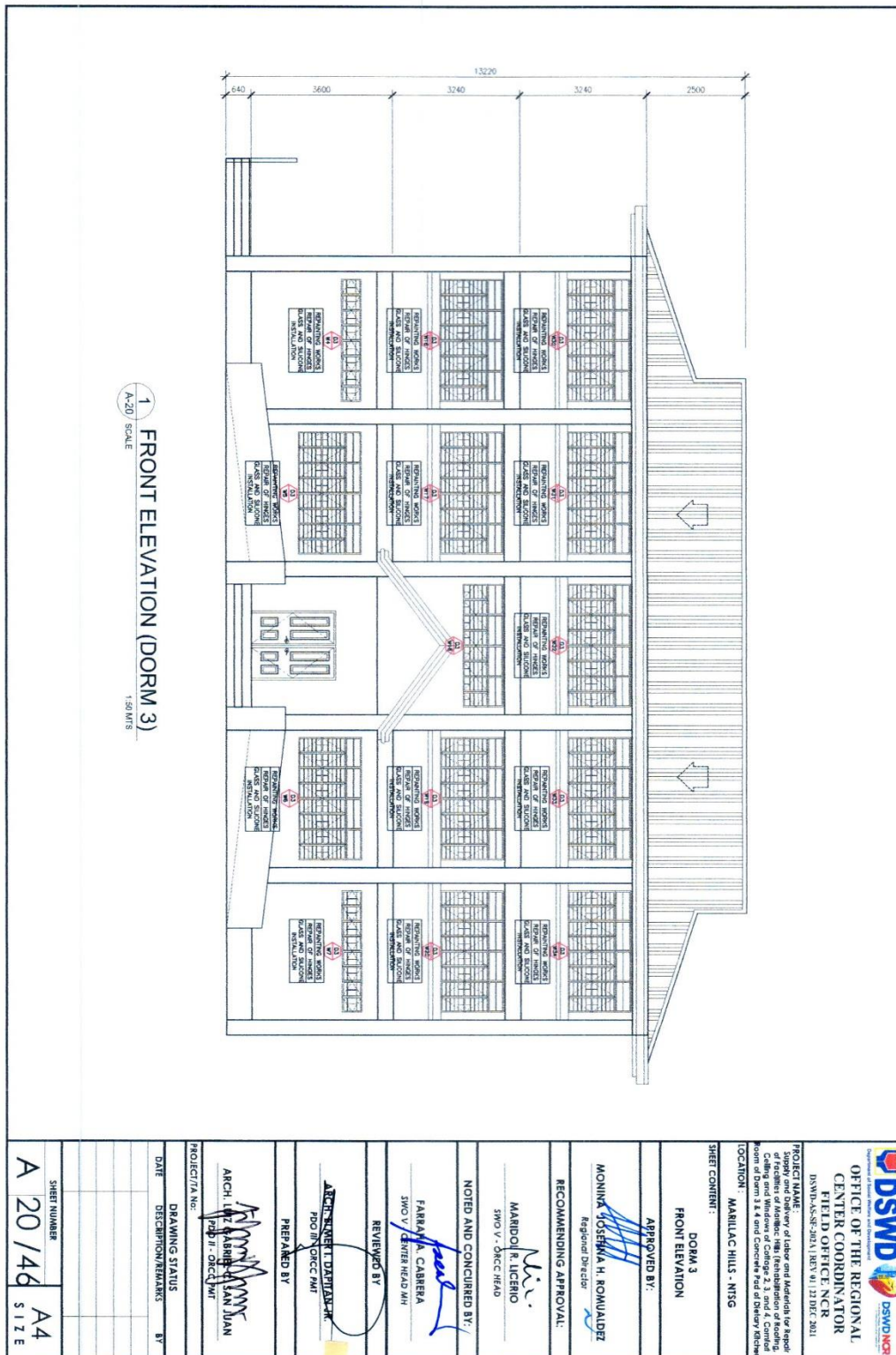














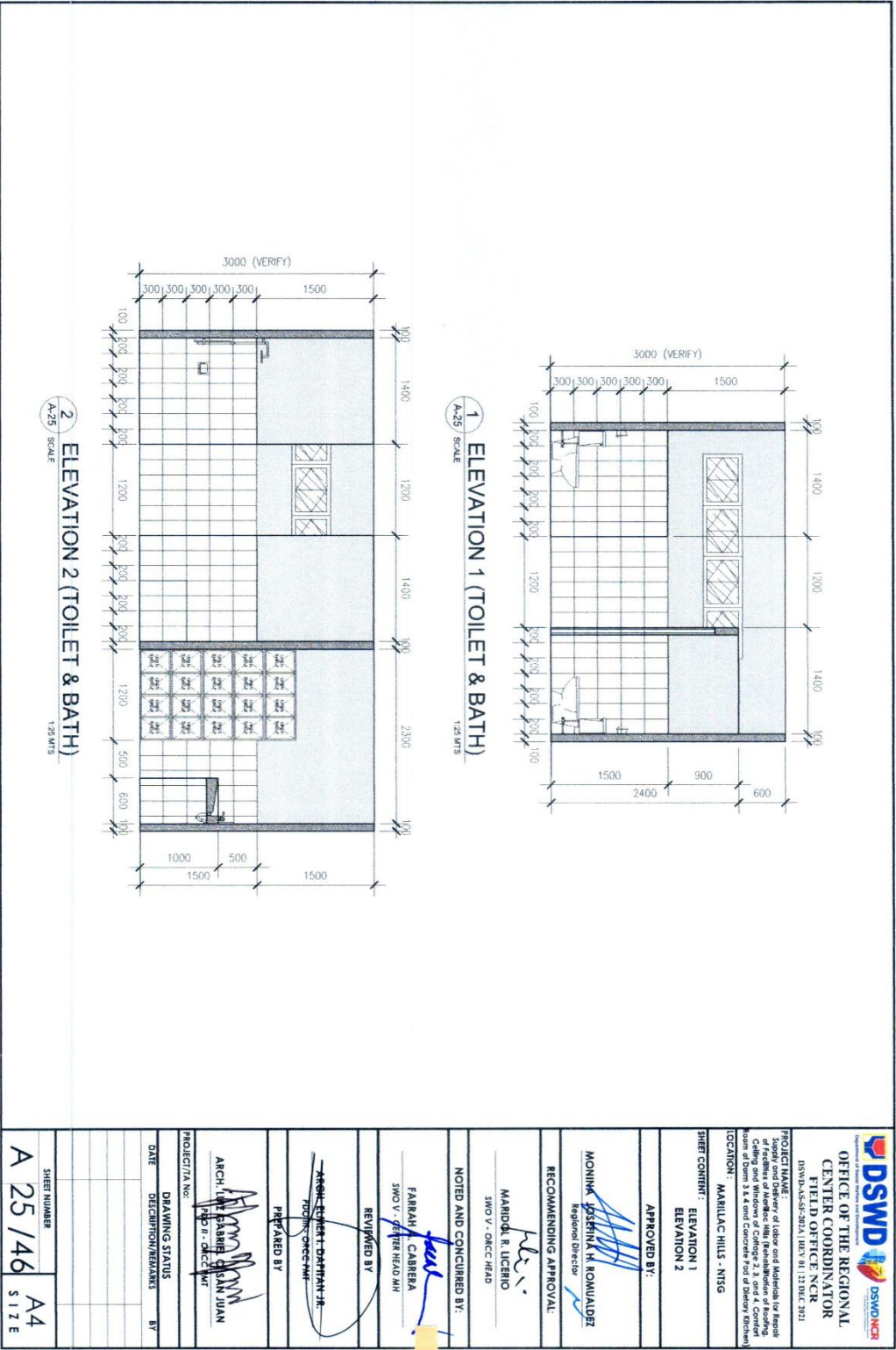


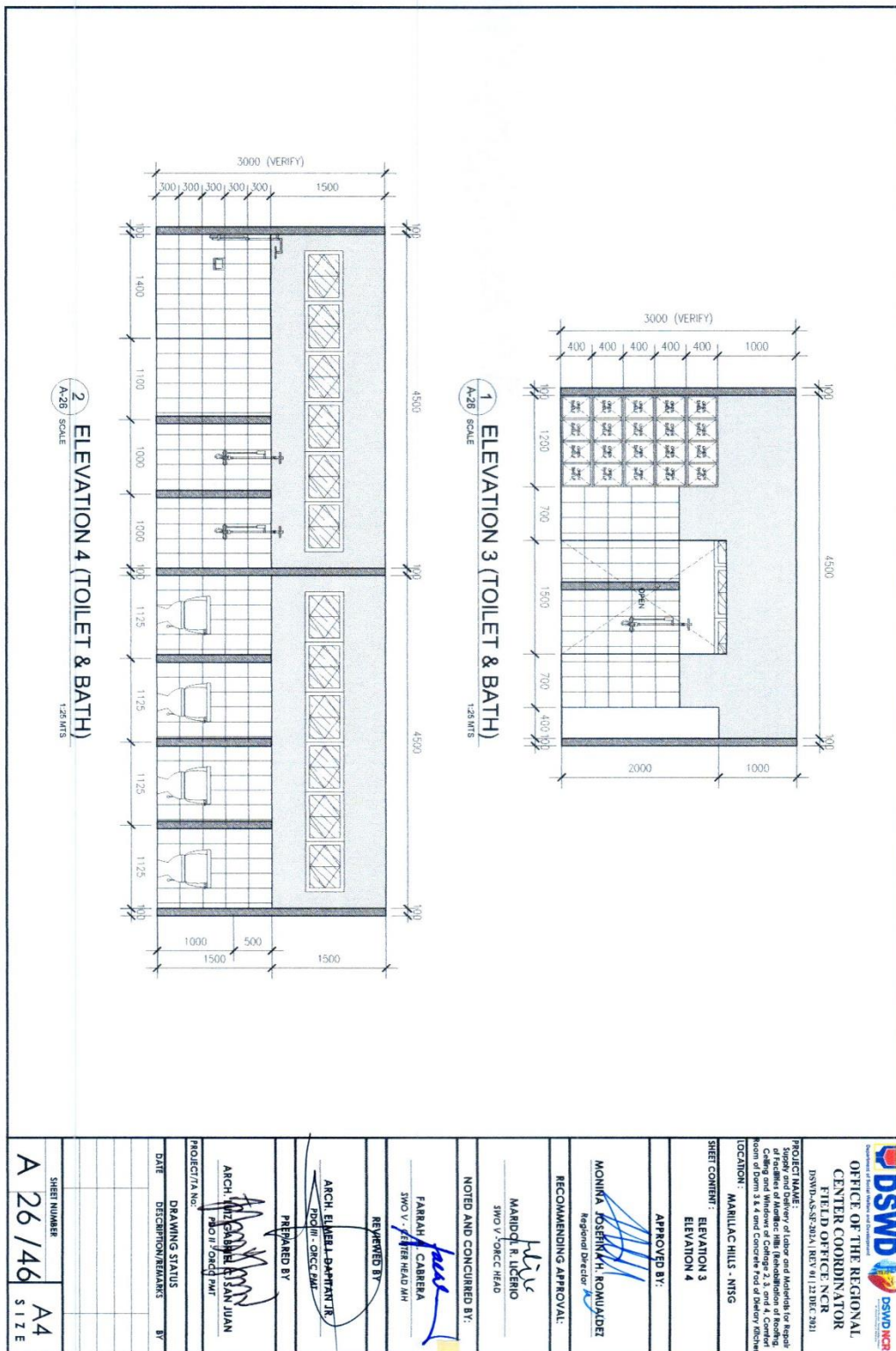
1 REAR ELEVATION (DORM 3) A-22 SCALE 1/8" = 1'-0"	
<p>PROJECT NAME: RENOVATION AND IMPROVEMENT OF THE REGIONAL OFFICE OF THE REGIONAL CENTER COORDINATOR, NATIONAL CAPITAL REGION DSWD NCR, 2011 (REV. 01) 12 DEC 2011</p> <p>PROJECT LOCATION: MARILAC HILLS - NTG</p> <p>SHEET CONTENT: DORM 3 REAR ELEVATION</p> <p>APPROVED BY: <i>[Signature]</i> MONINA JOSEFINA H. BOMALADEZ Regional Director</p> <p>RECOMMENDING APPROVAL: <i>[Signature]</i> MARICEL R. LICERIO SMO V, FORCE HEAD</p> <p>NOTED AND CONCURRED BY: <i>[Signature]</i> FARRAN A. CABRERA SMO V, SENIOR HEAD MH</p> <p>REVIEWED BY: <i>[Signature]</i> ARCH. LAMAR T. DARTAN JR. DR III, ORCC PMT</p> <p>PREPARED BY: <i>[Signature]</i> ARCH. LIZABETH R. SAN JUAN DR II, ORCC PMT</p> <p>PROJECT/TA No. _____</p> <p>DRAWING STATUS _____</p> <p>DATE _____ DESCRIPTION/REMARKS _____ BY _____</p> <p>SHEET NUMBER A 22 / 46 A4 SIZE</p>	

