



**PLACE OF ASSIGNMENT:**  
**DSWD CENTRAL OFFICE**

**PLACE OF EXAMINATION AND INTERVIEW:**  
**DSWD CENTRAL OFFICE, IBP ROAD, BATASAN**  
**COMPLEX, CONSTITUTION HILLS, QUEZON CITY**

**NOTE: QUALIFIED APPLICANTS MUST SUBMIT/ATTACH THE  
NECESSARY DOCUMENTS IN A COMBINED PDF FILE FORMAT WITH  
AT LEAST 1 MB USING THIS LINK [HTTPS://COMBINEPDF.COM/](https://combinepdf.com/)**

WE WISH TO INFORM YOU THAT THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) CENTRAL OFFICE HAS ONE (1) VACANT CONTRACT OF SERVICE POSITIONS WITH DETAILS AS FOLLOWS:

**OFFICE: INFORMATION AND COMMUNICATIONS TECHNOLOGY MANAGEMENT SERVICE**

**POSITION :** INFORMATION TECHNOLOGY OFFICER II  
(PROJECT MANAGER)

**ITEM NUMBER :** 003170

**SALARY GRADE :** PHP 71,511.00

**PLACE OF ASSIGNMENT :** INFORMATION AND COMMUNICATIONS TECHNOLOGY  
MANAGEMENT SERVICE

**CSC – PRESCRIBED QUALIFICATION STANDARD**

**EDUCATION :** BACHELOR'S DEGREE RELEVANT TO THE JOB

**TRAINING :** SIXTEEN (16) HOURS OF RELEVANT TRAINING

**EXPERIENCE :** THREE (3) YEARS OF RELEVANT EXPERIENCE

**ELIGIBILITY :** NONE REQUIRED

**PREFERRED QUALIFICATIONS (COMPETENCY-BASED)**

**EDUCATION :** BACHELOR'S DEGREE IN BUSINESS, IT, OR A RELATED FIELD  
PROJECT MANAGEMENT PROFESSIONAL (PMP)  
CERTIFICATION OR EQUIVALENT

**TRAINING :** EIGHT (8) HOURS OF RELEVANT TRAINING

**EXPERIENCE :** 5+ YEARS OF EXPERIENCE IN MANAGING COMPLEX  
PROJECTS, PREFERABLY WITHIN THE DIGITAL  
TRANSFORMATION SPACE; AND A PROVEN TRACK RECORD OF  
DELIVERING PROJECTS ON TIME AND WITHIN BUDGET

**ELIGIBILITY :** NONE REQUIRED



## COMPETENCY REQUIREMENTS

1. STRONG UNDERSTANDING OF PROJECT MANAGEMENT METHODOLOGIES AND BEST PRACTICES, INCLUDING AGILE AND SCRUM;
2. EXPERIENCE WITH PROJECT MANAGEMENT TOOLS AND SOFTWARE, SUCH AS MICROSOFT PROJECT, TRELLO, OR ASANA;
3. EXCELLENT COMMUNICATION, NEGOTIATION, AND PROBLEM-SOLVING SKILLS; AND
4. KNOWLEDGE OF DIGITAL TRANSFORMATION PRINCIPLES AND TECHNOLOGIES

## JOB DESCRIPTION

AS A PROJECT MANAGER, YOU WILL PLAY A PIVOTAL ROLE IN REVOLUTIONIZING SOCIAL SERVICE DELIVERY IN THE PHILIPPINES. YOU WILL BE RESPONSIBLE FOR PLANNING, EXECUTING, AND CLOSING PROJECTS, ENSURING THAT THEY ALIGN WITH DSWD'S STRATEGIC GOALS AND DELIVER TANGIBLE BENEFITS. YOUR LEADERSHIP AND DIRECTION WILL BE ESSENTIAL IN NAVIGATING THE COMPLEXITIES OF DIGITAL TRANSFORMATION INITIATIVES AND ENSURING THEIR SUCCESS.

