Department of Social Welfare and Development National Capital Region 389 San Rafael Cor. Legarda Sts. Manila MEMORANDUM File/ Ref. No. Date: January 04, 2021 TO ALL OFFICIALS, PERMANENT, CONTRACTUAL AND CASUAL EMPLOYEES DSWD-NCR THE REGIONAL DIRECTOR DSWD-NCR

This has reference to the full implementation of web-based electronic filing system for Statement of Assets, Liabilities and Net Worth (e-SALN) of government officials and employees which took effect on September 27, 2017.

Relative to this, please submit Two (2) copies of duly accomplished SALN to Personnel Administration Section on or before March 12, 2021 for onward submission of all the original copies of the SALNs together with the corresponding electronic/ scanned copies to the Office of the Ombudsman.

Attached is a copy of the SALN for your information and strict compliance.

SUBMISSION OF SALN FOR CY 2020

VICENTE GREGORIO B. TOMAS

SUBJECT

DSWD-NCR RECORDS MANAGEMENT SECTION

Received by: 14 7-21
Date/Time: 5145

Revised as of January 2015 Per CSC Resolution No. 1500088 Promulgated on January 23, 201

SWORN STATEMENT OF ASSETS, LIABILITIES AND NET WORTH

		As of					
			Required by R.A.	5713)			
Not	e: Husband and wife w						or separately.
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ADDRESS:	(Family Name)	(First Name)	(M.I.)	AGENCY/OFFICE OFFICE ADDRESS			
SPOUSE:				POSITION:			(60)
	(Family Name)	(First Name)	(M.I.)	AGENCY/OFFICE OFFICE ADDRESS			
NORTH WORKS AND ALL							
UNMARRI	ED CHILDREN BE		(18) YEARS (LARANT'	25-25
	NAM	ь		DATE OF BIRTH	E		AGE
)							
		ASSETS, LI	ABILITIES AN	D NETWORTH			
	(Including	those of the spou	se and unma rr	ied children belo ant's household,	w eighte	een (18)	
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	1						
b. Person	al Properties*					Subtotal:	
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						Subtotal :	
						AUTHORIA MONA	
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	5.75			AL LIABILITI otal Liabilitie	
(of Declarant / Declarant	BUSINESS INTE	RESTS AND	v Eighteen (18) ye	ars of Age Living i	n Declarant's Household)
AME OF ENTITY/BUSINESS ENTERPRISE	We do not have		NATURE OF	F BURINESS OR PINANCIAL ECTION	DATE OF ACQUISITION O
	RELATIVE the Fourth Degree of I/ We do not kno RELATION	Consanguinity o w of any rela		also Bilas, Balae o overnment seri	rice)
0	he Fourth Degree of I/ We do not kno	Consanguinity o w of any rela	r Affinity. Include tive/s in the go	also Bilas, Balae o overnment seri	rice)
I hereby certify business interests and fine the eighteen (18) years of a enumerated are names of affinity.	that these are nancial connecting living in my my relatives in orize the Ombusiate government w my assets, list spouse and u	true and co- ions, includir household, the government dsman or h a agencies, abilities, net	rect statement and that to ment within the is/her duly a including the worth, busine lidren below	also Bilas, Balae of overnment serious of my asset y spouse and the best of me fourth civil of the burning authorized reprine Bureau of ess interests a 18 years of au	ets, liabilities, net work unmarried children belong knowledge, the above degree of consanguinity resentative to obtain a Internal Revenue su and financial connection ge living with me in
I hereby certify business interests and fine eighteen (18) years of a commerciated are names of affinity. I hereby authorized appropriate that may sho to include those of my	that these are nancial connecting living in my my relatives in orize the Ombusiate government w my assets, list spouse and u	true and co- ions, includir household, the government dsman or h a agencies, abilities, net	rect statement and that to ment within the is/her duly a including the worth, busine lidren below	nts of my asset y spouse and the best of me efourth civil of the best of me est interests a la years of aged office in government.	ets, liabilities, net work unmarried children belong knowledge, the about degree of consanguinity resentative to obtain a Internal Revenue su and financial connection ge living with me in



MC No. 09, s. 2020

MEMORANDUM CIRCULAR

TO

: ALL HEADS OF CONSTITUTIONAL BODIES: DEPARTMENTS: BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT: LOCAL GOVERNMENT UNITS, GOVERNMENT OWNED OR CONTROLLED CORPORATIONS; AND STATE COLLEGES AND UNIVERSITIES

SUBJECT

: Filing and Submission of the Revised Statement of Assets, Liabilities and Net Worth (SALN) Form for the Year 2020

Pursuant to CSC Resolution No. 2000523 dated April 3, 2020, the Commission resolves to adopt the following guidelines in the filing and submission of the Statement of Assets, Liabilities and Net Worth (SALN) Form for the year 2020:

- 1. All public officials and employees are given additional period of sixty (60) days from April 30, 2020, the last day of filing of the Statement of Assets, Liabilities and Net Worth (SALN) Form for the year 2019 pursuant to Section 8 of Republic Act No. 6713 (Code of Conduct and Ethical Standards of Public Officials and Employees), or until June 30, 2020, to file their SALN Forms with their respective agencies, unless the circumstances require otherwise.
- Those filing their SALN Forms between the period after April 30, 2020 and June 30, 2020 shall not be subjected to any administrative case relating to the nonfiling of the SALN Form. However, those not filing their SALN Forms shall still be liable if they fail to file the same by June 30, 2020.
- 3. The last day of submission of the SALN Forms by all departments, agencies and offices to the appropriate repository agencies is extended from June 30, 2020 to August 31, 2020.
- 4. The foregoing parameters shall be subject to changes in case of any further issuances by the appropriate authorities, department and/or task force pertaining to the national emergency brought by COVID-19.

 The proper form to be used by all public officials and employees for the annual filing and submission of the SALN for the year 2020 shall be the Revised SALN Form (Revised as of January 2015) together with the Additional Sheets Form (Revised as of January 2015).

For your guidance.

ALICIA dela ROSA-BALA

Chairperson

03 April 2020