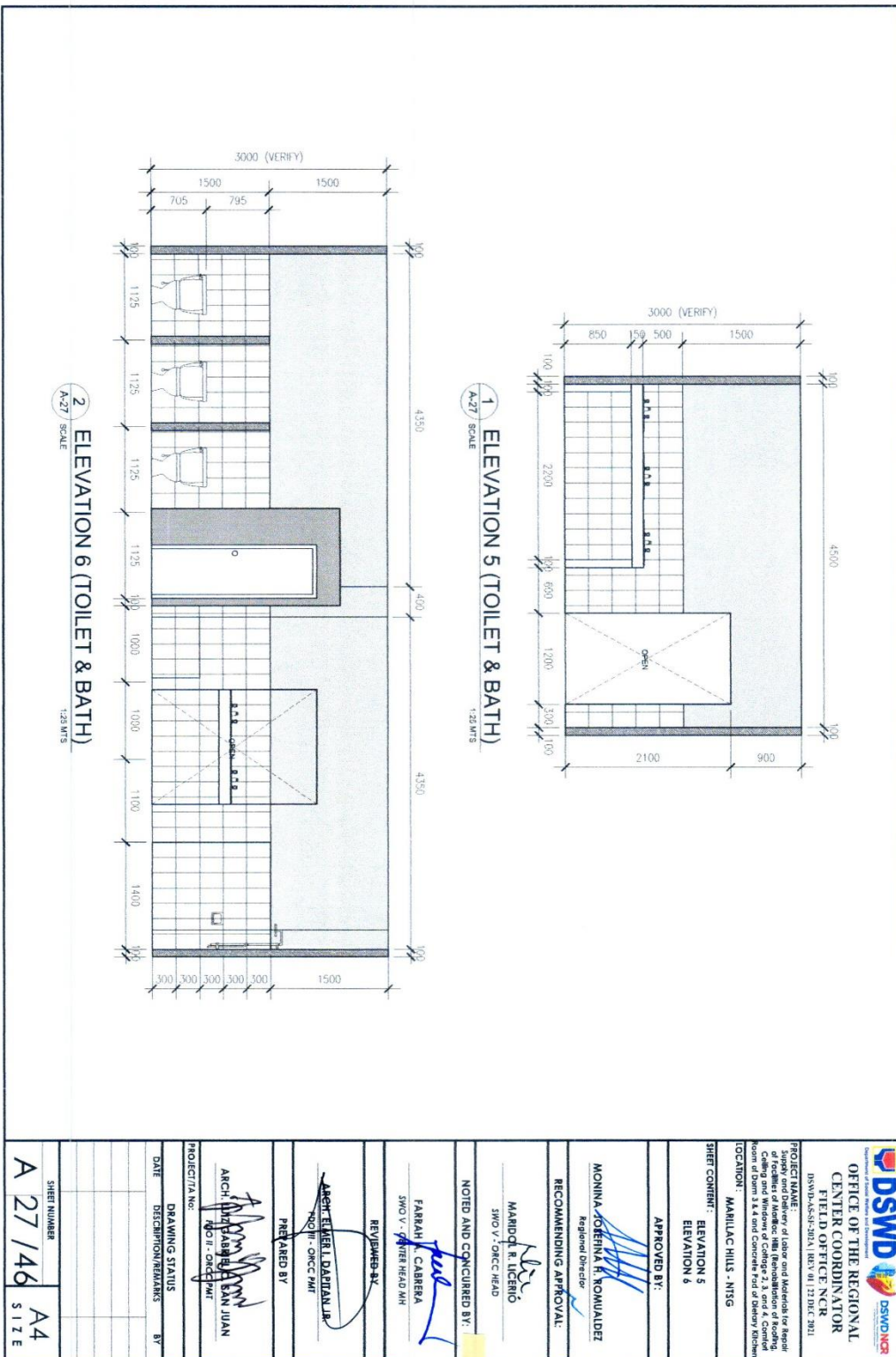


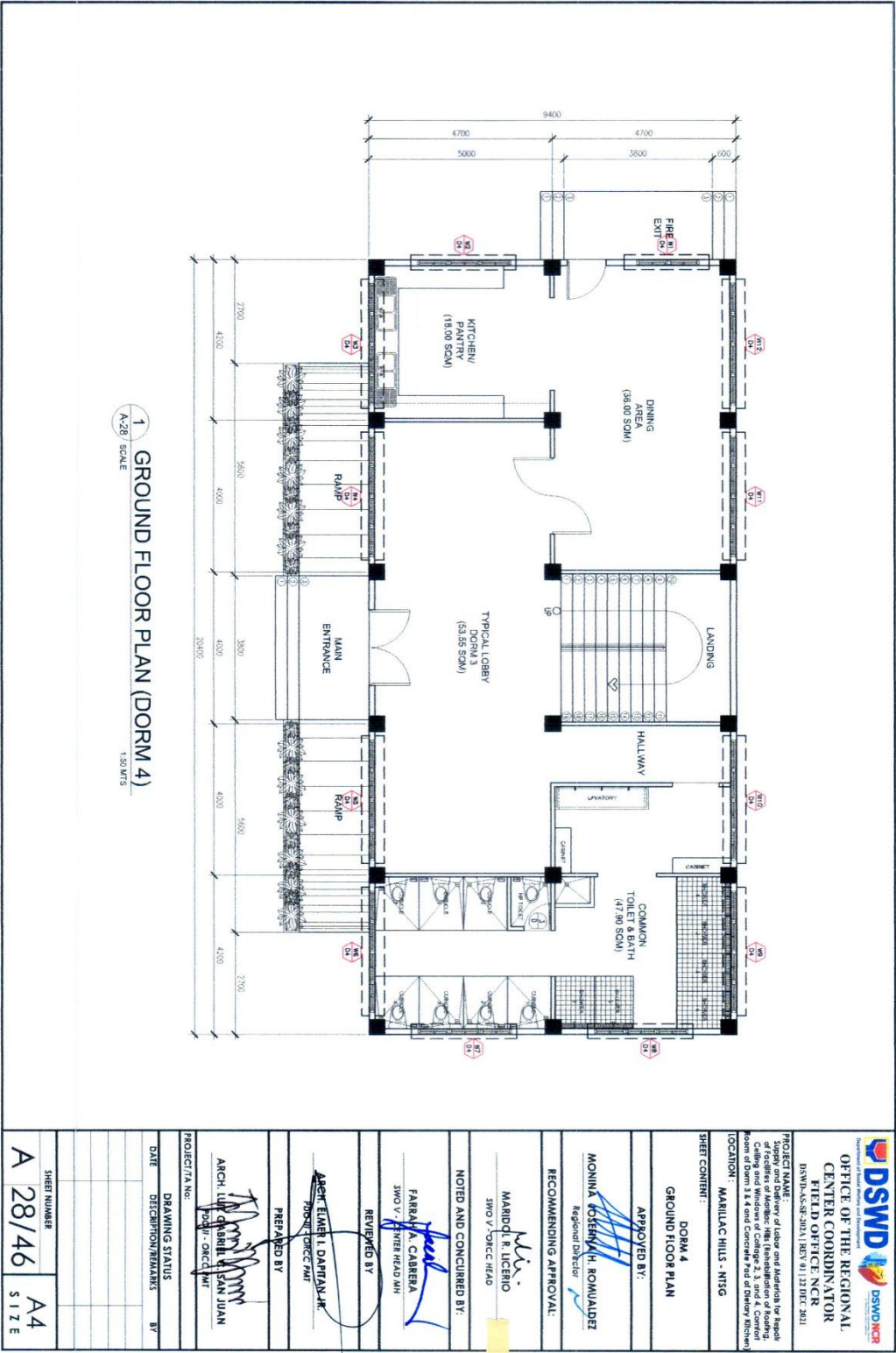
1 A-23 SCALE SCHEDULE OF WINDOWS (DORM 3) 1:50 MTS	
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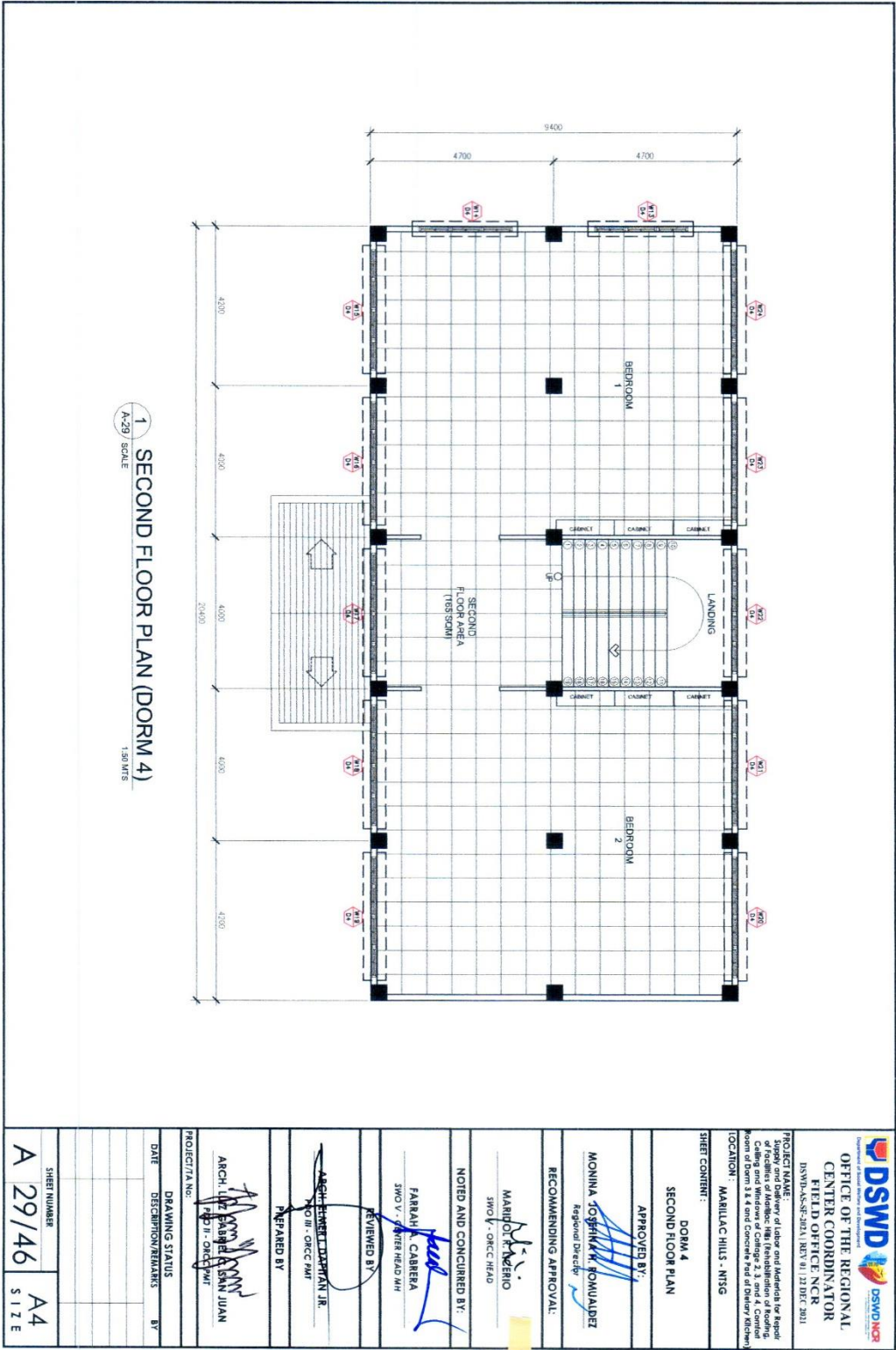