WE WISH TO INFORM YOU THAT THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) CENTRAL OFFICE HAS ONE (1) VACANT CONTRACT OF SERVICE POSITIONS WITH DETAILS AS FOLLOWS:

**OFFICE: INFORMATION AND COMMUNICATIONS TECHNOLOGY MANAGEMENT SERVICE**

**POSITION :** INFORMATION TECHNOLOGY OFFICER I  
(FULL-STACK WEB APPLICATION DEVELOPER)

**ITEM NUMBER :** 003181

**SALARY GRADE :** PHP 51, 357.00

**PLACE OF ASSIGNMENT :** INFORMATION AND COMMUNICATIONS TECHNOLOGY  
MANAGEMENT SERVICE

**CSC – PRESCRIBED QUALIFICATION STANDARD**

**EDUCATION :** BACHELOR’S DEGREE RELEVANT TO THE JOB

**TRAINING :** EIGHT (8) HOURS OF RELEVANT TRAINING

**EXPERIENCE :** TWO (2) YEARS OF RELEVANT EXPERIENCE

**ELIGIBILITY :** NONE REQUIRED

**PREFERRED QUALIFICATIONS (COMPETENCY-BASED)**

**EDUCATION :** BACHELOR'S DEGREE IN COMPUTER SCIENCE,  
INFORMATION TECHNOLOGY, OR A RELATED FIELD

**TRAINING :** EIGHT (8) HOURS OF RELEVANT TRAINING

**EXPERIENCE :** MORE THAN THREE (3) YEARS OF EXPERIENCE IN  
FULL-STACK WEB APPLICATION DEVELOPMENT

**ELIGIBILITY :** NONE REQUIRED



## COMPETENCY REQUIREMENTS

1. EXCELLENT PROBLEM-SOLVING, COMMUNICATION, AND TEAMWORK SKILLS.
2. A STRONG DESIRE TO CREATE POSITIVE CHANGE THROUGH TECHNOLOGY.
3. PROFICIENCY IN HTML5, CSS3, JAVASCRIPT, AND MODERN WEB DEVELOPMENT FRAMEWORKS SUCH AS REACT, ANGULAR, OR VUE.JS.
4. SOLID BACK-END DEVELOPMENT EXPERIENCE USING NODE.JS, PYTHON, PHP, OR LARAVEL.
5. EXPERIENCE WITH RELATIONAL AND NOSQL DATABASES SUCH AS MYSQL, POSTGRESQL, MONGODB, OR REDIS.
6. PROFICIENCY IN RESTFUL APIS AND API INTEGRATIONS.
7. FAMILIARITY WITH CLOUD INFRASTRUCTURE AND SERVICES SUCH AS AWS, AZURE, OR GOOGLE CLOUD.
8. KNOWLEDGE OF BEST PRACTICES IN SOFTWARE DEVELOPMENT, INCLUDING AGILE METHODOLOGIES AND VERSION CONTROL SYSTEMS (E.G., GIT).

## JOB DESCRIPTION

AS A VITAL MEMBER OF OUR DX TEAM, YOU WILL BE IMMERSED IN A WORLD OF EXCITING CHALLENGES, BOUNDLESS OPPORTUNITIES, AND REWARDING EXPERIENCES. YOU WILL PLAY A CRUCIAL ROLE IN TRANSFORMING SOCIAL SERVICES DELIVERY IN THE PHILIPPINES BY WORKING ON CUTTING-EDGE PROJECTS, COLLABORATING WITH A DEDICATED TEAM OF EXPERTS, AND CONTRIBUTING TO A BRIGHTER FUTURE FOR COUNTLESS INDIVIDUALS.

WE WISH TO INFORM YOU THAT THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) CENTRAL OFFICE HAS ONE (1) VACANT CONTRACT OF SERVICE POSITIONS WITH DETAILS AS FOLLOWS:

**OFFICE: INFORMATION AND COMMUNICATIONS TECHNOLOGY MANAGEMENT SERVICE**

**POSITION :** INFORMATION TECHNOLOGY OFFICER I  
(UI/UX DESIGNER)

**ITEM NUMBER :** 003182

**SALARY GRADE :** PHP 51, 357.00

**PLACE OF ASSIGNMENT :** INFORMATION AND COMMUNICATIONS TECHNOLOGY  
MANAGEMENT SERVICE

**CSC – PRESCRIBED QUALIFICATION STANDARD**

**EDUCATION :** BACHELOR’S DEGREE RELEVANT TO THE JOB

**TRAINING :** EIGHT (8) HOURS OF RELEVANT TRAINING

**EXPERIENCE :** TWO (2) YEARS OF RELEVANT EXPERIENCE

**ELIGIBILITY :** NONE REQUIRED

**PREFERRED QUALIFICATIONS (COMPETENCY-BASED)**

**EDUCATION :** BACHELOR’S DEGREE IN GRAPHIC DESIGN,  
INTERACTION DESIGN, OR A RELATED FIELD

**TRAINING :** EIGHT (8) HOURS OF RELEVANT TRAINING

**EXPERIENCE :** MORE THAN THREE (3) YEARS OF EXPERIENCE IN UI/UX  
DESIGN, WITH A STRONG PORTFOLIO DEMONSTRATING YOUR  
DESIGN SKILLS; EXCELLENT COMMUNICATION,  
COLLABORATION, AND PROBLEM-SOLVING ABILITIES; AND  
PASSION FOR CREATING POSITIVE CHANGE THROUGH  
TECHNOLOGY AND DESIGN

**ELIGIBILITY :** NONE REQUIRED



## COMPETENCY REQUIREMENTS

AS UI/UX DESIGNER AT DSWD, YOU WILL PLAY A VITAL ROLE IN ENSURING THE SUCCESS OF OUR DIGITAL TRANSFORMATION BY CRAFTING USER-CENTERED DESIGNS THAT FOSTER USER ADOPTION, EFFICIENCY, ACCESSIBILITY, AND SATISFACTION. YOU WILL HAVE THE UNIQUE OPPORTUNITY TO SHAPE THE FUTURE OF SOCIAL WELFARE IN THE PHILIPPINES, WORKING CLOSELY WITH A DEDICATED TEAM OF EXPERTS ON CUTTING-EDGE PROJECTS THAT WILL MAKE A TANGIBLE DIFFERENCE IN THE LIVES OF MILLIONS.

## JOB DESCRIPTION

1. PROFICIENCY IN UI/UX DESIGN TOOLS SUCH AS SKETCH, ADOBE XD, FIGMA, OR INVISION;
2. SOLID UNDERSTANDING OF USER-CENTERED DESIGN PRINCIPLES, ACCESSIBILITY GUIDELINES, AND USABILITY BEST PRACTICES;
3. EXPERIENCE WITH RESPONSIVE DESIGN FOR WEB AND MOBILE APPLICATIONS;
4. STRONG KNOWLEDGE OF HTML, CSS, AND BASIC JAVASCRIPT;
5. ABILITY TO CREATE WIREFRAMES, MOCKUPS, PROTOTYPES, AND USER FLOWS; AND
6. EXPERIENCE IN GATHERING AND INCORPORATING USER FEEDBACK FOR CONTINUOUS IMPROVEMENT.

WE WISH TO INFORM YOU THAT THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) CENTRAL OFFICE HAS ONE (1) VACANT CONTRACT OF SERVICE POSITIONS WITH DETAILS AS FOLLOWS:

**OFFICE: INFORMATION AND COMMUNICATIONS TECHNOLOGY MANAGEMENT SERVICE**

**POSITION :** INFORMATION TECHNOLOGY OFFICER I  
(SOFTWARE QUALITY ENGINEER)

**ITEM NUMBER :** 003183

**SALARY GRADE :** PHP 51, 357.00

**PLACE OF ASSIGNMENT :** INFORMATION AND COMMUNICATIONS TECHNOLOGY  
MANAGEMENT SERVICE

**CSC – PRESCRIBED QUALIFICATION STANDARD**

**EDUCATION :** BACHELOR’S DEGREE RELEVANT TO THE JOB

**TRAINING :** EIGHT (8) HOURS OF RELEVANT TRAINING

**EXPERIENCE :** TWO (2) YEARS OF RELEVANT EXPERIENCE

**ELIGIBILITY :** NONE REQUIRED

**PREFERRED QUALIFICATIONS (COMPETENCY-BASED)**

**EDUCATION :** BACHELOR’S DEGREE IN GRAPHIC DESIGN,  
INTERACTION DESIGN, OR A RELATED FIELD

**TRAINING :** EIGHT (8) HOURS OF RELEVANT TRAINING

**EXPERIENCE :** MORE THAN THREE (3) YEARS OF EXPERIENCE IN SOFTWARE  
QUALITY ASSURANCE AND TESTING; EXCELLENT  
COMMUNICATION, COLLABORATION, AND PROBLEM-SOLVING  
ABILITIES; AND A STRONG COMMITMENT TO DRIVING  
EXCELLENCE AND QUALITY IN SOFTWARE DEVELOPMENT

