

Provision of Centenarians Gifts to Centenarians

Republic Act No. 10868 or the Centenarians Act of 2016 gives due recognition to Filipino citizens, both in the Philippines and abroad, who reached the age of 100 years old. The Act mandated the Department to provide the centenarian benefit of Php100,000.00, Letter of Felicitation signed by the President of the Philippines for the living centenarians and Posthumous Plaque of Recognition to the deceased centenarians, at the national level

Office or Division:	Social Pension Program Management Office – Protective Services Division		
Classification:	Complex		
Type of Transaction:	G2C – Government to Citizens		
Who may avail:	All Filipino Citizens who reached the age of 100 years old		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE	
For Living Centenarians: <i>(One original or one certified true copy)</i>			
Birth certificate	Philippine Statistics Authority (PSA) or Local Civil Registrar (LCR)		
Philippine Passport	Department of Foreign Affairs (DFA)		
Identification cards	Office for Senior Citizens Affairs (OSCA); Land Transportation (LTO)-issued Driver's License; social security cards like the Government Service Insurance System (GSIS) and Social Security System (SSS); Professional Regulatory Commission (PRC) license; Philippine Postal; Commission on Elections (COMELEC); Philippine Identification System; Philhealth MDR		
Marriage Certificate	Philippine Statistics Authority (PSA) or Local Civil Registrar (LCR)		
Birth Certificates of children	Philippine Statistics Authority (PSA) or Local Civil Registrar (LCR)		
Affidavit executed by at least two (2) disinterested persons	Lawyer (either public or private)		
Old School or Employment records	School or Employment agency		
Baptismal and/or Confirmation records	Parish church and other religious denomination		
Medical and/or Dental examination	Government / private doctors or dentist		
Other related documents	National Commission on Muslim Filipinos (NCMF) / National Commission on Indigenous People (NCIP); AFPSLAI, AMWSLAI, Veterans		
For Deceased Centenarians: <i>(One original or one certified true copy)</i>			
Death certificate	Philippine Statistics Authority (PSA) or Local Civil Registrar (LCR)		
Identification card of the nearest surviving relative	Office for Senior Citizens Affairs (OSCA); Land Transportation (LTO)-issued Driver's License, social security cards like the Government Service Insurance System (GSIS), and Social Security System (SSS), Professional Regulatory Commission (PRC) license, Philippine Postal, Commission on Elections (COMELEC); Philippine Identification System; Philhealth MDR		

Proof of Relationship <ul style="list-style-type: none"> • Certificate of live birth of the nearest surviving relative • Marriage Certificate • Baptismal 	Philippine Statistics Authority (PSA) or Local Civil Registrar (LCR) Parish church and other religious denomination
Affidavit of Adjudication and/or Special Power of Attorney	Lawyer (either public or private)
Warranty and Release from Liability	DSWD Field Offices

Documents stated in the living centenarians, shall also be required to be submitted by the nearest surviving relative of the deceased centenarians that will prove the deceased centenarians' age eligibility at the time RA 10868 took effect if any

CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Centenarian and/or nearest surviving applicant submit the one (1) original or one (1) certified true copy of the necessary documentary requirements to the Office for Senior Citizens Affairs (OSCA)	1.1 The DSWD FO shall receive the master list of potential centenarians through the following: <ul style="list-style-type: none"> a. Submitted consolidated list from the Local Government Units through the OSCA b. Endorsement from legislators ; Office of the President, among others; c. Walk-in clients 	None	1 day	<i>Ms. Jhonabie M. Villamor SWO III – OIC, Social Pension Program Management Office</i>
	1.2 The SPPMO shall conduct desk or home validation to the identified potential centenarians and/or nearest surviving relative	None	Desk validation: 3 working days Home validation: 15 working days	<i>Ms. Jhonabie M. Villamor SWO III – OIC, Social Pension Program Management Office</i>

	<p>If assessed as eligible, the DSWD FO shall send a letter duly signed by the DSWD Regional Director citing the eligibility of the applicant. The LGU shall then inform the centenarian and/or nearest surviving relative applicant.</p> <p>If the documents submitted are incomplete and/or with discrepancy, the DSWD FO shall inform and request the LGU to provide technical assistance to the centenarian and/or nearest surviving relative applicants to comply with the additional requirements and/or reconcile the documents with discrepancies.</p>		5 working days	
2. Centenarian and/or nearest surviving relative receive the centenarian benefit	2.1. The DSWD FO shall facilitate the preparation of documents such as disbursement voucher, obligation request, payroll, etc. corresponding to the number of eligible centenarians to be awarded.	None	5 working days	<p><i>Ms. Jhonabie M. Villamor</i> <i>SWO III – OIC, Social Pension Program Management Office</i></p>

	<p>2.2. The DSWD FO shall prepare a notification letter to the LGU duly signed by the Regional Director citing the scheduled payout to the eligible centenarians and/or nearest surviving relative.</p>	None	3 working days	
	<p>2.3. The DSWD FO shall release the centenarian benefit to the eligible centenarian and/or nearest surviving relative in the following mode:</p> <p>Cash: House-to-house delivery and/or plaza type by the FO-Special Disbursing Officer together with the Centenarian focal person</p> <p>Cheque: Deposit in the existing savings or current account or deliver through house-to-house and/or plaza type</p>			
<p>3. Centenarian and/or nearest surviving relative shall fill-out the Client Satisfaction Measurement Form</p>	<p>3.1. The DSWD FO shall consolidate the filled-out Client Satisfaction Measurement Form for subsequent submission to DSWD FO CART focal person</p>	None	5 minutes	<p><i>Ms. Jhonabie M. Villamor</i> SWO III – OIC, Social Pension Program Management Office</p>
TOTAL		None	52 days, 5 minutes	