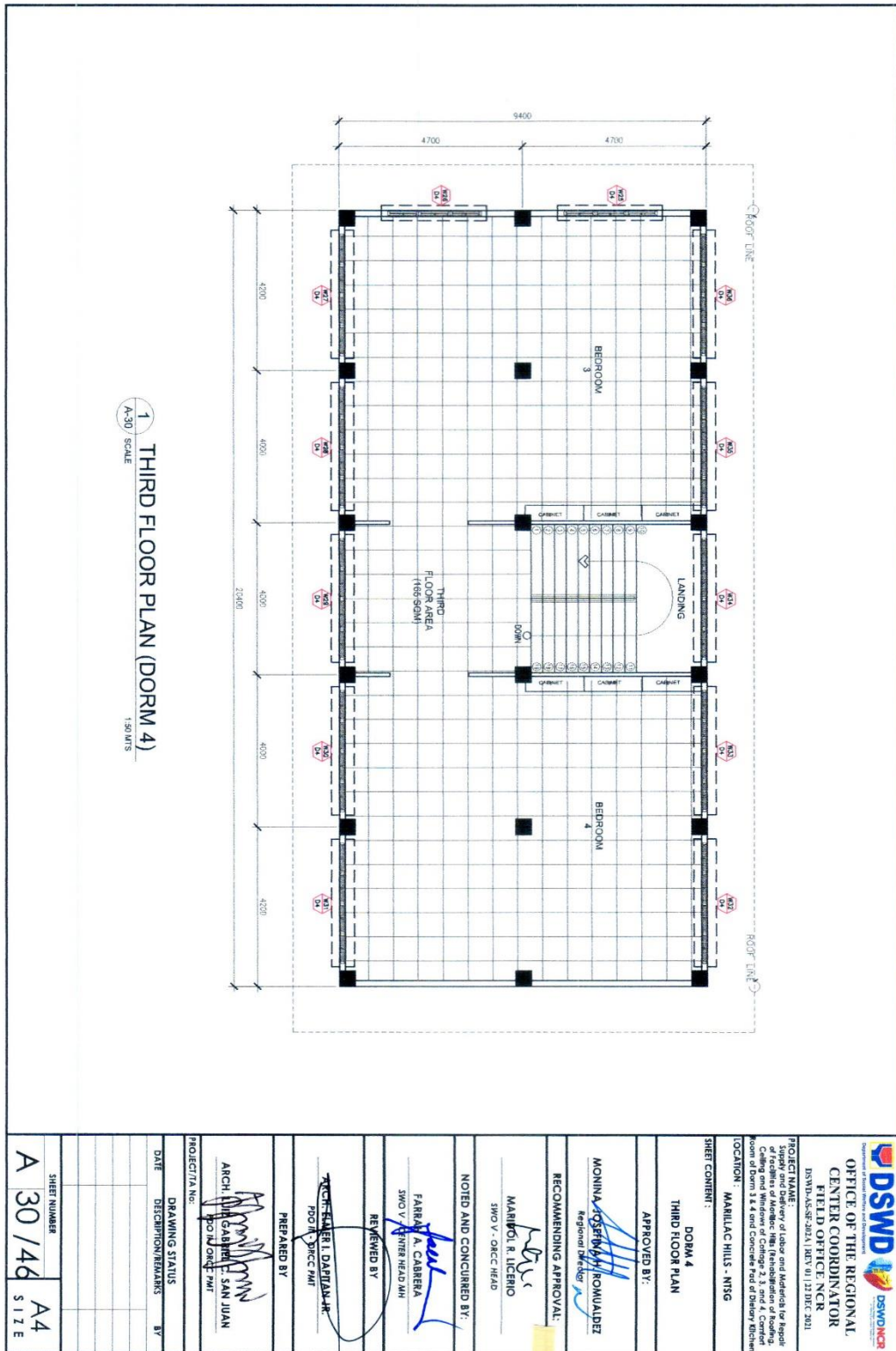




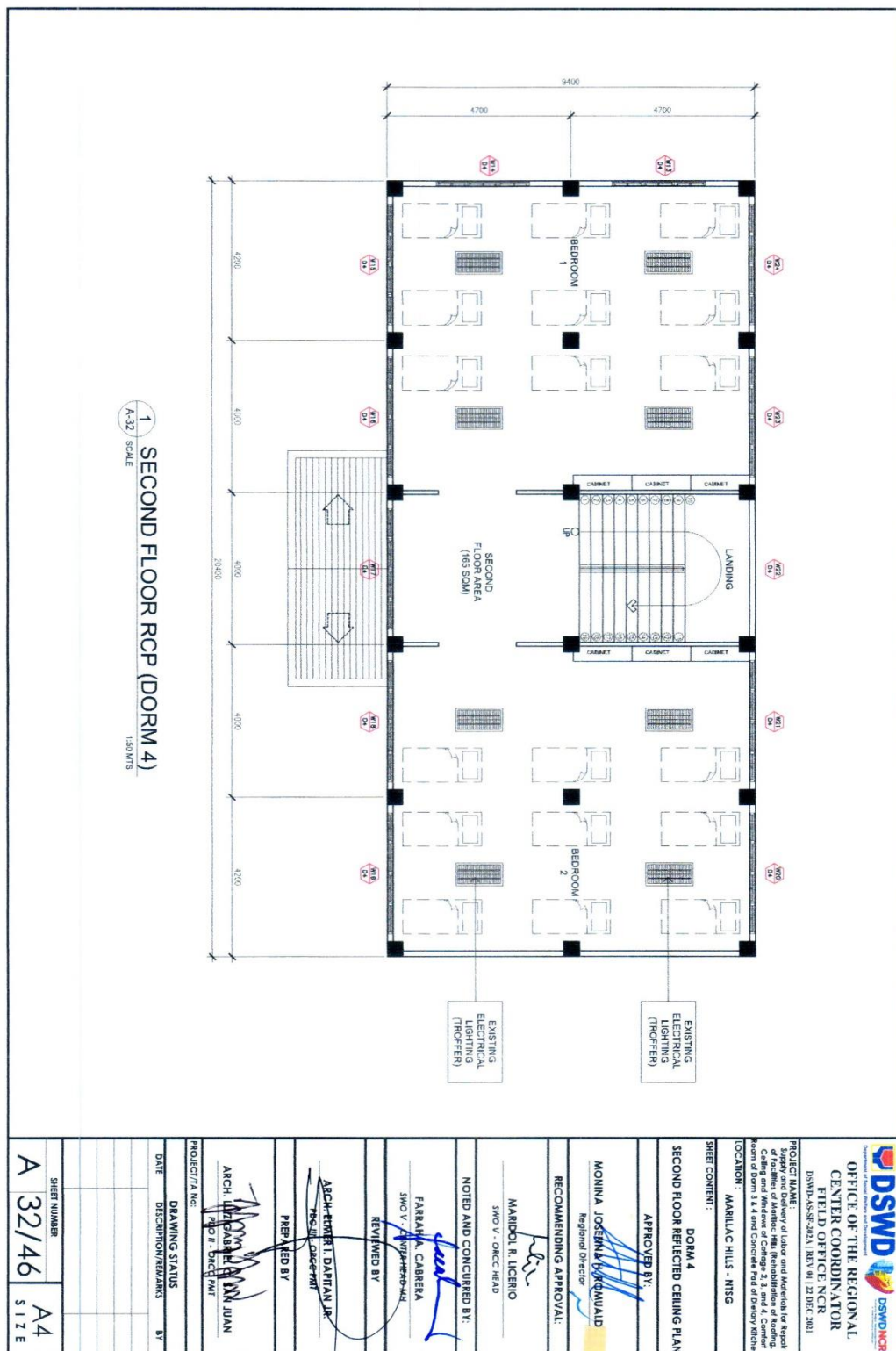


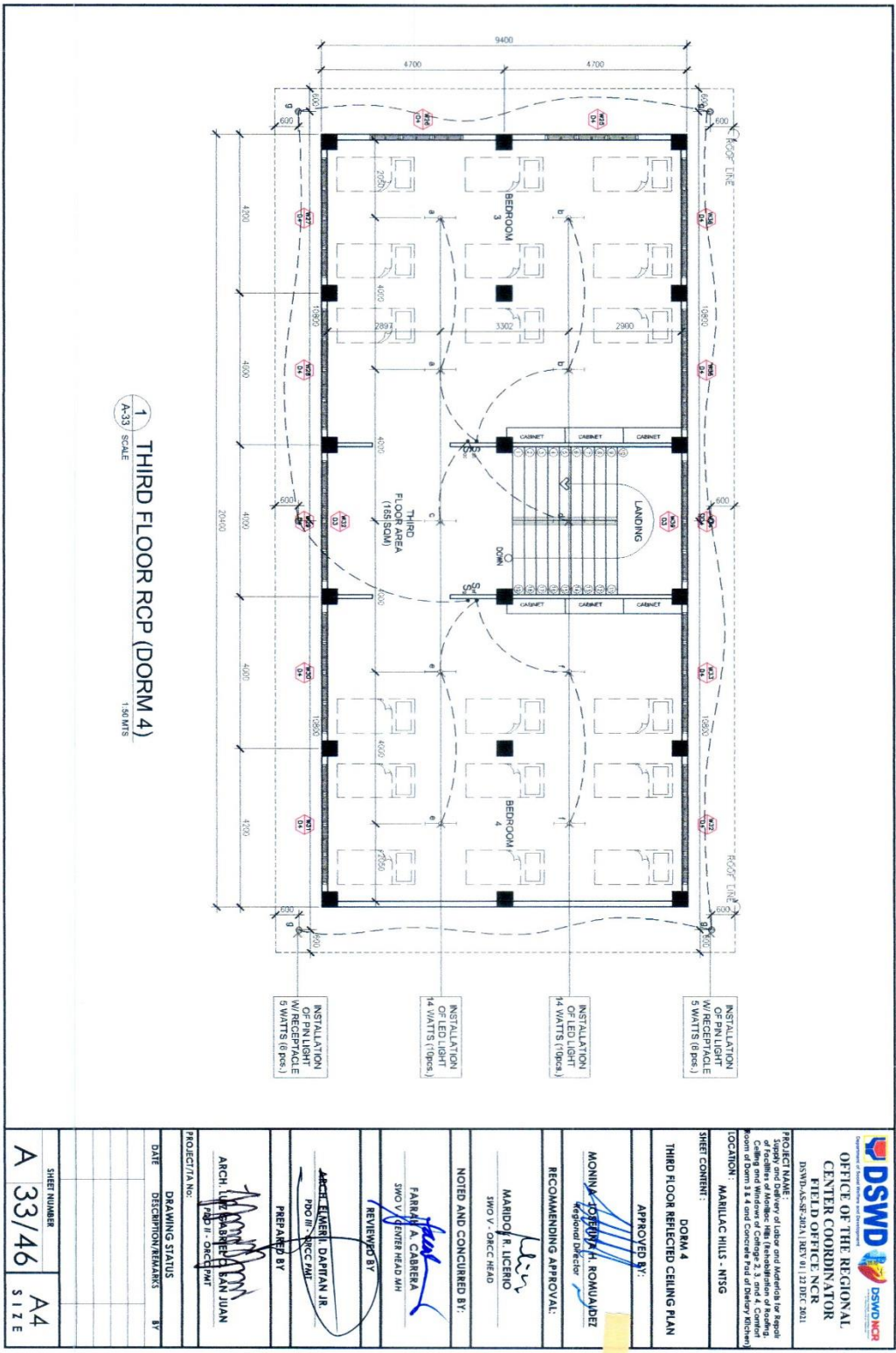


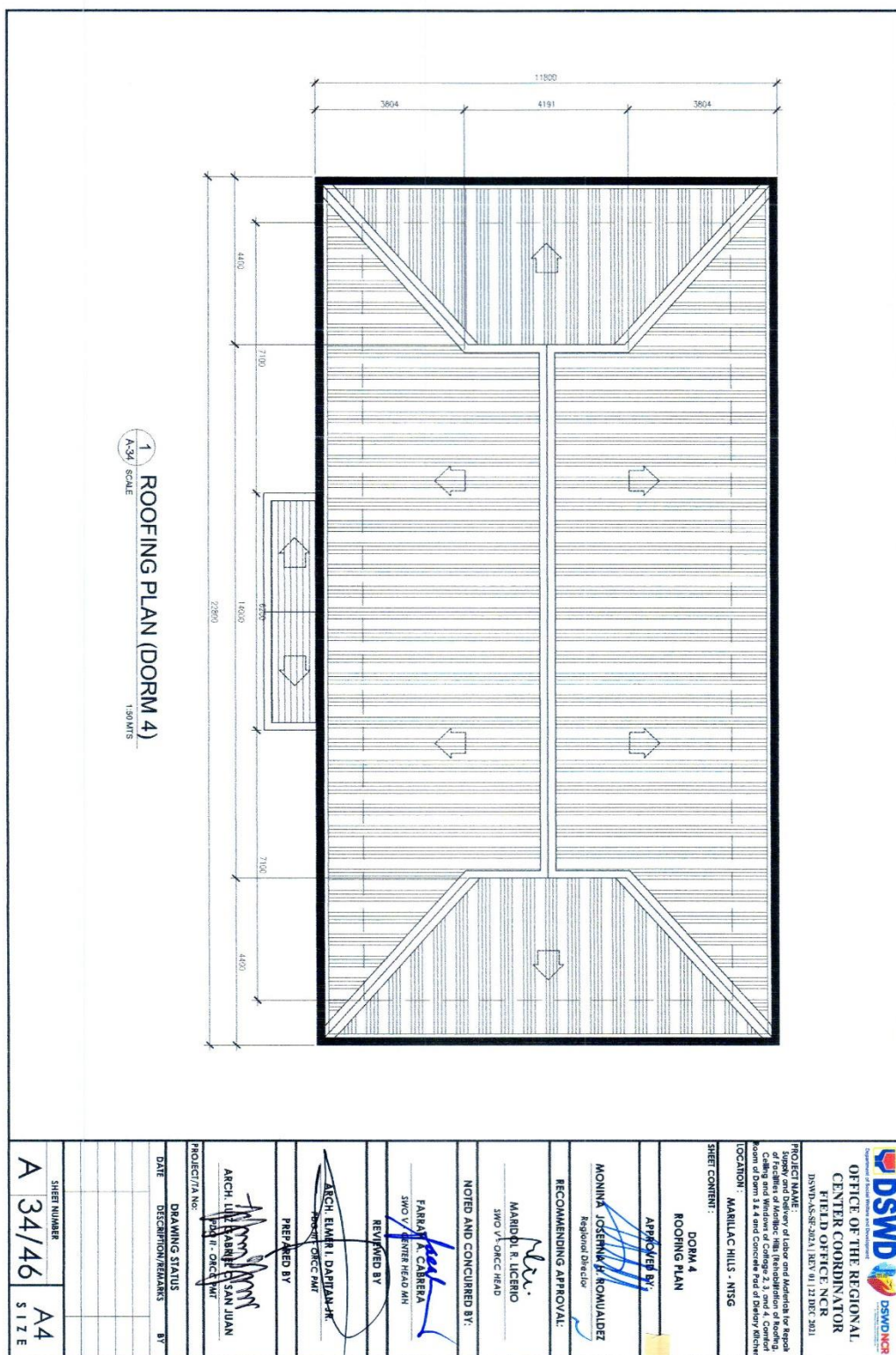


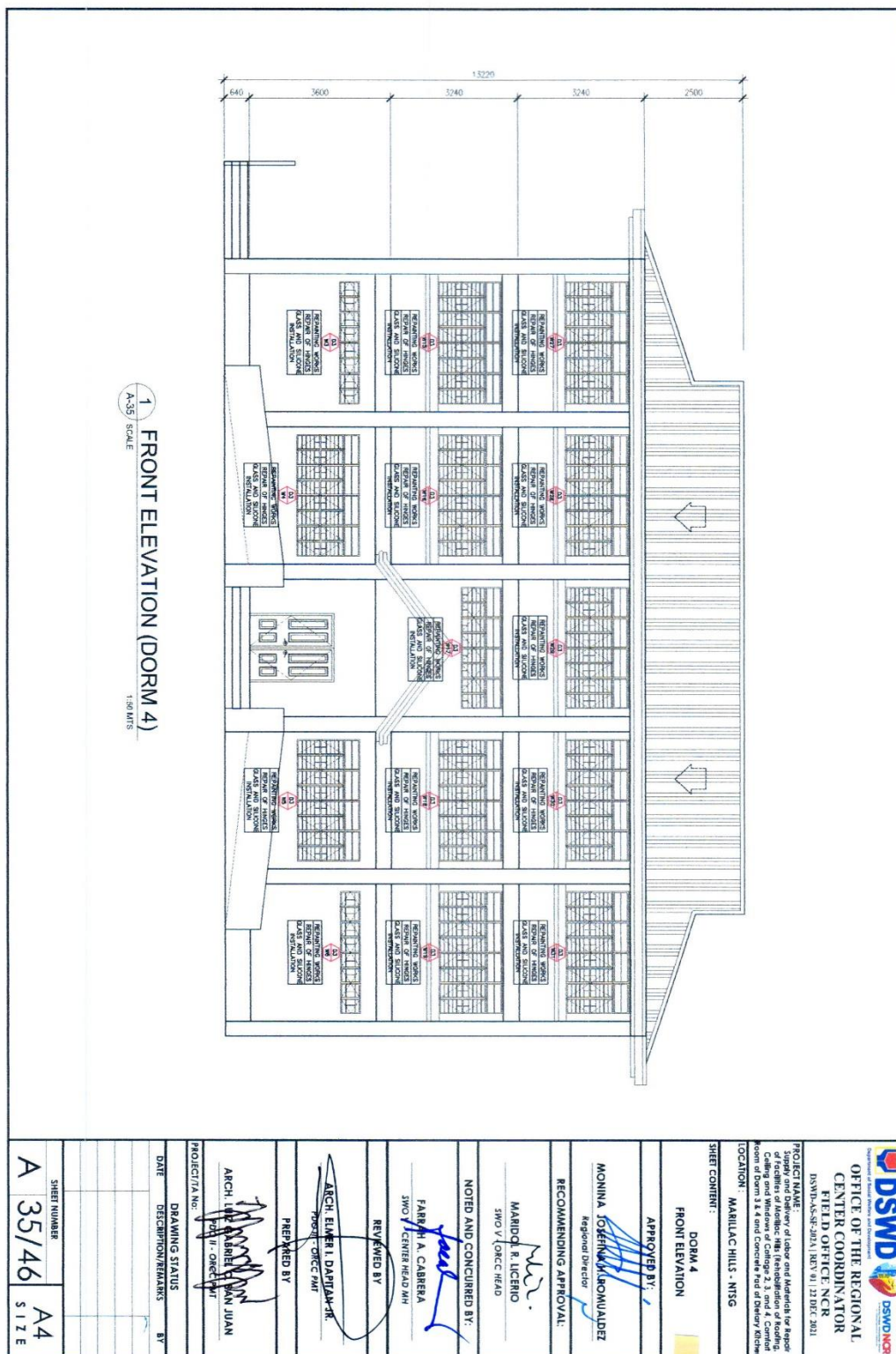




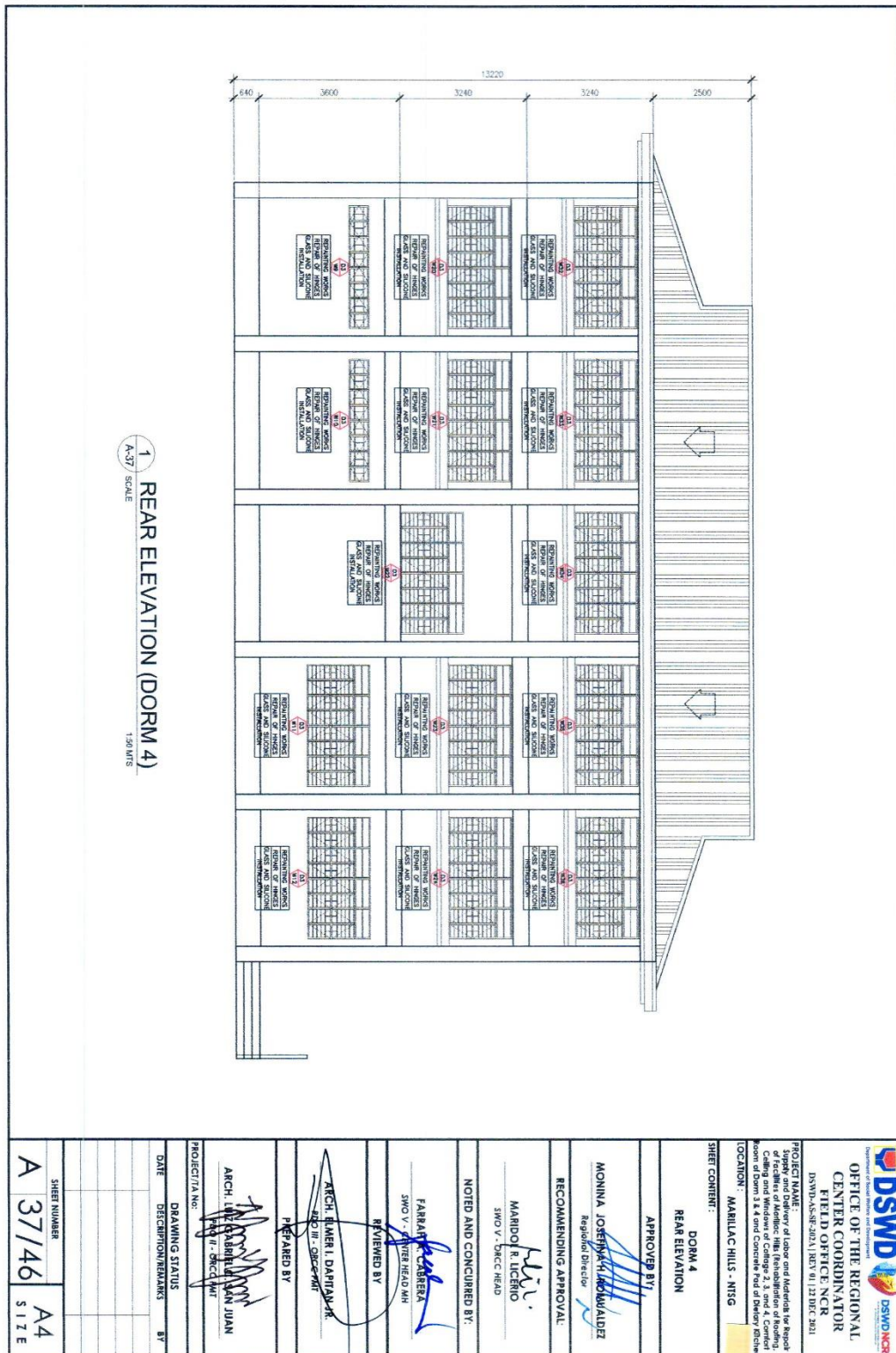




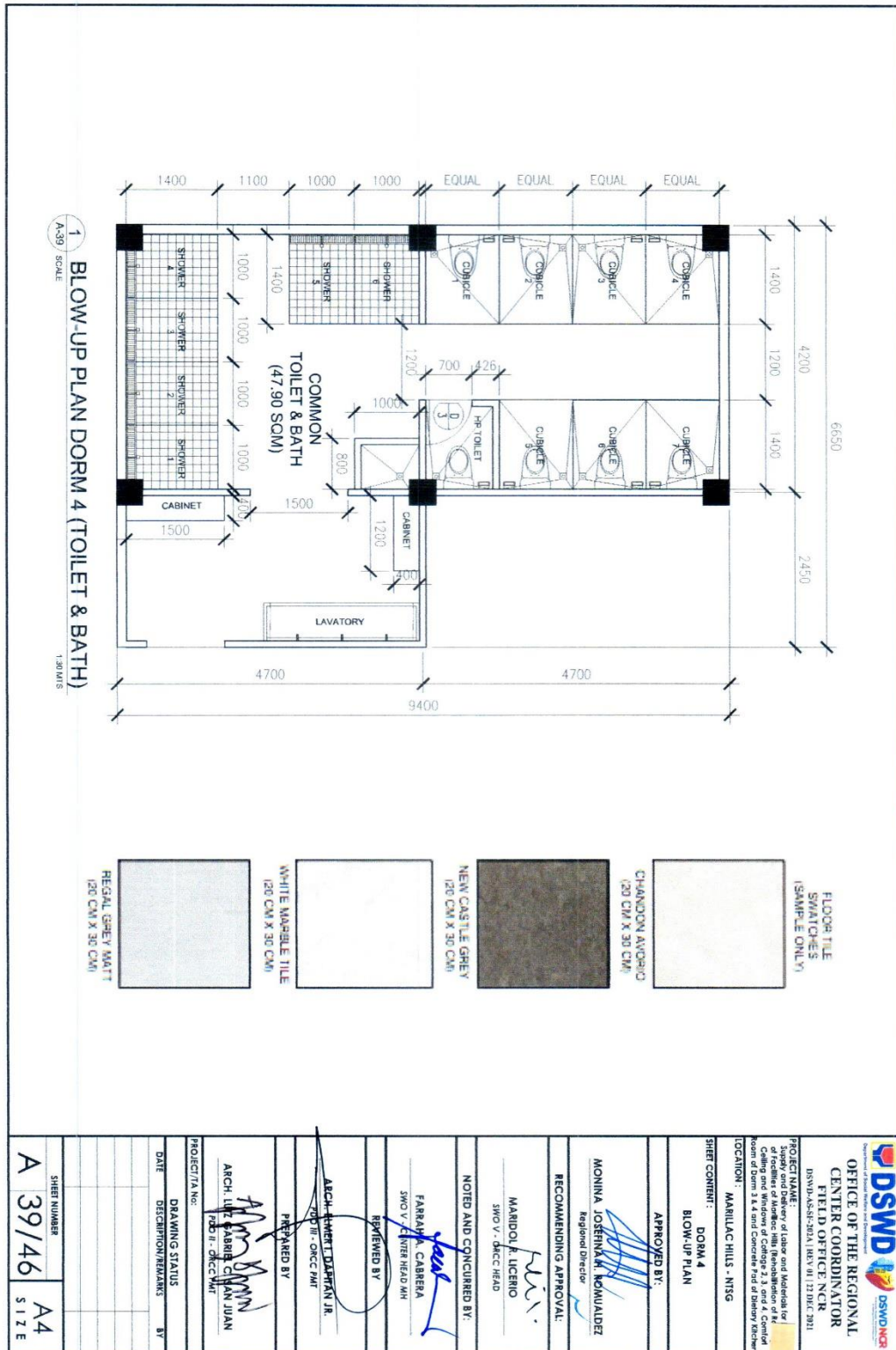


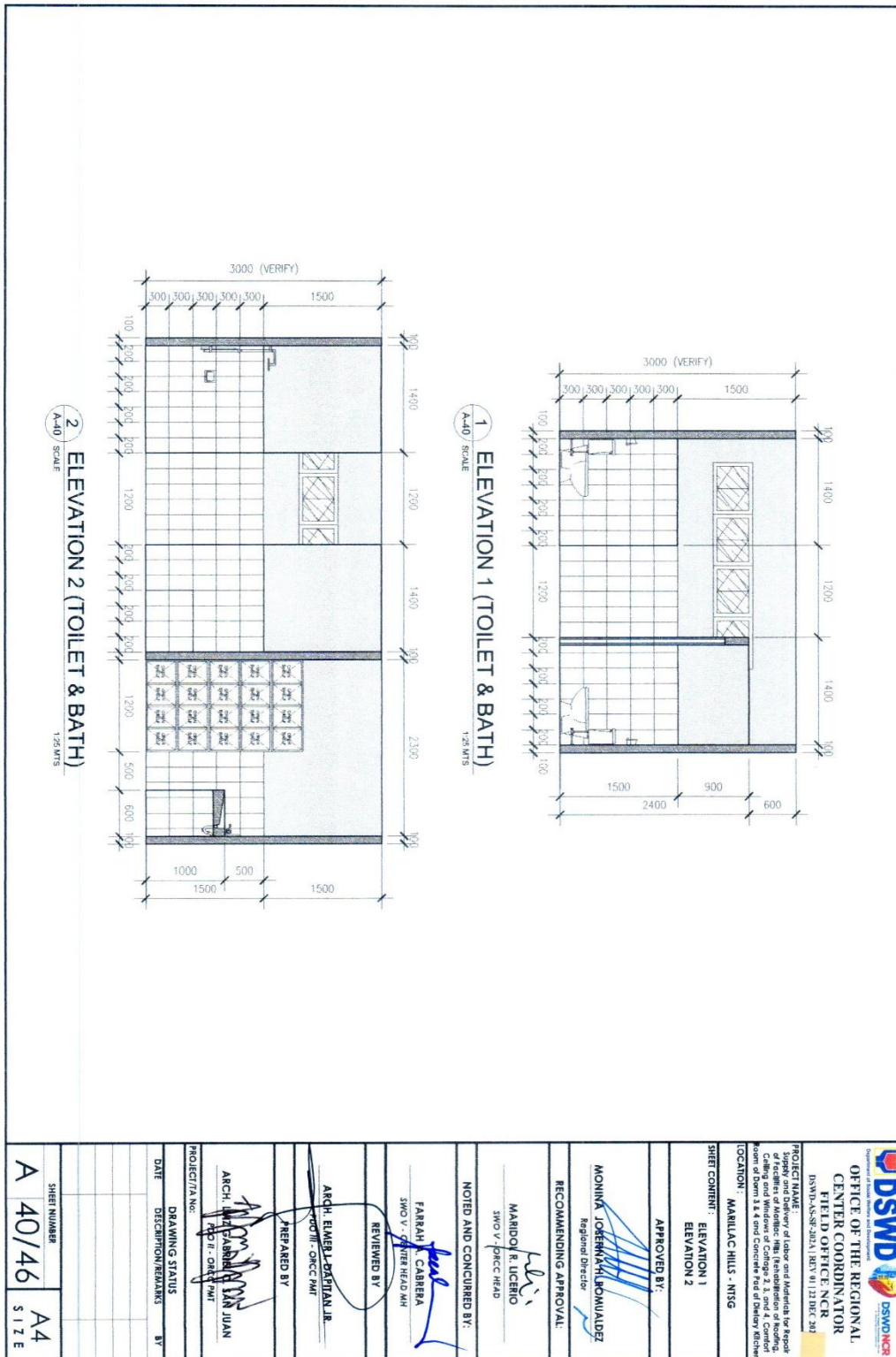


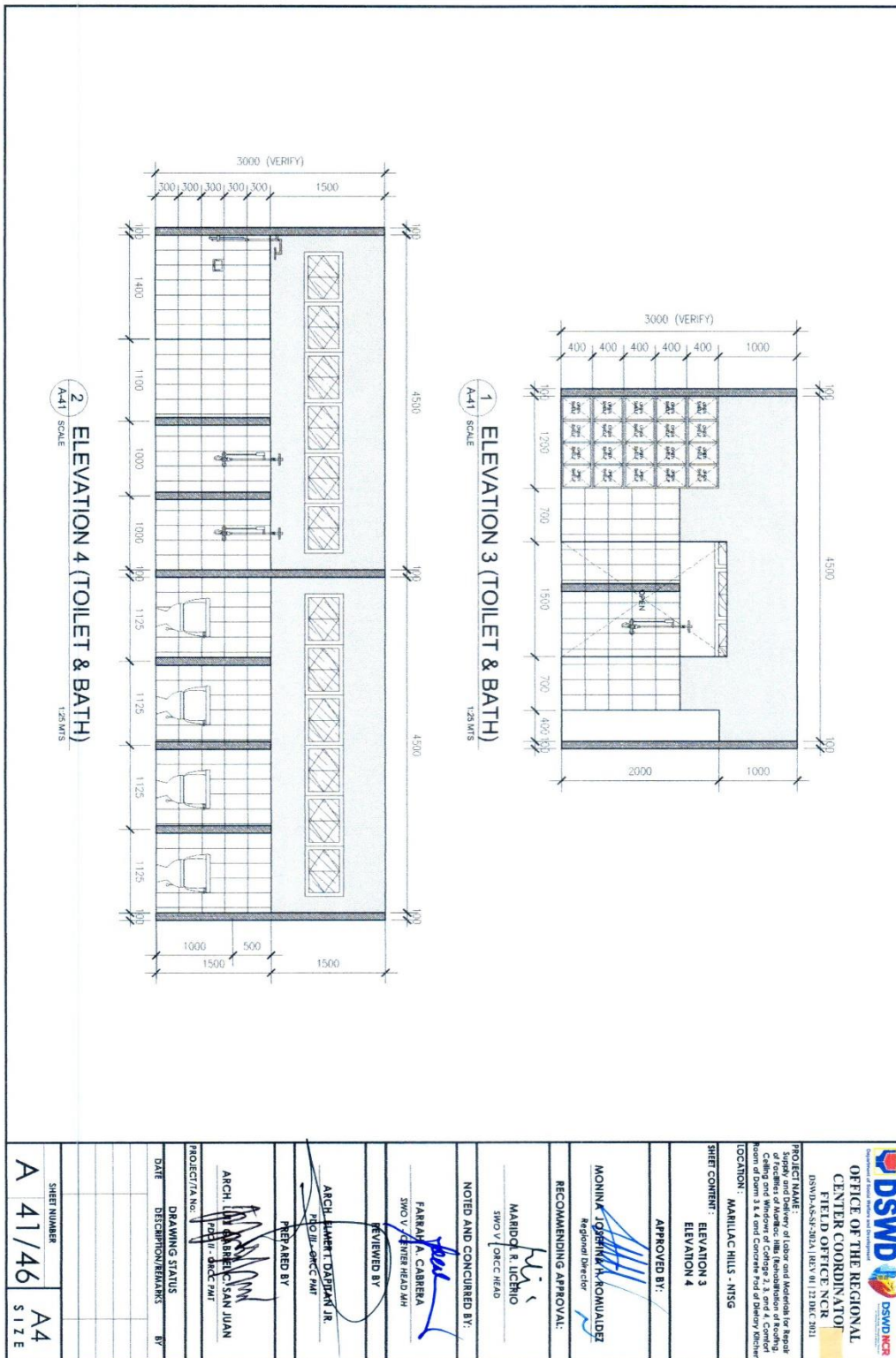


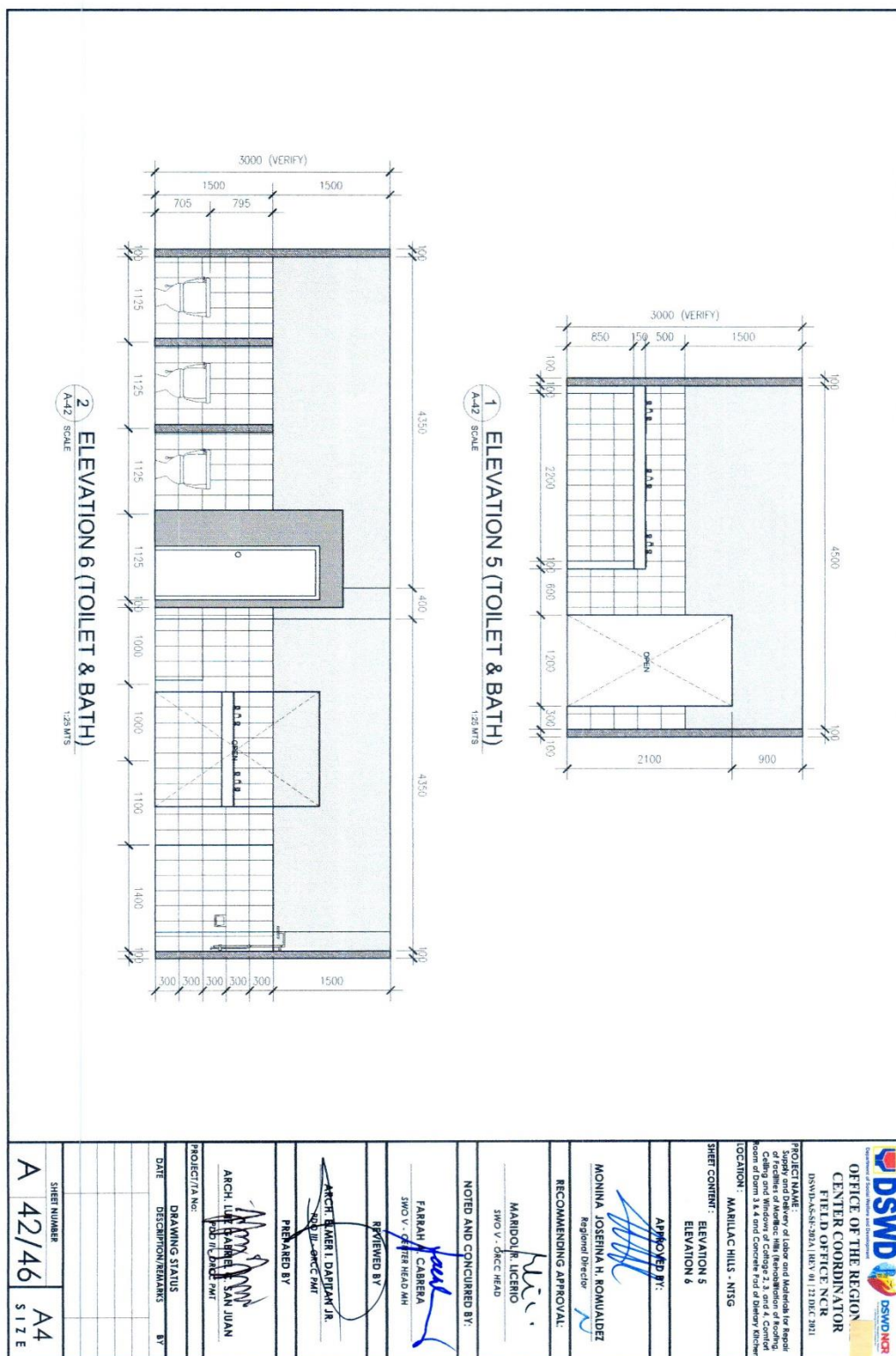


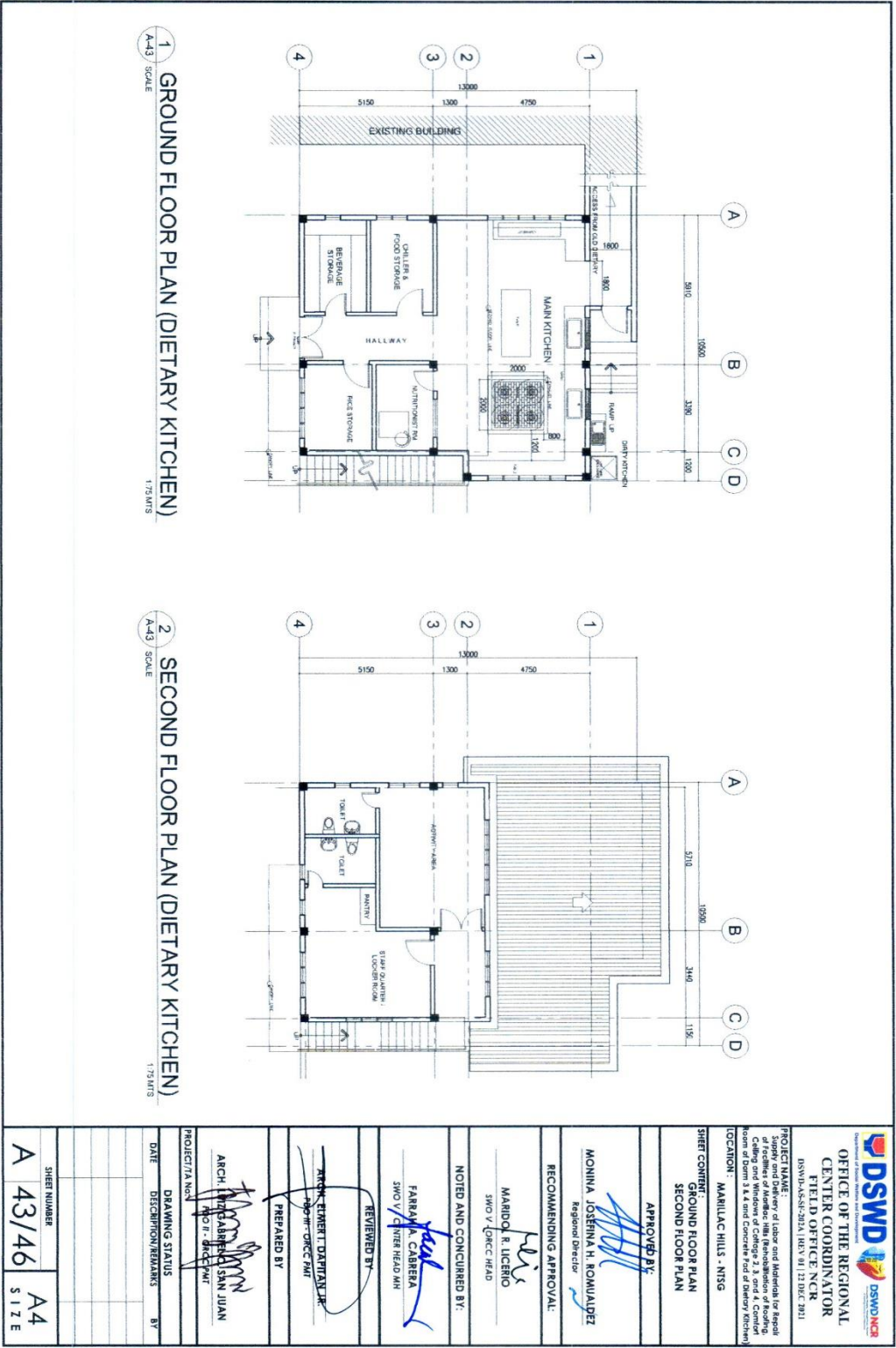
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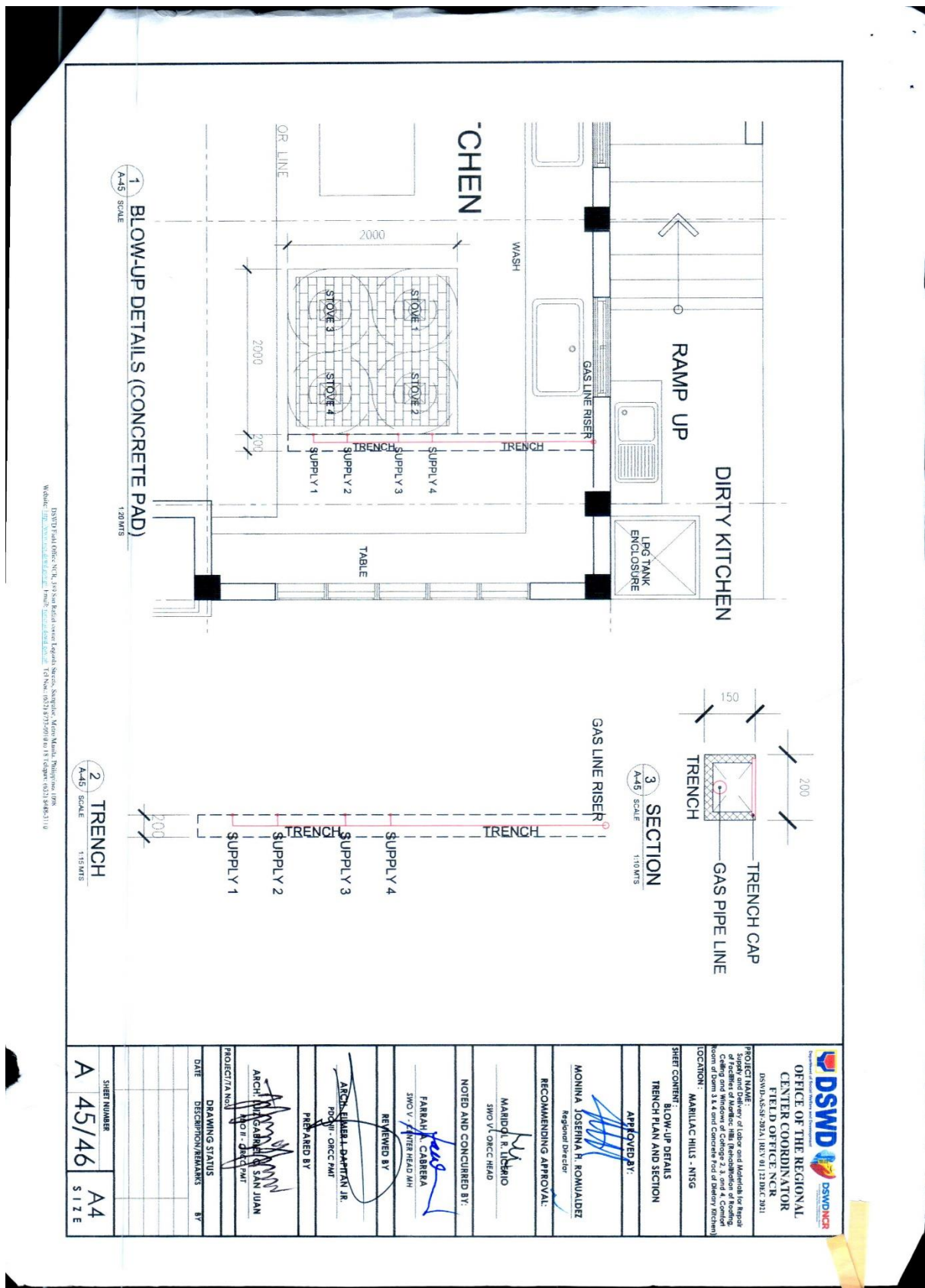














Section VIII. Bill of Quantities

Bill of Quantities

Name of Project: Supply and Delivery of Labor and Materials for Repair of Facilities of Haven for Children and Marillac Hills of the DSWD-NCR

LOT 1: Repair of Facilities of Haven for Children (Minor Repairs at Narra, Kamagong, Yakal Cottages, Control Observation Room at Medical Allied Building and Laundry Building)