**ELIGIBILITY :** NONE REQUIRED



## COMPETENCY REQUIREMENTS

AS A KEY MEMBER OF OUR DX TEAM, YOU WILL PLAY AN ESSENTIAL ROLE IN DRIVING THE SUCCESS OF DSWD'S DIGITAL TRANSFORMATION STRATEGY BY IMPLEMENTING RIGOROUS TESTING AND QUALITY ASSURANCE PROCESSES. YOU WILL WORK ON CUTTING-EDGE PROJECTS, COLLABORATE WITH A DEDICATED TEAM OF EXPERTS, AND CONTRIBUTE TO A BRIGHTER FUTURE FOR COUNTLESS INDIVIDUALS IN NEED OF SOCIAL SERVICES.

## JOB DESCRIPTION

1. PROFICIENCY IN VARIOUS TESTING METHODOLOGIES, INCLUDING FUNCTIONAL, PERFORMANCE, SECURITY, AND ACCESSIBILITY TESTING.
2. EXPERIENCE WITH TESTING TOOLS AND FRAMEWORKS, SUCH AS SELENIUM, JUNIT, TESTNG, OR PYTEST.
3. FAMILIARITY WITH CONTINUOUS INTEGRATION AND CONTINUOUS DELIVERY (CI/CD) PIPELINES AND TOOLS.
4. KNOWLEDGE OF AGILE SOFTWARE DEVELOPMENT METHODOLOGIES AND BEST PRACTICES.
5. STRONG UNDERSTANDING OF WEB TECHNOLOGIES, MOBILE APPLICATION TESTING, AND SOFTWARE DEVELOPMENT PROCESSES.

WE WISH TO INFORM YOU THAT THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) CENTRAL OFFICE HAS ONE (1) VACANT CONTRACT OF SERVICE POSITIONS WITH DETAILS AS FOLLOWS:

**OFFICE: INFORMATION AND COMMUNICATIONS TECHNOLOGY MANAGEMENT SERVICE**

**POSITION :** INFORMATION TECHNOLOGY OFFICER I  
(CYBER SECURITY PROFESSIONAL)

**ITEM NUMBER :** 003178

**SALARY GRADE :** PHP 51, 357.00

**PLACE OF ASSIGNMENT :** INFORMATION AND COMMUNICATIONS TECHNOLOGY  
MANAGEMENT SERVICE

**CSC – PRESCRIBED QUALIFICATION STANDARD**

**EDUCATION :** BACHELOR'S DEGREE RELEVANT TO THE JOB

**TRAINING :** EIGHT (8) HOURS OF RELEVANT TRAINING

**EXPERIENCE :** TWO (2) YEARS OF RELEVANT EXPERIENCE

**ELIGIBILITY :** NONE REQUIRED

**PREFERRED QUALIFICATIONS (COMPETENCY-BASED)**

**EDUCATION :** BACHELOR'S DEGREE IN COMPUTER SCIENCE,  
INFORMATION TECHNOLOGY, OR A RELATED FIELD  
PROFESSIONAL CERTIFICATIONS SUCH AS CISSP, CEH,  
OR CISM IS HIGHLY DESIRABLE

**TRAINING :** EIGHT (8) HOURS OF RELEVANT TRAINING

**EXPERIENCE :** MORE THAN THREE (3) YEARS OF EXPERIENCE IN  
CYBERSECURITY, PREFERABLY IN A DIGITAL  
TRANSFORMATION CONTEXT; EXCELLENT  
PROBLEM-SOLVING, COMMUNICATION,  
AND TEAMWORK SKILLS; AND A STRONG DESIRE TO CREATE  
POSITIVE CHANGE THROUGH TECHNOLOGY

**ELIGIBILITY :** NONE REQUIRED



## COMPETENCY REQUIREMENTS

BY WORKING WITH VARIOUS DOMESTIC AND INTERNATIONAL PARTNERS, YOU'LL GAIN INVALUABLE EXPOSURE TO CUTTING-EDGE TECHNOLOGIES, TOOLS, AND GLOBAL PERSPECTIVES. YOU'LL COLLABORATE WITH SEASONED PROFESSIONALS, ENHANCING YOUR SKILLS WHILE LEARNING BEST PRACTICES IN CYBERSECURITY. ADDITIONALLY, YOU'LL BUILD A DIVERSE PROFESSIONAL NETWORK AND ACCESS RESOURCES THAT ENSURE THE SUCCESS OF YOUR CYBERSECURITY INITIATIVES.

