INVITATION TO BID
No. 25-09-35

EARLY PROCUREMENT FOR THE SUPPLY AND DELIVERY OF FOODSTUFF REQUIREMENTS FOR RESIDENTIAL CARE FACILITIES (RCFs) NORTH CLUSTER OF THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT-NATIONAL CAPITAL REGION (DSWD-NCR) FOR THE FIRST (1ST) SEMESTER OF CY 2026

1. The **Department of Social Welfare and Development – National Capital Region** through the **National Expenditure Program (NEP) CY 2026** intends to apply the sum **SEVEN MILLION ONE HUNDRED NINETY-THREE THOUSAND ONE HUNDRED SIXTY-FIVE PESOS (Php 7,193,165.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **EARLY PROCUREMENT FOR THE SUPPLY AND DELIVERY OF FOODSTUFF REQUIREMENTS FOR RESIDENTIAL CARE FACILITIES (RCFs) NORTH CLUSTER OF THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT-NATIONAL CAPITAL REGION (DSWD-NCR) FOR THE FIRST (1ST) SEMESTER OF CY 2026 ITB NO. 25-09-35**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **DSWD-NCR** now invites bids for the above Procurement Project. Delivery of the Goods is required by **Section VI. Schedule of Requirements**. Bidders should have completed, **within the last three (3) years from the date of submission and receipt of bids**, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **DSWD-NCR Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below from **Monday** to **Friday** at **8:00am** to **4:30pm.**

5. A complete set of Bidding Documents may be acquired by the interested Bidders on **21 OCTOBER 2025 TO 11 NOVEMBER 2025; (FOR 21 OCTOBER 2025 TO 10 NOVEMBER 2025; 8:00 AM TO 4:30 PM AND FOR 11 NOVEMBER 2025: until 8:30 AM only)** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Ten Thousand Pesos (Php 10,000.00)**. The **DSWD-NCR** shall allow the bidder to present its proof of payment for the fees in person.

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the Website of the DSWD-NCR, provided that Bidders shall pay applicable fee for the Bidding Documents not later than submission of their bids.

DSWD Field Office NCR Bids and Awards Committee Secretariat, 2nd floor, J & T Building, Santol Street Magsaysay Boulevard,
Sta. Mesa, Manila Philippines 1008 E-mail: bacsec.forncr@dswd.gov.ph

6. The DSWD-NCR will hold a Pre-Bid Conference on **29 OCTOBER 2025 at 2:30 PM** through video conferencing or webcasting via Google Meet (**meet.google.com/yjd-sqow-vmt)**, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual/physical submission at the **BAC Secretariat Office, 2nd Floor J & T Building, Santol Street Magsaysay Boulevard, Sta. Mesa Manila** on or before **11 NOVEMBER 2025 at 10:00 AM.** Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on **11 NOVEMBER 2025, 2:30 P.M.** at the **BAC Secretariat Office, 2nd Floor J & T Building, Santol Street Magsaysay Boulevard, Sta. Mesa, Manila**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The **DSWD-NCR** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

THE CHAIRPERSON
Bids and Awards Committee
DSWD-NCR
c/o BAC Secretariat
2nd Floor J&T Building Santol Street
Magsaysay Boulevard, Sta. Mesa, Manila
Email Address: bacsec.foncr@dswd.gov.ph

You may visit the following websites:

For downloading of Bidding Documents:
www.philgeps.gov.ph and **www.ncr.dswd.gov.ph**

Issued this 16th day of October 2025

DIR. BENCHIE B. GONZALES
Chairperson
Bids and Awards Committee

DSWD Field Office NCR Bids and Awards Committee Secretariat, 2nd floor, J & T Building, Santol Street Magsaysay Boulevard, Sta. Mesa, Manila Philippines 1008 E-mail: bacsec.forncr@dswd.gov.ph