Location of the Project: DSWD-NCR-Haven for Children, Alabang-Zapote Road, Alabang, Muntinlupa City

Project Duration: Ninety (90) Calendar Days

Total Project Cost: **Php1,720,000.00**

Item No.	Item Description	Quantity	Unit	Unit Material Equipment Unit Direct Cost	Material/Equipment Direct Cost	Labor Unit Direct Cost	Labor Direct Cost	Unit Direct Cost	Total Direct Cost
I	Rehabilitation of Comfort Room at Ground Floor of Narra, Yakal and Kamagong Cottages								
1	GENERAL REQUIREMENTS								
	1.1 Mobilization and Demobilization		lot						
	1.2 Preparation of Design Plan and As Built Plan		lot						
SUB-TOTAL (General Requirements)									
2	CIVIL WORKS								
	2.1 Chipping/Breaking of Existing Floor Slab		lot						
	2.2 Chipping of Existing Wall		Lot						
	2.3 Demolition Works (including floor tiles, window louver)		Lot						
	2.4 Haling of Debris (to specific area by the end user)		Lot						
	2.5 Excavation Works		Cu.m						
	2.6 Backfill		Cu.m						
	2.7 Gravel Bedding		Cu.m						
	2.8 Others, pls. specify								
SUB-TOTAL (Civil Works)									

3	REINFORCED CONCRETE WORKS								
	3.1 Structure Concrete (Slab-on- Grade and Wall footing; 21 MPa)		Cu. m						
	3.2 Supply and Installation of Reinforcing Steel (Deformed), Grade 40		Kg.						
	3.3 Supply and Installation of Reinforcing Steel (Deformed), Grade 60		Kg.						
	3.4 Others, pls. specify								
SUB-TOTAL (Reinforced Concrete Works)									
4	MASONRY WORKS								
	4.1 Supply and Installation of New Concrete Hollow Blocks (4") Wall (including plastering)		Sq. m						
	4.2 Supply and Installation of Reinforcing Steel (Deformed), Grade4 40		Kg.						
	4.3 Others, pls. specify								
SUB-TOTAL (Masonry Works)									
5	ARCHITECTURAL WORKS								
	5.1 Supply and Installation of 3/16" thick fiber cement board (install suffice manhole)		Sq. m.						
	5.2 Supply and Installation of Metal Furring (5m in length)		Pcs.						
	5.3 Supply and Application of primers (Acrytex Latex White); 2 finish coats (Flat Latex White / Quick Dry Enamel)		Sq. m.						