## JOB DESCRIPTION

1. EXPERTISE IN NETWORK SECURITY, APPLICATION SECURITY, VULNERABILITY MANAGEMENT, AND INFRASTRUCTURE SECURITY
2. KNOWLEDGE OF RISK ASSESSMENT, THREAT MODELING, AND VULNERABILITY MANAGEMENT
3. PROFICIENCY IN CYBERSECURITY TOOLS, SECURITY FRAMEWORKS, STANDARDS (NIST, ISO, OWASP, ETC.), AND BEST PRACTICES
4. EXPERIENCE WITH CLOUD SECURITY AND RELEVANT PLATFORMS (E.G., AWS, AZURE, GOOGLE CLOUD)
5. FAMILIARITY WITH SECURITY COMPLIANCE STANDARDS AND REGULATIONS (E.G., GDPR, HIPAA)
6. EXPERIENCE WITH SECURITY TOOLS SUCH AS FIREWALLS, INTRUSION DETECTION/PREVENTION SYSTEMS, AND SECURITY INFORMATION AND EVENT MANAGEMENT (SIEM) SOLUTIONS
7. KNOWLEDGE OF SECURITY PROTOCOLS, ENCRYPTION, AND AUTHENTICATION MECHANISMS
8. UNDERSTANDING OF SECURE SOFTWARE DEVELOPMENT PRACTICES AND SECURE CODING TECHNIQUES

WE WISH TO INFORM YOU THAT THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) CENTRAL OFFICE HAS ONE (1) VACANT CONTRACT OF SERVICE POSITIONS WITH DETAILS AS FOLLOWS:

**OFFICE: INFORMATION AND COMMUNICATIONS TECHNOLOGY MANAGEMENT SERVICE**

**POSITION :** INFORMATION TECHNOLOGY OFFICER I  
(DATA PRIVACY OFFICER)

**ITEM NUMBER :** 003179

**SALARY GRADE :** PHP 51, 357.00

**PLACE OF ASSIGNMENT :** INFORMATION AND COMMUNICATIONS TECHNOLOGY  
MANAGEMENT SERVICE

**CSC – PRESCRIBED QUALIFICATION STANDARD**

**EDUCATION :** BACHELOR’S DEGREE RELEVANT TO THE JOB

**TRAINING :** EIGHT (8) HOURS OF RELEVANT TRAINING

**EXPERIENCE :** TWO (2) YEARS OF RELEVANT EXPERIENCE

**ELIGIBILITY :** NONE REQUIRED

**PREFERRED QUALIFICATIONS (COMPETENCY-BASED)**

**EDUCATION :** BACHELOR’S DEGREE IN COMPUTER SCIENCE, INFORMATION  
TECHNOLOGY, OR A RELATED FIELD; AND PROFESSIONAL  
CERTIFICATIONS SUCH AS CIPP, CIPM, OR CIPT ARE HIGHLY  
DESIRABLE

**TRAINING :** EIGHT (8) HOURS OF RELEVANT TRAINING

**EXPERIENCE :** MORE THAN THREE (3) YEARS OF EXPERIENCE IN DATA  
PRIVACY AND PROTECTION, PREFERABLY IN A DIGITAL  
TRANSFORMATION CONTEXT; EXCELLENT  
PROBLEM-SOLVING, COMMUNICATION,  
AND TEAMWORK SKILLS; AND A STRONG DESIRE TO CREATE  
POSITIVE CHANGE THROUGH TECHNOLOGY

**ELIGIBILITY :** NONE REQUIRED



## COMPETENCY REQUIREMENTS

1. COMPREHENSIVE UNDERSTANDING OF DATA PROTECTION AND PRIVACY LAWS, SUCH AS THE PHILIPPINE DATA PRIVACY ACT (DPA) AND GDPR
2. EXPERIENCE IN IMPLEMENTING AND MANAGING DATA PRIVACY POLICIES AND PROCEDURES
3. FAMILIARITY WITH RISK ASSESSMENT METHODOLOGIES AND PRIVACY IMPACT ASSESSMENTS
4. STRONG KNOWLEDGE OF INFORMATION SECURITY PRINCIPLES AND BEST PRACTICES
5. EXPERIENCE WITH DATA PRIVACY MANAGEMENT TOOLS AND TECHNOLOGIES

