

## Provision of Assistance to Solo Parents

Solo parents are those who are left alone with the responsibility of rearing their children regardless of marital status and based on National Statistics Office (NSO) data, there are about 14 million solo parents in the Philippines. The increasing number of solo parents has led the national government to pass Republic Act 8972, or the Solo Parents' Welfare Act of 2000, which was promulgated on November 7, 2000. On 04 June 2022, the Republic Act 11861 (RA 11861) or the Expanded Solo Parents Welfare Act lapsed into law and its Revised Implementing Rules and Regulations took effect on 01 November 2022. The passage of RA 11861 expanded the benefits of the solo parents, promotes the rights of Filipino solo parents and ensures that they can receive adequate social protection programs from the government.

RA 11861 directs the Department of Social Welfare and Development (DSWD), in coordination with other agencies to develop a "comprehensive package" of social protection services for solo parents and their families which includes livelihood opportunities, legal advice and assistance, counseling services, parent effectiveness services, and stress debriefing, among others, regardless of financial status.

DSWD is mandated to protect and promote the welfare of the disadvantaged group including the solo parents, provide technical assistance to partner stakeholders (National Government, Local Government Unit, and Civil Society Organizations). Any solo parent whose income in the place of residence is equal to or below the poverty threshold as set by the PSA and subject to the assessment.

<b>Office or Division:</b>	Community Based Services Section – Protective Services Division			
<b>Classification:</b>	Simple			
<b>Type of Transaction:</b>	G2C – Government to Client			
<b>Who may avail:</b>	REGISTERED SOLO PARENTS			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
1. Valid Solo parent identification card of the client/ person to be interviewed		Local Government Unit		
<b>CLIENT STEPS</b>	<b>AGENCY ACTIONS</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Visit the Field Office for assistance	1. The DSWD Office Security Guard/ Public Assistance and Complaints Desk (PASCD) Officer shall direct the client to the Field Office (FO)/ Social Welfare and Development Team (SWADT) social worker or solo parent focal person	None		<i>Ms. Lael B. Gasco SWO II – OIC, Community Based Services Section</i>
2. Attend Interview or assessment of needs	2.1 FO/ SWADT social worker/	None	10 minutes	<i>Ms. Lael B. Gasco</i>

	<p>Focal Person shall validate the Solo Parent Identification Card (SPIC) of the client</p>			<p><i>SWO II – OIC, Community Based Services Section</i></p>
	<p>2.1.1 Interview the client and fill-out the general intake sheet and indicate recommendation based on assessed needs</p>			
<p>3. Attend psychological intervention, psychological first aid and/ or counselling</p>	<p>3.1 FO. SWADT social worker/ Focal Person shall provide psychological intervention, psychological first aid and/ or counseling based on their solo parent concerns. Recommendation may be provided to help in the needs of the family.</p>	<p>None</p>	<p>30 minutes</p>	<p><i>Ms. Lael B. Gasco SWO II – OIC, Community Based Services Section</i></p> <p><i>Atty. Norjanizah Airah R. Calaca SWO V – Chief, Protective Services Division</i></p>
	<p>If no further assistance is to be provided, the client shall accomplish the Client Satisfaction Measurement Form (CSMF) and return the form to the social worker before leaving</p>		<p>5 minutes</p>	
	<p>3.1.1 FO/SWADT social worker/ Focal Person shall encode the client's information in the caseload inventory of solo parents provided with assistance</p>			

<p>4. Preparation of referral/ endorsement for Assistance to Individuals in Crisis Situation (AICS) or Sustainable Livelihood Program (SLP) or to another office or agency if the need of the client cannot be met by the DSWD</p>	<p>4.1 Preparation of referral / endorsement for Assistance to Individuals in Crisis Situation (AICS) or Sustainable Livelihood Program (SLP) or to another office or agency if the need of the client cannot be met by the DSWD.</p> <p><b>For AICS, FO / SWADT social worker / Focal Person shall provide a referral or endorsement letter to CID / CIS / SWADT and fill-out the General Intake Sheet</b></p> <p><b>For livelihood assistance, FO / SWADT social worker / Focal Person shall provide a referral or endorsement letter to SLP for possible provision of assistance.</b></p> <p><b>For other agency/ies, FO / SWADT social worker / Focal Person to provide a referral or endorsement letter to appropriate agency/ies.</b></p>	<p>None</p>	<p>40 minutes</p>	<p><i>Atty. Norjanizah Airah R. Calaca SWO V – Chief, Protective Services Division</i></p> <p><i>Atty. Michael Joseph J. Lorico Regional Director FO-NCR</i></p>
<p>4.2. Referral or endorsement letter for approval of Division Chief, Bureau/Regional Director or</p>	<p>2 days</p>			

	COmbased Section Head / PSD Chief in SWADT.			
<b>5. Receive the referral/ endorsement letter</b>	5.1 Send the referral / endorsement letter to appropriate agency/ies	None	5 minutes	<i>Atty. Norjanizah Airah R. Calaca SWO V – Chief, Protective Services Division</i>
<b>TOTAL</b>		<b>NONE</b>	<b>2 working days, 1 hour, 30 minutes</b>	