	5.4 Consumables (Joint Tape, Joint Putty, Baby Roller, Paint Brush 2", blind rivet 1/8"Ø x 1/2" Ø, blind rivet 1/8" Ø x 1/2" Ø etc.)_		lot						
	5.2 Floor Finish								
	5.2.1 Supply and Installation of Ceramic Tiles (300 mm x 300 mm non-slip; including set on tile adhesive; setting with 3-5mm spacing between tiles. (Contractor to submit Samples for approval)		Sq. m.						
	5.3 Wall Finish								
	5.3.1 Supply and Installation of Ceramic Tiles (300 mm x 300 mm non-slip; including set on tile adhesive; setting with 3-5mm spacing between tiles. (Contractor to submit Samples for approval)		Sq. m						
	5.3.2 Repainting Works: Smooth Plastered Latex Paint Finish (Contractor to submit swatches for approval before delivery and installation)		Sq. m						
	5.4 Door and Windows								
	5.4.1 Supply and Installation of 50 mm thick solid wood on wood jamb with lockset and accessories, including application of wood sealer 2-coats, 2.15m H x 1.0m W (Contractor to submit shop drawing for approval		set						

	before delivery and installation)								
	5.4.2 Supply and Installation of Awning Window with 6.5 mm thick Tempered glass in powder coated frame, mosquito screen and steel grills (See attached plan)(Contractor to submit shop drawing for approval before delivery and installation)		set						
	5.4.3 Supply and Installation of ¾" Stainless curtain rod		l.m						
	5.5 Others, pls. specify								
SUB-TOTAL (Architecture Works)									
6	PLUMBING AND SANITARY WORKS								
	6.1 Supply and Installation of Water Supply System – 1"Ø PPR Pipes and Fittings (See attached Plan)		Lot						
	6.2 Soil, Waste and Vent system: Supply and Installation /Laying of Soil, Waste and Vent Pipes and Fittings including connections to Existing Septic Tank (See attached Plan)		Lot						
	6.3 Plumbing and Fixtures		Set						
	6.3.1 Supply and Installation of Push Button Water Closet with brass faucet per partition		Set						
	6.3.2 Supply and Installation of Granite Lavatory with 304 Stainless Steel faucet (contractor to submit shop drawing		set						

	for approval before delivery and installation)								
	6.3.3 Supply and Installation of Wall Mounted shower head and faucet		Set						
	6.3.4 Supply and Installation of Floor Drain, Cleanouts and other fittings		lot						
	6.4 Others, pls. specify								
SUB-TOTAL (Plumbing and Sanitary Works)									
7	ELECTRICAL WORKS								
	7.1 Supply and Installation of Lighting Fixtures and Switch								
	7.1.1 Supply and Installation of 2-40W Fluorescent Light with Diffuser (flushed on ceiling)		Set						
	7.1.2 Supply and Installation of Two Gang Switch (connected to exhaust fan)		set						
	7.2 Supply and Installation of Wire and Wiring Devices including Megger Testing								
	7.2.1 Supply and Installation of 5.5 sq.m. THHN Cu Wire (Multicoated)		lot						
	7.2.2 Supply and Installation of 30 Amp Circuit Breaker (plug in)		set						
	7.2.3 Supply and Installation of ¾" GI Conduit Flexible Hose		lot						
	7.3 Supply and Installation of Boxes and Fittings		lot						

	7.4 Supply and Installation of Ventilation (supply and installation of exhaust)								
	7.5 Others (Pls. Specify)								
SUB-TOTAL (Electrical Works)									
II	Repair of Control Observation Room at Medical Allied Building								
1	GENERAL REQUIREMENTS								
	1.1 Mobilization/Demobilization		Lot						
	1.2 Preparation of Shop Drawings/As build Plan		Lot						
SUB-TOTAL (General Requirements)									
2	CIVIL WORKS								
	2.1 Demolition on existing windows		lot						
	2.2 Chipping Works on flooring		lot						
	2.3 Hauling of Debris (to specific area by the end user)		lot						
SUB-TOTAL (Civil Works)									
3	MASONRY WORKS								
	3.1 Supply and Installation of New Concrete Hollow Blocks (4") Wall including plastering		Sq. m						
	3.2 Supply and Installation of Reinforcing Steel (Deformed), Grade 40		Kg.						
	3.3 Others, pls. specify								
SUB-TOTAL (Masonry Works)									
4	ARCHITECTURAL WORKS								
	4.1 Ceiling Finish								

	4.1.1 Supply and Installation of 3/16" thick fiber cement board (install suffice manhole)		Sq. m.						
	4.1.2 Supply and Installation of Metal Furring (5m in length)		Pcs.						
	4.1.3 Supply and Application of primers (Acrytex Latex White); 2 finish coats (Flat Latex White / Quick Dry Enamel)		Sq. m.						
	4.1.4 Consumables (Joint Tape, Joint Putty, Baby Roller, Paint Brush 2", blind rivet 1/8"Ø x 1/2" Ø, blind rivet 1/8" Ø x 1/2" Ø etc.)_		lot						
	4.2 Wall Finish								
	4.2.1 Repainting Works: Smooth Plastered Latex Paint Finish (Contractor to submit swatches for approval before delivery and installation)		Sq. m						
	4.2.2 Supply and Installation of Wall Padding Foam Including Adhesive		Sq. m						
	4.3 Door and Windows								
	4.3.1 Supply and Installation of 50 mm thick solid wood on wood jamb with lockset and accessories, including application of wood sealer 2-coats, 2.15m H x 1.0m W (Contractor to submit shop drawing for approval before delivery and installation)		set						
	4.3.2 Supply and Installation of Awning Window with 6.5 mm		set						

	thick Tempered glass in powder coated frame, mosquito screen and steel grills (See attached plan)(Contractor to submit shop drawing for approval before delivery and installation)								
	4.4 Others, pls. specify								
SUB-TOTAL (Architectural Works)									
5	ELECTRICAL WORKS								
	5.1 Supply and Installation of Lighting Fixtures and Switch								
	5.1.1 Supply and Installation of 2-40W Fluorescent Light with diffuser (flushed on ceiling)		set						
	5.1.2 Supply and Installation Two Way Switch		set						
	5.2 Supply and Installation of Wire and Wiring Devices including Megger Testing								
	5.2.1 Supply and Installation of 5.5 sq.m THHN Cu Wire (Multicoated)		lot						
	5.2.2 Supply and Installation of 30 Amp. Circuit Breaker (plug in)		set						
	5.2.3 Supply and Installation of ¾" GI Conduit flexible hose		lot						
	5.3 Supply and Installation of Boxes and Fittings		lot						
	5.4 Others, Pls. Specify								
SUB-TOTAL (Electrical Works)									
6	MECHANICAL WORKS								

	6.1 Supply and Installation of 1 HP window type inverter air-conditioning unit								
	6.2 Others, pls. specify								
SUB-TOTAL (Mechanical Works)									
III	Repair of Doors and Windows at Ground Floor of Narra, Yakal and Kamagong Cottages								
1	GENERAL REQUIREMENTS								
	1.1 Mobilization /Demobilization								
	1.2 Preparation of Shop Drawing/As built plan								
SUB-TOTAL (General Requirements)									
2	CIVIL WORKS								
	2.1 Chipping/Breaking of Existing Floor Slab		lot						
	2.2 Scrapping of Rust on Structural Steel Framing (including truss, steel post, fascia board)		lot						
	2.3 Demolition Works (whole steel matting frame, whole roofing system, damaged tiles etc.)		lot						
	2.4 Hauling Debris (to specific area by the End User)		lot						
	2.5 Excavation Works		Cu. m.						
	2.6 Backfill		Cu. m.						
	2.7 Gravel Bedding		Cu. m.						
	2.8 Others, pls. specify								
SUB-TOTAL (Civil Works)									
3	STRUCTURAL WORKS								
	3.1 Structure Concrete (Wall Footing and Pedestal: 21 MPa)		Cu. m.						

	3.2 Supply and Installation of Reinforcing Steel (Deformed), Grade 40		Kg.						
	3.3 Supply and Installation of Reinforcing Steel (Deformed), Grade 60		Kg.						
	3.4 Others, pls. specify								
SUB-TOTAL (Structural Works)									
4	MASONRY WORKS								
	4.1 Supply and Installation of New Concrete Hollow Blocks (4") Wall (including plastering)		Sq. m.						
	4.2 Supply and Installation of Cement Brick Decorative Hollow Blocks (Contractor should provide sample shop drawing for approval before application)		Sq. m.						
	4.3 Supply and Installation of Reinforcing Steel (Deformed), Grade 40		Kg.						
	4.4 Others, pls. specify								
SUB-TOTAL (Masonry Works)									
5	ARCHITERTURAL WORKS								
	5.1 Roofing Works								
	5.1.1 Supply and Installation of Pre painted Rib Type G.I. Roofing (Gauge No. 24)		l.m.						
	5.1.2 Supply and Installation of 10mm thick single sided polyethylene foam for room insulation (whole roofing)		roll						

	5.1.3 Supply and Application of Roofing Sealant on Roofing System		lot						
	5.2 Finishes								
	Steel Finish								
	5.2.1 Repaint of Roofing and Roofing Accessories: 1 coat primer (Red Oxide); 2 finish coats: water-based roof paint; (Contractor to submit color swatch for approval before application)		Sq. m.						
	5.2.2 Repaint of whole structural steel framing (Steel Post and Steel truss including fascia board); 1 coat primer (Red Oxide); 2 finish coats: water-based roof paint; (Contractor to submit color swatch for approval before application)		lot						
	5.3 Wall System								
	5.3.1 Supply and Installation of ¼" thick Fiber Cement board (two sides)		pcs						
	5.3.2 Supply and Installation of 1" x 2" G.I tubular framing Schedule 40		pcs						
	5.3.3 Supply and Installation of 1" x 1" G.I. tubular window panel Schedule 40 (See attached plan)		Sq. m.						
	5.3.4 Supply and Installation of 1" x 1" G.I tubular for clothes line welded on existing trusses		lot						
	5.3.5 Consumables (Blind Rivets, Putty, etc.)								
	5.4 Door								

	5.4.1 Supply and Installation of 2" x 2" framing steel grill door on steel jamb with barrel bolt socket and accessories, including application of rust sealer 2-coats, 2.10m H x 1.0m W, (Contractor to submit shop drawing for approval before delivery and installation)		set						
	5.5 Others, pls. specify								
SUB-TOTAL (Architectural Works)									
6	PLUMBING WORKS								
	6.1 Supply and Installation of 1" Ø PPR Pipe Waterline System from Waterline System from Water Line Source		lot						
	6.2 Supply and Installation of (20 cm x 1m x 25 mm) Steel Grating Trench with epoxy primer		pcs						
	6.3 Supply and Installation of PVC 3" Drain Pipe connected to storm drain system		lot						
	6.4 Fittings and Accessories		lot						
	6.5 Others, pls. specify								
SUB-TOTAL (Plumbing Works)									
7	ELECTRICAL WORKS								
	7.1 Supply and Installation of Lighting Fixtures and Switch								
	7.1.2 Supply and Installation of 10W Bulb Light with receptacle		set						

	7.1.3 Supply and Installation of two gang switches		set						
	7.2 Supply and Installation of Wire and Wiring Devices including Megger Testing								
	7.2.1 Supply and Installation of 5.5 sq.m THHN Cu Wire (Multicoated)		lot						
	7.2.2 Supply and Installation of ¾" GI conduit flexible hose		lot						
	7.3 Supply and Installation of Boxes, outlet for appliances and fittings		lot						
	7.4 Others, pls. specify								
SUB-TOTAL (Electrical Works)									
GRAND TOTAL									

Certified Correct:

Name of Company

Signature of Bidder or Authorized Representative

Name and Designation

Date

**PLEASE USE THIS PRESCRIBED FORMAT IN
THIS BID FORM**

Bill of Quantities

Name of Project: Supply and Delivery of Labor and Materials for Repair of Facilities of Haven for Children and Marillac Hills of the DSWD-NCR

LOT 2: Repair of Facilities of Marillac Hills (Rehabilitation of Roofing, Ceiling and Windows of Dorms 2,3 and 4, Comfort Room of Dorms 3 and 4, Concrete Pad of Dietary Kitchen)

Location of the Project: DSWD-NCR-Marillac Hills, Northgate Avenue, Filinvest Corporate City, Alabang, Muntinlupa City

Project Duration: One Hundred Eighty-Five (185) Calendar Days

Total Project Cost: Php2,500,000.00

Item No.	Item Description	Quantity	Unit	Unit Material Equipment Unit Direct Cost	Material/Equipment Direct Cost	Labor Unit Direct Cost	Labor Direct Cost	Unit Direct Cost	Total Direct Cost
I	CONSTRUCTION STAGE								
1	GENERAL REQUIREMENTS								
	1.1 Mobilization and Demobilization		lot						
	1.2 Preparation of Design Plan and As Built Plan		lot						
SUB-TOTAL (General Requirements)									
2	CIVIL WORKS								
	2.1. At the Entrance Roof Area of Cottages 2, 3 and 4								
	2.1.1. Removal of Dilapidated Gutter		lot						
	2.1.2 Removal of Damaged Fascia Board		lot						
	2.1.3 Removal of Dilapidated Ceiling		lot						

	2.1.4 Removal of Lighting Receptacles		Lot						
	2.1.5 Removal of Dilapidated Roof		lot						
	2.2 At the Main Roofing of Cottages 2, 3 and 4		Lot						
	2.2.1 Removal of Dilapidated Flashing and Ridge Roll at Main Roof of Cottages 2, 3 and 4		Lot						
	2.2.2 Removal of Dilapidated Lighting Fixtures and Electrical Wirings		Lot						
	2.2.3 Removal of Rust on Roof through scraping, power spray and other apparatus		lot						
	2.2.4 Removal of Rust on Windows through scrapping, power spray and other apparatus (inside and outside portion including hinges)		Lot						
	2.2.5 Removal of Damaged Glass on windows		lot						
	2.2.6 Removal of Damaged Roof Louver Vent		Lot						
	2.2.7 Hauling of Debris (on specified location of the End-User)		lot						
	2.3 At Comfort Room at Dorm 3								
	2.3.1 Demolition and Restoration Works		Sq.m						
	2.4 At Comfort Room at Dorm 4								
	2.4.1 Demolition and Restoration Works		Sq.m						
	2.5 At Concrete Pad at Dietary Kitchen								
	2.5.1 Replacement of and Reorientation of		lot						

	Gas Pipe on Concrete Pad (Provide Gas Line Leak Test Certificate by a licensed Mechanical Engineer or Master Plumber)								
	2.5.2 Restoration Works of all damaged portion (including damaged tiles, Gas Stove, etc.)		Lot						
	2.5.3 Backfill for Concrete Pad		Lot						
	2.6 Others, Pls. Specify								
SUB-TOTAL (Civil Works)									
3	REINFORCED CONCRETE WORKS								
	3.1 At Concrete Pad at Dietary Kitchen								
	3.1.1 Structural Concrete (Class A)		Cu. m.						
	3.1.2 Reinforce Steel (Deformed Bar)		kg.						
	3.2 Others, pls. Specify								
SUB-TOTAL (Reinforced Concrete Works)									
4	MASONRY WORKS								
	4.1 At Comfort Room at Dorm 3								
	4.1.1 Supply and Installation of 4" CHB		Sq. m.						
	4.1.2 Plastering Works		Sq. m.						
	4.1.3 Supply and Installation of Rebar		Kg.						
	4.2 At Comfort Room at Dorm 4								
	4.2.1 Supply and Installation of 4" CHB		Sq. m.						
	4.2.2 Plastering Works		Sq. m.						