## JOB DESCRIPTION

AS A DATA PRIVACY OFFICER, YOU'LL PLAY A CRUCIAL ROLE IN UPHOLDING DATA PRIVACY STANDARDS AND IMPLEMENTING BEST PRACTICES, ENSURING THE CONFIDENTIALITY AND INTEGRITY OF BENEFICIARY INFORMATION. YOU'LL COLLABORATE WITH EXPERTS ACROSS VARIOUS FIELDS, SHARING YOUR EXPERTISE WHILE CONTINUOUSLY LEARNING AND DEVELOPING YOUR SKILLS.

QUALIFIED APPLICANTS MAY APPLY ONLINE AT [WWW.DSWD.GOV.PH](http://WWW.DSWD.GOV.PH) AND EMAIL/ATTACH THE FOLLOWING DOCUMENTS IN A COMBINED PDF FILE FORMAT ([HTTPS://COMBINEPDF.COM/](https://combinepdf.com/)) AT [JOBS@DSWD.GOV.PH](mailto:JOBS@DSWD.GOV.PH) ON OR BEFORE **APRIL 30, 2023**:

Kindly fill out the Job Application Form through this link:  
<https://forms.gle/aijU3wo8H6hbho2P9>

1. Application Letter stating the desired **position, item number/code, salary grade** and **office/bureau/service/unit** addressed to Ms. Jennifer M. Rizo, Officer-in-Charge of Human Resource Management and Development Service;
2. Duly signed and updated Personal Data Sheet (PDS) with recent passport size picture and thumbmark;
3. Duly accomplished Work Experience Sheet;
4. Authenticated or photocopy of Transcript of Record and/or Diploma;
5. Authenticated or photocopy of Certificate of Grades for Master's Degree earned units (if applicable);
6. Certificate/s of relevant trainings and seminars attended (if applicable);
7. Certificate/s of Employment;
8. **For vacant Division Chief positions only**: Service Record and/or Certification with actual duties and responsibilities as certified by the Human Resource Management Officer or any authorized representative. (Note: **Special Order or Designation Order** should also be attached as additional supporting document/s);
9. Valid NBI Clearance or proof of payment i.e. official receipt of the NBI clearance;
10. Authenticated or photocopy of Civil Service Eligibility and/or Valid PRC ID /proof of payment or schedule of appointment for the PRC renewal license; and
11. Individual Performance Contract Rating (IPCR) in the last rating period or its equivalent for external applicants (Performance Evaluation/Appraisal) from the previous/current employer.

**Note:** All vacant positions shall be open to all qualified applicants regardless of age, gender, civil status, disability, religion, ethnicity, social status, class, political affiliation, or other similar factors/personal circumstances which run counter to the principles of merit and fitness for the job and equal employment opportunity.

Walk-in applicants will not be entertained in observance to the new normal.

Files should be in a PDF and must not be compressed into archive file formats such as RAR or ZIP. If applying for multiple positions, submit a separate set for each.

Any application emailed to [jobs@dswd.gov.ph](mailto:jobs@dswd.gov.ph) shall use the email subject (**Surname\_Item Number/Item Number\_Office Assignment**), unless otherwise it will not be entertained nor processed.

Requests for extension of submission and application with incomplete documents will not be entertained. All communications pertaining to your application will be sent via e-mail.

**\*\*Qualified applicants will be notified thru text message and/or email.**



## **IMPORTANT REMINDER:**

**PLEASE FILL OUT THE JOB APPLICATION FORM THROUGH THIS LINK  
[HTTPS://FORMS.GLE/AIJU3W08H6HBH02P9](https://forms.gle/AIJU3W08H6HBH02P9) BEFORE YOU CLICK APPLY NOW.**

**APPLICANTS WHO FAIL TO SUBMIT COMPLETE REQUIREMENTS THROUGH THE DSWD JOBS  
PORTAL OR THROUGH EMAIL TO [JOBS@DSWD.GOV.PH](mailto:JOBS@DSWD.GOV.PH) ALONG WITH THE ACCOMPLISHMENT  
OF THE JOB APPLICATION FORM WITHIN THE PUBLICATION PERIOD SHALL NOT BE  
CONSIDERED FOR THE POSITION.**

**FOR STRICT COMPLIANCE.**