	4.2.3 Supply and Installation of Rebar		Kg.						
	4.3 Others, Pls. Specify								
SUB-TOTAL (At Main Roofing of Cottages 2, 3 and 4)									
5	ARCHITECTURE WORKS								
	5.1 At Entrance Roof Area at Cottages 2, 3 and 4								
	5.1.1 Structural Steel System								
	5.1.1.1 Supply and Installation of C Channel Fascia Board 2" x 4" x 3.5mm thk. With anti-corrosion primer		Pcs.						
	5.1.2 Roofing System								
	5.1.2.1 Supply and Installation of Pre painted Rib Type G.I Roofing (Gauge No. 24)		l.m.						
	5.1.2.2 Supply and Installation of Pre painted Flashing		l.m.						
	5.1.2.3 Supply and Installation Roof Gutter (Gauge No. 26) with strainer and other roofing accessories		l.m.						
	5.1.3 Finishes								
	5.1.3.1 Ceiling Finishes								
	5.1.3.1.1 Supply and Installation of 3/16" thick. Fiber Cement Ceiling		Pcs.						
	5.1.3.1.2 Supply and Installation of 1/2" thick Fiber Cement Fascia Board		Pcs.						
	5.1.3.1.3 Supply and Installation of Metal Furring		Pcs.						

	5.1.3.1.4 Supply and Installation of Polyethylene Foam for Roof Insulation		Roll						
	5.1.3.1.5 Supply and Application of Latex White		Gal.						
	5.1.3.1.6 Supply and Application of Acre Color (Contractor to submit color swatch for approval before application)		l.						
	5.1.3.1.7 Consumables (Joint Tape, Joint Putty, Baby Roller, Paint Brush 2", blind rivet 1/8"Ø x 1/2" Ø, blind rivet 1/8" Ø x 1/2" Ø etc.)_		Lot						
	5.2 At Main Roofing of Cottages 2, 3 and 4								
	5.2.1 Supply and Application of Rust Converter on cleaned roof		Gal.						
	5.2.2 Supply and Installation of Metal Louver Vent (Contractor to conduct site inspection)		Set						
	5.2.3 Supply and Installation of Ridge Roll		l.m						
	5.2.4 Supply and Application of Sealant on all roofing screw		Sq. m						
	5.2.5 Repaint of Roofing and Roofing Accessories: 1 coat primer (Red Oxide)? 2 finish coats: water based roof paint (Contractor to submit color swatch for approval before application)		Sq. m						
	5.2.6 Consumables (Tek screw, Paint		lot						

	Thinner, Paint Brush, etc.)								
	5.2.7 Finish								
	5.2.7.1 Ceiling Finish								
	5.2.7.1.1 Supply and Installation of 3/16" thick Fiber Cement Ceiling (provide suffice manhole)		Pcs.						
	5.2.7.1.2 Supply and Installation of 2" x 2" x 10' Rough Lumber		Pcs.						
	5.2.7.1.3 Supply and Installation of 3/16" thick Fiber Cement Ceiling Eaves (provide air vent with screen on corners)		Pcs.						
	5.2.7.1.4 Supply and Installation of 1/2" thick Fiber Cement Fascia Board at Main		Pcs.						
	5.2.7.1.5 Supply and Application of Latex White		Gal.						
	5.2.7.1.6 Supply and Application of Acre Color (Contractor to submit color swatch for approval before application)		l.						
	5.2.7.1.7 Supply and Installation of 1/2" Thick with one side insulation		roll						
	5.2.7.1.8 Consumables (Joint Tape, Joint Putty, Baby Roller, Paint Brush 2", blind rivet 1/8"Ø x 1/2" Ø, blind rivet 1/8" Ø x 1/2" Ø etc.)		lot						
	5.3 At Window of Cottages 2, 3 and 4								
	5.3.1 Supply and Installation of Steel Handle and Steel Hinge		Lot						

	5.3.2 Supply and Application of Rust Converter on cleaned window		Gal.						
	5.3.3 Repaint of Window framing: 1 coat primer (Red Oxide); 2 finish coats: water based roof paint; (Contractor to submit color swatch for approval before application)		Sq. m						
	5.3.4 Supply and Installation of 6mm. thick tempered glass (Contractor should conduct site inspection to verify the contract plan)		Sq. m						
	5.3.5 Consumables (Joint Tape, joint putty, baby roller , Paint brush 2", etc.)		lot						
	5.4 At Comfort Room at Dorm 3								
	5.4.1 Supply and Installation of PVC Flush Door for staff Comfort Room with Louver (Including application of wood sealer 2-coats and accessories 1.7m H x 1.0m W		Sq. m						
	5.4.2 Floor Finish								
	5.4.2.1 Supply and Installation of Ceramic Tiles (300 mm x 300 mm non-slip; including set on tile adhesive; setting with 3-5mm spacing between tiles. Contractor to submit Samples for approval)		Sq. m						
	5.4.3 Wall Finish								
	5.4.3.1 Smooth Plastered Paint Finish: Interior Surface – 1 coat primer (Acrytex Latex		Sq. m						

	White); 2 finish coats (Acrytex Texture Finish and Tinting Color); Contractor to submit samples for approval								
	5.4.3.2 Supply and Installation of Glazed Wall Tiles (300 mm x 300 mm; including set on tile adhesive; setting with 3-5 mm spacing between tiles: Contractor to submit samples for approval		Sq. m						
	5.4.4 Ceiling Finish								
	5.4.4.1 Repainting of ceiling 1 coat primer; 2 finish coats (Quick Dry Enamel Finish White); Contractor to submit sample swatch for approval		Sq. m						
	5.4.4.2 Supply and Installation of Granite Countertop (including ¾" thick Marine Plywood Open Cabinet Ducco Wood Sealer Finish and Cladding for P-trap)		Sq. m						
	5.4.4.3 Supply and Installation of phenolic partition with tubular support on shower area with epoxy paint finish; Contractor to submit sample swatch for approval		Sq. m						
	5.4.4.4 Supply and Installation of wooden locker cabinet (¾" thick Marine Plywood Wood Sealer Ducco Finish)		set						
	5.4.4.5 Repainting and Repair of Window		lot						
	5.5 At Comfort Room at Dorm 4								
	5.5.1 Supply and Installation of PVC		Sq. m						

	Flush Door for Staff comfort room with louver (including application of wood sealer 2-coats and accessories) 1.7m H x 1.0m W								
	5.5.2 Floor Finish								
	5.5.2.1 Supply and Installation of Ceramic Tiles (300 mm x 300 mm non-slip; including set on tile adhesive; setting with 3-5mm spacing between tiles. Contractor to submit Samples for		Sq. m						
	5.5.3 Wall Finish								
	5.5.3.1 Smooth Plastered Paint Finish: Interior Surface – 1 coat primer (Acrytex Latex White); 2 finish coats (Acrytex Texture Finish and Tinting Color); Contractor to submit samples for approval		Sq. m						
	5.5.3.2 Supply and Installation of Glazed Wall Tiles (300 mm x 300 mm; including set on tile adhesive; setting with 3-5 mm spacing between tiles: Contractor to submit samples for approval		Sq. m						
	5.5.4 Ceiling Finish								
	5.5.4.1 Repainting of ceiling 1 coat primer; 2 finish coats (Quick Dry Enamel Finish White); Contractor to submit sample swatch for approval		Sq. m						
	5.5.4.2 Supply and Installation of Granite Countertop (including ¾" thick Marine Plywood Open		Sq. m						

	Cabinet Ducco Wood Sealer Finish and Cladding for P-trap)								
	5.5.4.3 Supply and Installation of phenolic partition with tubular support on shower area with epoxy paint finish; Contractor to submit sample swatch for approval		Sq. m						
	5.5.4.4 Supply and Installation of wooden locker cabinet (3/4" thick Marine Plywood Wood Sealer Ducco Finish)		Set						
	5.5.4.5 Repainting and Repair of Window		lot						
	5.6 At Concrete Pad at Dietary Kitchen								
	5.6.1 Supply and installation of Stainless Range Hood Filter for Exhaust at Dietary Kitchen (2m x 2m)		unit						
	5.6.2 Supply and Installation of 1/4" thick Fiber Cement Cladding For Vertical Gas line								
	5.7 Others, Pls. specify								
SUB-TOTAL (Architecture Works)									
6	PLUMBING WORKS								
	6.1 At Comfort Room at Dorm 3								
	6.1.1 Supply and Installation of 1"Ø PPR Pipe with Stainless Steel Clamp Water Supply System		Lot						
	6.1.2 Soil, Waste and Vent System: Supply and Installation /Laying of Soil, waste and vent pipes and		Lot						

	fittings including connection to existing Septic tank								
	6.1.3 Plumbing Fixtures and Accessories								
	6.1.3.1 Supply and Installation of Water Closet and Brass Type Faucet		Unit						
	6.1.3.2 Supply and Installation of Lavatory		Unit						
	6.1.3.3 Supply and Installation of Wall Mounted Shower Head and Faucet		Unit						
	6.1.3.4 Supply and Installation of Floor Drain, Cleanouts and Other fittings		lot						
	6.2 At Comfort Room at Dorm 4								
	6.2.1 Supply and Installation of 1"Ø PPR Pipe with Stainless Steel Clamp Water Supply System		Lot						
	6.2.2 Soil, Waste and Vent System: Supply and Installation /Laying of Soil, waste and vent pipes and fittings including connection to existing Septic tank		Lot						
	6.2.3 Plumbing Fixtures and Accessories								
	6.2.3.1 Supply and Installation of Water Closet and Brass Type Faucet		Unit						
	6.2.3.2 Supply and Installation of Lavatory		Unit						

	6.2.3.3 Supply and Installation of Wall Mounted Shower Head and Faucet		Unit						
	6.2.3.4 Supply and Installation of Floor Drain, Cleanouts and Other fittings		lot						
	6.3 Others, pls. specify								
SUB-TOTAL (Plumbing Works)									
7	ELECTRICAL WORKS								
	7.1 At Entrance Roof Area of Cottages 2, 3 and 4								
	7.1.1 Supply and Installation of Wall mounted light switch 1 gang		Pcs.						
	7.1.2 Supply and Installation of Pinlight 5W with receptacle (Contractor to submit brochure or catalog for approval before installation)		Pcs.						
	7.2 Wires and Wiring Devices At Main Roofing of Cottages 2, 3 and 4								
	7.2.1 Supply and Installation of Wall Mounted light switch 2 gang		Pcs.						
	7.2.2 Supply and Installation of Wall Mounted Light Switch 1 gang (for pinlight)		Pcs.						
	7.2.3 Supply and Installation of LED Bulb 14W with plastic receptacle (Contractor to submit brochure or catalog for approval before installation)		Pcs,						
	7.2.4 Supply and Installation of Pinlight 5W with receptacle (Contractor to submit brochure or catalog		Pcs.						

	for approval before installation)								
	7.2.5 Wires and wiring devices: Supply and Installation of THHN wire #16 stranded		Box						
	7.3 At Comfort Room at Dorm 3								
	7.3.1 Supply and Installation of Lighting Fixtures (T8 Light with Diffuser) and 2-gang switch (contractor to submit brochure or catalog for approval of the End-User before installation)		lot						
	7.3.2 Supply and Installation of Wire and Wiring Devices		Lot						
	7.3.3 Supply and Installation of Conduits, Boxes and conduits		Lot						
	7.4 At Comfort Room at Dorm 4								
	7.4.1 Supply and Installation of Lighting Fixtures (T8 Light with Diffuser) and 2-gang switch (contractor to submit brochure or catalog for approval of the End-User before installation)		Lot						
	7.4.2 Supply and Installation of Wire and Wiring Devices		Lot						
	7.4.3 Supply and Installation of Conduits, Boxes and conduits		Lot						
	7.5 Others, pls. specify								
SUB-TOTAL (Electrical Works)									
GRAND TOTAL									

Certified Correct:

Name of Company

Signature of Bidder or Authorized Representative

Name and Designation

Date

**PLEASE USE THIS PRESCRIBED FORMAT IN
THIS BID FORM**

Section IX. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**
- ☐ (d) Special PCAB License in case of Joint Ventures; **and** registration for the type and cost of the contract to be bid; **and**
- ☐ (e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (f) Project Requirements, which shall include the following:
 - ☐ a. Organizational chart for the contract to be bid;
 - ☐ b. List of contractor’s key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
 - ☐ c. List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- ☐ (g) Original duly signed Omnibus Sworn Statement (OSS);

and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (h) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

- ☐ (i) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- ☐ (j) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- ☐ (k) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- ☐ (l) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- (m) Cash flow by quarter/month

BIDDING FORMS

Bid Form for the Procurement of Infrastructure Projects
[shall be submitted with the Bid]

**BID FORM
(PER LOT)**

Date : _____

Project Identification No.: _____

**To: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
National Capital Region
389 San Rafael cor Legarda Street, Manila**

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines² for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the

bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].

- I. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Annex I

Statement of Single Largest Completed Contract of Similar Nature Within the Last Three (3) Years Prior to the Date of Submission and Receipt of Bids, equivalent to at least Fifty percent (50%) of the ABC of this project.

LOT 1 - Repair of Facilities of Haven for Children (Minor Repairs at Narra, Kamagong, Yakal Cottages, Control Observation Room at Medical Allied Building and Laundry Building)

² currently based on GPPB Resolution No. 09-2020

Name of Client and Complete Address Contact Person Contact Number	Name of the Contract	Date of the Contract	Kinds of Goods	Amount of Contract	Duration of Contract

Any of the following documents must be attached:

- End-user's Acceptance/Completion; **or**
- Copy of official receipt(s) **or**
- Copy of Sales Invoice and Collection Receipt issued for the contract, if completed, which shall be attached to the statements.

{Note: Failure to submit a supporting document shall be a ground for disqualification}

Certified Correct:

Name of Company

Signature of Bidder or Authorized Representative

Name and Designation

Date

PLEASE USE THIS PRESCRIBED FORMAT IN THIS BID FORM

Annex I

Statement of Single Largest Completed Contract of Similar Nature Within the Last Three (3) Years Prior to the Date of Submission and Receipt of Bids, equivalent to at least Fifty percent (50%) of the ABC of this project.

LOT 2: Repair of Facilities of Marillac Hills (Rehabilitation of Roofing, Ceiling and Windows of Dorms 2,3 and 4, Comfort Room of Dorms 3 and 4, Concrete Pad of Dietary Kitchen)

Name of Client and Complete Address Contact Person Contact Number	Name of the Contract	Date of the Contract	Kinds of Goods	Amount of Contract	Duration of Contract

Any of the following documents must be attached:

- a. End-user's Acceptance/Completion; **or**
- b. Copy of official receipt(s) **or**
- c. Copy of Sales Invoice and Collection Receipt issued for the contract, if completed, which shall be attached to the statements.

{Note: Failure to submit a supporting document shall be a ground for disqualification}

Certified Correct:

Name of Company

Signature of Bidder or Authorized Representative

Name and Designation

Date

PLEASE USE THIS PRESCRIBED FORMAT IN THIS BID FORM

Annex II

Statement of All Ongoing Government and Private Contracts (Including Contracts Awarded but not yet Started)

1. All on-going contracts (including contracts awarded but not yet started, ***if ANY***)

Name of Client and Complete Address Contact Person Contact Number	Name of the Contract	Date and Status of the Contract	Kinds of Goods	Amount of Goods	Value of Outstanding Contracts	Purchase Order No./ or Date of Contracts	Duration of Contract

[Note: The following documents must be available upon request of the Bids and Award Committee (BAC) or designated Technical Working Group (TWG) during Post-Qualification to support this statement: (a) Contract or Purchase Order, (b) Notice of Award and (c) Notice to Proceed]

Instructions:

1. Statement of all on going contracts including those awarded but not yet started (government and private contracts which may be similar or not similar to the project being bid).
2. If there is no ongoing contract including those awarded but not yet started, state none or equivalent term.
3. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).

Certified Correct:

Name of Company

Signature of Bidder or Authorized Representative

Name and Designation

Date

****No attachments required****

PLEASE USE THE PRESCRIBED FORMAT IN THIS BID FORM

Annex III

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.
X-----X

BID SECURING DECLARATION
Project Identification No.: [Insert number]

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]*

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Annex IV

(Bidder's Company Letterhead)

**Supply and Delivery of Labor and Materials for Repair of Haven for Children and
Marillac Hills of the DSWD-NCR**

Invitation to Bid (ITB) No.22-10-13

Approved Budget for the Contract (ABC) – **[Pls. specify the ABC of the LOT to be bid]**

CERTIFICATE OF NET FINANCIAL CONTRACTING CAPACITY (NFCC)

(Please show figures at how you arrived at the NFCC)

This is to certify that our **Net Financial Contracting Capacity (NFCC)** is _____
 _____ (Php _____) which is at least
 equal to the total ceiling price we are bidding. The amount is computed as follows:

CA	=	Current Assets	P
Less:			-
CL	=	Current Liabilities	P
Sub-Total 1			P
			X 15
Sub-Total 2			P
Less:			-
C	=	Value of all outstanding or uncompleted portions of the projects under on-going contracts, including awarded contracts yet to be started coinciding with the contract for this Project	P
NFCC			P

Issued this _____ day of _____, 2022.

Note:

1. The phrase "value of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, which refers to the values of the current assets and current liabilities reflected in the Audited Financial Statements.
2. The value of all outstanding or uncompleted contracts refers to those listed in Annex II.
3. The detailed computation must be shown using the formula provided above.
4. The NFCC computation must be at least equal to the ABC of the project
5. Any misrepresentation in the NFCC shall be a ground for disqualification.

Certified Correct:

 Name of Company

 Signature of Bidder or Authorized Representative

 Name and Designation

 Date

**PLEASE USE THIS PRESCRIBED FORMAT IN
 THIS BID FORM**

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*
[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];
[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];
2. *[Select one, delete the other:]*
[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;
[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*
[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee

(BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Annex VI-A

ORIGINAL TECHNICAL COMPONENT

TO : ATTY. MICHAEL JOSEPH J. LORICO
CHAIRPERSON
BIDS AND AWARDS COMMITTEE

FROM : _____
(Name of Bidder in Capital Letter)

ADDRESS : _____
(Address of Bidder in Capital Letter)

PROJECT : _____

BID REF NO. : _____

ABC : PHP _____

DO NOT OPEN BEFORE: Date and Time of Bid Opening

COPY 1 TECHNICAL COMPONENT

TO : ATTY. MICHAEL JOSEPH J. LORICO
CHAIRPERSON
BIDS AND AWARDS COMMITTEE

FROM : _____
(Name of Bidder in Capital Letter)

ADDRESS : _____
(Address of Bidder in Capital Letter)

PROJECT : _____

BID REF NO. : _____

ABC : PHP _____

DO NOT OPEN BEFORE: Date and Time of Bid Opening

COPY 2 TECHNICAL COMPONENT

TO : ATTY. MICHAEL JOSEPH J. LORICO
CHAIRPERSON
BIDS AND AWARDS COMMITTEE

FROM : _____
(Name of Bidder in Capital Letter)

ADDRESS : _____
(Address of Bidder in Capital Letter)

PROJECT : _____

BID REF NO. : _____

ABC : PHP _____

DO NOT OPEN BEFORE: Date and Time of Bid Opening

TECHNICAL COMPONENT

TO : ATTY. MICHAEL JOSEPH J. LORICO
CHAIRPERSON
BIDS AND AWARDS COMMITTEE

FROM : _____
(Name of Bidder in Capital Letter)

ADDRESS : _____
(Address of Bidder in Capital Letter)

PROJECT : _____

BID REF NO. : _____

ABC : PHP _____

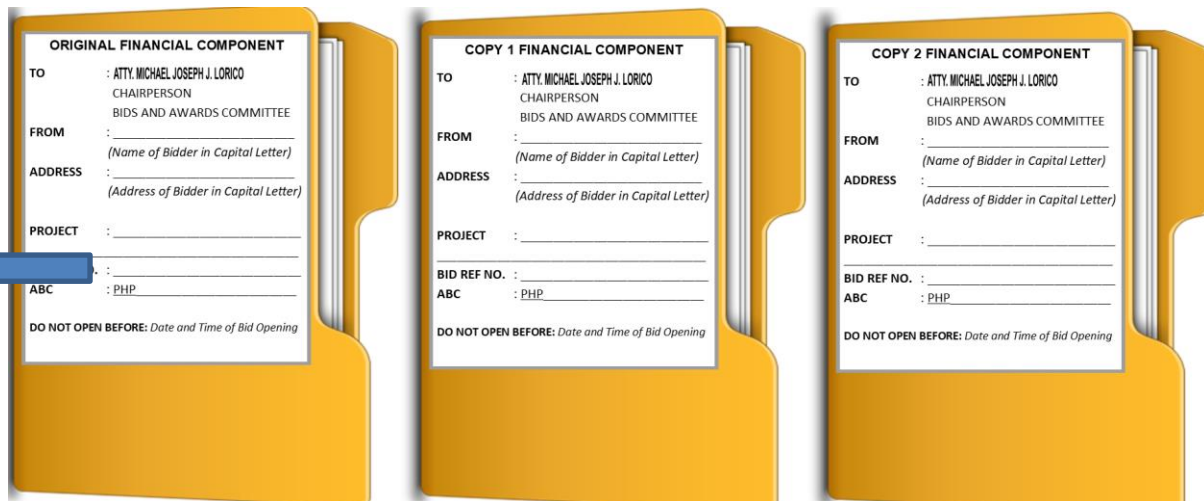
DO NOT OPEN BEFORE: Date and Time of Bid Opening

SEALED AND SIGNED

DO NOT OPEN BEFORE:
(Date and Time of Bid Opening)

SEALED AND SIGNED

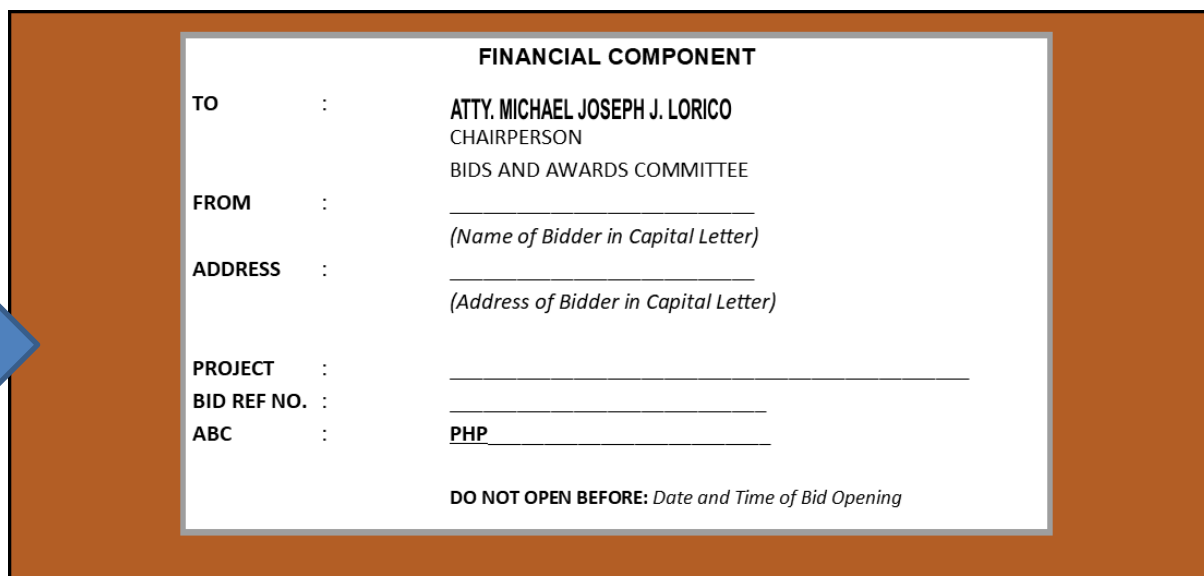
Annex VI-B



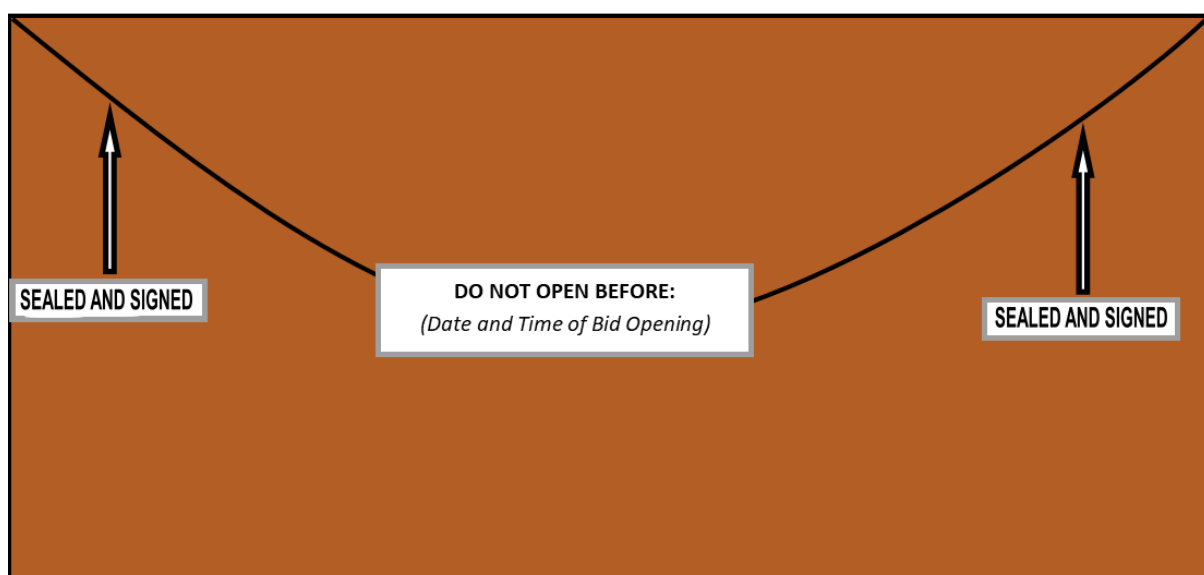
ORIGINAL FINANCIAL COMPONENT	
TO	: ATTY. MICHAEL JOSEPH J. LORICO CHAIRPERSON BIDS AND AWARDS COMMITTEE
FROM	: _____ (Name of Bidder in Capital Letter)
ADDRESS	: _____ (Address of Bidder in Capital Letter)
PROJECT	: _____
BID REF NO.	: _____
ABC	: PHP
DO NOT OPEN BEFORE: Date and Time of Bid Opening	

COPY 1 FINANCIAL COMPONENT	
TO	: ATTY. MICHAEL JOSEPH J. LORICO CHAIRPERSON BIDS AND AWARDS COMMITTEE
FROM	: _____ (Name of Bidder in Capital Letter)
ADDRESS	: _____ (Address of Bidder in Capital Letter)
PROJECT	: _____
BID REF NO.	: _____
ABC	: PHP
DO NOT OPEN BEFORE: Date and Time of Bid Opening	

COPY 2 FINANCIAL COMPONENT	
TO	: ATTY. MICHAEL JOSEPH J. LORICO CHAIRPERSON BIDS AND AWARDS COMMITTEE
FROM	: _____ (Name of Bidder in Capital Letter)
ADDRESS	: _____ (Address of Bidder in Capital Letter)
PROJECT	: _____
BID REF NO.	: _____
ABC	: PHP
DO NOT OPEN BEFORE: Date and Time of Bid Opening	



FINANCIAL COMPONENT	
TO	: ATTY. MICHAEL JOSEPH J. LORICO CHAIRPERSON BIDS AND AWARDS COMMITTEE
FROM	: _____ (Name of Bidder in Capital Letter)
ADDRESS	: _____ (Address of Bidder in Capital Letter)
PROJECT	: _____
BID REF NO.	: _____
ABC	: <u>PHP</u>
DO NOT OPEN BEFORE: Date and Time of Bid Opening	



DO NOT OPEN BEFORE:	
(Date and Time of Bid Opening)	

SEALED AND SIGNED

SEALED AND SIGNED

Annex VI - C

TECHNICAL COMPONENT ENVELOPE	
TO :	ATTY. MICHAEL JOSEPH J. LORICO
FROM :	
ADDRESS :	
PROJECT :	
BID REF No. :	
ABC :	

FINANCIAL COMPONENT	
TO :	ATTY. MICHAEL JOSEPH J. LORICO CHAIRPERSON BIDS AND AWARDS COMMITTEE
FROM :	<u>(Name of Bidder in Capital Letter)</u>
ADDRESS :	<u>(Address of Bidder in Capital Letter)</u>
PROJECT :	<u></u>
BID REF NO. :	<u></u>
ABC :	<u>PHP</u>
DO NOT OPEN BEFORE: <i>Date and Time of Bid Opening</i>	

TO :	ATTY. MICHAEL JOSEPH J. LORICO CHAIRPERSON BIDS AND AWARDS COMMITTEE
FROM :	<u>(Name of Bidder in Capital Letter)</u>
ADDRESS :	<u>(Address of Bidder in Capital Letter)</u>
PROJECT :	<u></u>
BID REF NO. :	<u></u>
ABC :	<u>PHP</u>
DO NOT OPEN BEFORE: <i>Date and Time of Bid Opening</i>	

SEALED AND SIGNED	DO NOT OPEN BEFORE: <i>(Date and Time of Bid Opening)</i>	SEALED AND SIGNED
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